

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
MAY 17, 2010
6:00 P.M.**

- I. Call to Order
(Closed Session)**
- II. Invocation/Pledge of Allegiance**
- III. Adjustments/Approval of Agenda**
- IV. Public Comments**
- V. Approval of Consent Agenda**
 - A. Minutes**
 - 1. **April 7, 2010 Budget Retreat Minutes**pg. 1-3
 - 2. **April 28, 2010 Agenda Meeting Minutes**pg. 4
 - 3. **April 28, 2010 Budget Retreat Minutes**pg. 5-6
 - 4. **May 3, 2010 Regular Meeting Minutes**.....pg. 7-26
 - 5. **May 12, 2010 Agenda Meeting Minutes**pg. 27
 - B. Tax**
 - 1. **Monthly Tax Collection Report thru April 2010**pg. 28-31
 - 2. **Motor Vehicle Valuation & Levy January 2010**pg. 32-35
 - 3. **Tax Releases for May 2010**pg. 36-43
 - C. Finance**pg. 44-47

General Fund-Economic Development Agencies:

Expenditures:

Commissioner's Contingency	109910-499101	\$(10,000)
Save our Sands	104999-465138	\$10,000

The Brunswick County Board of Commissioners approved at the May 3, 2010 board meeting for \$10,000 to be transferred to the Save our Sands Committee for lobbying efforts.

Water Fund:

Revenues:

Educational Program Fees	617140-335032	\$1,700
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Expenditures:

Training Expense	617140-439500	\$1,700
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The Public Utilities Department hosted a training workshop for the state and collected \$1,700 in fees. The department requests to appropriate the revenues expenditures associated with the workshop.

School Capital Project Fund:

Revenues:

NC Education Lottery	428006-332850	\$238,604
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Expenditures:

Proceeds from NC Education Lottery Expended	428006-464103	\$238,604
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The schools received notification of approval of a prior request to expend lottery proceeds. The above amendment and capital project ordinance below are to appropriate the funds for window and door replacements at SBMS, SMS and LMS as approved by the State.

**County of Brunswick, North Carolina
Schools Category 1 Project**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Schools Capital Projects Fund for the Schools Category 1 Projects:

Schools Capital Project Fund:

Revenues:

NC Education Lottery	\$1,982,520
Transfer from General Fund	\$372,871
Transfer from School Capital Reserve	\$14,302,255
Transfer from Special School Capital Reserve	<u>\$3,628,226</u>
Total Schools Capital Project Fund Revenues	\$20,285,872

Expenditures:

Capital Projects Funded By Excess Ad Valorem	\$3,628,226
Capital Projects Funded By Sales Tax	\$14,302,255
Capital Projects Funded By NC Education Lottery	\$1,982,520
Capital Projects Funded by Hold Harmless Medicaid Settlement	<u>\$372,871</u>
Total Schools Capital Project Fund Expenditures	\$20,285,872

Section 2. The following amounts are hereby appropriated in the Brunswick County Schools Capital Reserve Fund:

Contributions to the Capital Project **\$14,302,255**

Section 3. It is estimated that the following revenues will be available in the Brunswick County School Capital Reserve Fund:

Current Funds Appropriated **\$14,302,255**

Section 4. The following amounts are hereby appropriated in the Brunswick County Special Schools Capital Reserve Fund:

Contributions to the Capital Project **\$3,628,226**

Section 5. It is estimated that the following revenues will be available in the Brunswick County Special School Capital Reserve Fund:

Current Funds Appropriated **\$3,628,226**

Section 6. The following amounts are hereby appropriated in the Brunswick County General Fund:

Contributions to the Capital Project **\$372,871**

Section 7. It is estimated that the following revenues will be available in the Brunswick County General Fund:

Current Funds Appropriated **\$372,871**

Section 8. This Capital Project Ordinance shall be entered into the minutes of the May 17, 2010 meeting of the Brunswick County Board of Commissioners.

- D. **EMS-Proclamation Designating May 16-22, 2010 as Emergency Medical Services Week**pg. 48-50
Staff requests approving Proclamation designating the week of May 16, 2010 through May 22, 2010 as Emergency Medical Services Week.
- E. **Board of Education-Request to Submit Budget After May 15, 2010**pg. 51-53
Staff requests approving request of the Brunswick County Board of Education to submit a 2010-2011 Budget to the Board of Commissioners after May 15, 2010.
- F. **Operation Services-Proposed Water Management Projects**pg. 54-60
Staff requests approving the Water Management Projects by the Mosquito Control Division as presented.
- G. **Operation Services-Resolution in Support of State Aid for County and Municipal Mosquito Programs**pg. 61-64
Staff requests approving Resolution.
- H. **Building Inspections Agreement with Town of Leland**pg. 65-68
Staff requests approving Building Inspection Services Agreement between the Town of Leland and Brunswick County.

