

BRUNSWICK COUNTY CRIMINAL JUSTICE PARTNERSHIP BOARD

BYLAWS

ARTICLE I: NAME AND PURPOSE

- Section 1. The name of this entity shall be the **Brunswick County Criminal Justice Partnership Board.**
- Section 2. The purpose of this board shall be to:
- 2.1. Assist Brunswick County in planning and administering community based programs funded through the Criminal Justice Partnership Act, specifically the Brunswick County Domestic Violence Services/Treatment, Substance Abuse Services/Treatment, and the Pre-trial Electronic House Arrest Surveillance Program and any other programs that may be developed in the future.
- 2.2. Evaluate said programs for effectiveness and continued need.

ARTICLE II: MEMBERSHIP

- Section 1. Members shall be appointed by the Brunswick County Board of Commissioners in accordance with the Criminal Justice Partnership Act.
- 1.1 The term of the appointments shall be in compliance with the Criminal Justice Partnership Program statute.
- 1.2 If a member misses two consecutive meetings without proper notification to the Program Coordinator or Chairperson, this member shall be considered for replacement by the Board.
- Section 2. The Chairperson shall advise the Board of Commissioners of members who should be replaced because of resignation, limited interest and participation, or conflict of interest. The Board shall recommend to the County Commissioners new members for their consideration. Said members shall be selected from the following as required by statute: County Commissioner, County Manager or designee, Judge of the Superior Court, Judge of the District Court, District Attorney or designee, Criminal Defense Attorney, County Sheriff or designee, Chief of Police or designee, Probation Officer, Program Coordinator, one member selected from each of the following (as applicable): Mental Health, Public Health, Substance Abuse, Employment and Training, Community based Corrections programs, and Victims Services programs, a member of the business community, community victim of crime, and an at large member, i.e., a recovering addict.
- Section 3. The Program Coordinator will serve as Secretary to the Board.

ARTICLE III: OFFICERS

- Section 1. The officers shall include a Chairperson and Vice-Chairperson.
- Section 2. These officers shall be elected by the Board members at the June meeting of each year. New officers will assume office on July 1st following the election.

ARTICLE IV: MEETINGS

Section 1. Regular Meetings

- 1.1. The Board shall meet on a quarterly basis.
- 1.2. All meetings shall be open to the public.
- 1.3. All members shall be notified of all meetings in writing at least five (5) days prior to the meeting.
- 1.4. To conduct business, a quorum will be necessary. A quorum is defined as a simple majority.

Section 2. Special Meetings

- 2.1. The Chairperson may call such special meetings as deemed necessary to carry out the duties of the Partnership Board.
- 2.2. Notice of Special Meetings shall be given to all members of the Board in writing at least three (3) days in advance.

ARTICLE V: COMMITTEES

Section 1. Executive Committee

- 1.1. The Executive Committee shall be determined by the Criminal Justice Partnership Board and shall include the Chairman, Vice-Chairman, County Contact, the Victim Service member, one member at large, and the Program Coordinator.
- 1.2. The Executive Committee shall meet monthly except as agreed upon by the members of the committee. The monthly meetings shall take place on a scheduled basis.
- 1.3. It shall be the duty of the Executive Committee to address occurring problems and/or questions not requiring the entire board.

ARTICLE VI: AMENDMENTS

- Section 1. These Bylaws may be amended or repealed and new Bylaws adopted by the affirmative vote of a majority of the membership present at any regular or special meeting of the Criminal Justice Partnership Board.