

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
DECEMBER 15, 2003  
6:30 P.M.**

- I. Call to Order
- II. Invocation/Pledge of Allegiance
- III. Adjustments/Approval of Agenda
- IV. Public Comments
- V. Approval of Consent Agenda
- A. **Minutes**
  - 1. December 1, 2003 Public Hearing Minutes 5:30 p.m. ....pg. 01
  - 2. December 1, 2003 Public Hearing Minutes 5:45 p.m. ....pg. 02-03
  - 3. December 1, 2003 Public Hearing Minutes 6:00 p.m. ....pg. 04-05
  - 4. December 1, 2003 Regular Meeting Minutes .....pg. 06-12
- B. **Finance** .....pg. 13-26

We are in receipt of the following FY 2002-2003 budget amendment requests:

1) Health - Family Planning

\$ 1,875 Increase                      State Revenue - Restricted

This budget amendment represents an increase in State revenue for the Family planning program administered by the Health Department. These funds will be used to procure additional drugs for the program. County funds are not involved.

2) Health - Bio-terrorism Program

\$66,478 Increase                      State Revenues - Restricted

This amendment also represents an increase in State revenue for the Bio-Terrorism program administered by the Health Department. The Health director has requested to use these additional revenue for various operation needs of the program with the biggest expense for the procurement of a new vehicle. County funds are not involved.

3) School Bond Capital Projects

\$331,225 Increase                      Sales Tax Refund

This amendment represents the amount we have received regarding the sales taxes paid on various school projects with the largest being for the South Brunswick High School Capital Project in the amount of \$142,647 and the smallest for the Leland Middle School Capital Project in the amount of \$2. These funds must be amended to the project for which they were initially spent. County funds are not involved.

We ask the Board concurrence to amend the FY 03-04 Budget Ordinance, North Brunswick High School, South Brunswick High School, West Brunswick High School, West Area Elementary School, Leland Middle School, Lincoln Primary School, Union Elementary School and Waccamaw Elementary School Capital Project Ordinances accordingly.

- C. **Clerk Compensatory** .....pg. 27-29
  - 1. Request approval for compensation of 18 hours compensatory time for the Clerk to the Board.

**VI. Administrative Report**

1. **Emergency Services – Fire Inspection Services – (Scott Garner)** .....pg. 30-37  
Staff recommends that the Board of Commissioners consider approving an Interlocal Agreement authorizing the County to provide fire inspection services for municipalities within Brunswick County.
2. **Emergency Services – County Fire Prevention and Protection Ordinance - (Scott Garner)** pg. 38-65  
Staff recommends that the Board of Commissioners consider approving amendments to the Fire Prevention and Protection Ordinance as presented.
3. **Emergency Services – Memorandum of Agreement – (Randy Thompson)** .....pg. 66-75  
Staff recommends that the Board of Commissioners consider approving a Memorandum of Agreement with the NC Division of Emergency Management and appoint Randy Thompson as the designated agent and point of contact.
4. **Administration - Surplus Telephone Equipment – (Steve Stone)**.....pg. 76-78  
Staff recommends that the Board of Commissioners consider declaring the Mitel phone system as surplus and authorize staff to negotiate the sale.
5. **Finance – Law Enforcement/Detention Facility Financing Resolution - (Lithia Brooks)** .....pg. 79-85  
Staff recommends that the Board of Commissioners consider approving a Resolution authorizing the negotiation of an installment financing contract for the financing of the Law Enforcement/Detention Center and schedule a Public Hearing for January 20, 2004 at 5:45 p.m.
6. **Finance – County Schools Resolution – General Obligation Bonds – (Lithia Brooks)**.....pg. 86-100  
Staff recommends that the Board of Commissioners consider adopting the General Obligation School Bond Resolution and the Disclosure Resolution related to the proposed \$13,880,000 issuance.
7. **Administration – Brunswick County Schools – HVAC Engineer – (Marty Lawing)**.....pg. 101-105  
Staff recommends that the Board of Commissioners consider approving a Memorandum of Understanding authorizing the employment of an HVAC Engineer to be funded from School Bond Proceeds.
8. **Administration – Reuse Water Agreement – St. James – (Marty Lawing)**.....pg. 106-111  
Staff recommends that the Board of Commissioners consider approving a Reuse Water Agreement between the Members Club at St. James Plantation, LLC, St. James Development Co., LLC and Brunswick County.

**VII. County Attorney’s Report**

1. **ACC Cable Communications FL-VA, LLC**.....pg. 112-116  
To approve second reading of resolution extending current franchise for one year
2. **Resolution to create Special Assessment #21** .....pg. 117-122  
To expand water service delivery to Gray Bridge Road and surrounding areas.
3. **Closed Session**

**VIII. Other Business/Informal Discussion**

**IX. Adjournment**