- I. **Administration-Purchase of Real Property**.....pg. 69-75
Staff requests approving Agreement to purchase a 259.13 acre tract of land off of Middle River Road and the associated budget amendment in the amount of \$1,650,000 and the capital project ordinance.

- VI. **Public Hearing**
 - 1. **Planning-Community Development Block Grant Housing Development Grant Application (Louise McGarva)**.....pg. 76-77

- VII. **Administrative Report**
 - 1. **GIS-Tax Software Agreement with DB-Net Inc. (Steve Randone)**pg. 78-91
Staff recommends approving Professional Services Agreement with DB-Net, Inc. in the amount of \$40,000 and a budget amendment in the amount of \$66,600 for other costs associated with conversion of the tax software.

 - 2. **Utility Operations-Pinewood Sewer Force Main Final Adjusting Change Order with Hendrix-Barnhill Company, Inc. (John Nichols)**.....pg. 92-100
Staff recommends approving Final Adjusting Change Order to the Contract of Hendrix Barnhill Company, Inc. for the Pinewood Sewer Force Main Project.

 - 3. **Utility Operations-NCDOT Resolution for Water Line Right of Way (John Nichols)**pg. 101-104
Staff recommends approving Resolution Requesting Authorization from NCDOT to Construct a Water Main within the I-140 Bypass Right-of-Way.

 - 4. **Utility Operations-Oak Island Force Main Phase 1 Project Final Adjusting Change Order with Ralph Hodge Construction (Jerry Pierce)**.....pg. 105-118
Staff recommends approving Final Adjusting Change Order to the Contract of Ralph Hodge Construction for the Oak Island Force Main Phase I Project.

 - 5. **Utility Operations-West Brunswick Effluent Dispersal System Contract Project Final Adjusting Change Order with L. M. McLamb and Son Construction Co. Inc. (Jerry Pierce)** pg. 119-127
Staff recommends approving the Final Adjusting Change Order to the Contract of L. M. McLamb & Son Construction Co. Inc. for the West Brunswick Effluent Dispersal System Project.

 - 6. **Utility Operations-Boiling Spring Lakes Wastewater Collection System Construction Preliminary Assessment Resolution and Schedule Public Hearing (Jerry Pierce)**.....pg. 128-133
Staff recommends approving the Preliminary Assessment Resolution for the Boiling Spring Lakes Wastewater Collection System and Set a Public Hearing for July 12, 2010 at 5:30 p.m. at the Public Utilities Operations Center on Grey Water Road in Supply.

 - 7. **Finance- Financial Report Period Ended April 30, 2010 Unaudited (Ann Hardy)**pg. 134-136
Staff recommends receiving the April 30, 2010 Unaudited Financial Report as information.

 - 8. **Affordable Housing Month Designation (Commissioner Warren)**pg. 137
Staff recommends Designating June as Affordable Housing Month.

 - 9. **Administration-Presentation of Recommended FY 2010-2011 Annual Budget and Schedule Public Hearing (Marty Lawing)**.....pg. 138-139

VIII. Board Appointments

1. **Planning Board (At-Large and Alternate Appointment)**.....pg. 140
2. **Nursing Home and Adult Care Advisory Committee (At-Large Appointment)**pg. 141
3. **Brunswick Community College (1 Appointment)**.....pg. 142-143
4. **Parks and Recreation Advisory Board (District 1 and 2 Appointments)**pg. 144
5. **Marine Fisheries Advisory Board (District 1 Appointment)**pg. 145
6. **Library Board (District 1, and At-Large Appointments)**pg. 146
7. **Lower Cape Fear Water & Sewer Authority (1 Appointment 2 Commissioner Appt)** ...pg. 147

IX. County Attorney's Report

1. **Deed of Dedication for Boiling Spring Lakes Water System (Huey Marshall)**.....pg. 148-155
2. **Deed of Dedication for Mt. Misery Property, LLC (Huey Marshall)**pg. 156-162
3. **Deed of Dedication for Reserve Development Co. LLC (Huey Marshall)**.....pg. 163-172
4. **Deed of Dedication for Sugar Shack Force Main (Huey Marshall)**pg. 173-179

X. Other Business/Informal Discussion

XI. Adjournment