

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
December 18, 2006
6:30 P.M.

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

A. Minutes

B. Tax Matters

1. August 2006 Motor Vehicle Valuation & Levypg. 01-04
2. December 2006 Tax – Fire Fee Releasespg. 05-17
3. November 2006 Collection Reportpg. 18-22

C. Finance.....pg. 23-25

1) General Fund Amendment 51-Increase \$30,195

The District Attorney’s Office had unexpended funds of \$30,195 as of June 30, 2006. The funds rolled into fund balance at the end of the fiscal year. The department requested and staff recommends that the funds of \$30,195 be appropriated for Salaries and Wages \$9,960, Salaries and Wages-Temporary and Part-time \$1,426, FICA \$1,615, Office Supplies & Materials \$4,883, Operating Equipment \$1,200, Supplies \$3,108, Travel \$1,500, \$2,712, Miscellaneous \$1,092, Capital Outlay-Data \$746, Contributions \$1,953

2) County Capital Project Amendment 8-Increase \$75,000

The County received \$75,000 from the Felburn Foundation for the Rourk Library Capital Project. Staff recommends appropriation of \$75,000 for construction expenditures and amendment the capital project ordinance.

3) General Fund Amendment 52-Increase \$111,466

The Coastal Watershed Management Grant Fund had unexpended funds of \$111,466 as of June 30, 2006. The budget expired at the end of the fiscal year. Staff recommends appropriation of the funds of \$111,466 in the current fiscal year as originally appropriated for office supplies and materials \$5,000, Computer Software \$7,500, Miscellaneous Supplies \$12,000, Travel-subsistence \$6,215 and Contract Services \$80,751.

4) General Fund Amendment 53-Transfer \$15,000 from contingency to Governing Board

Staff recommends appropriation of \$15,000 of contingency funds for expenses of the ordinance books.

D. Tri Beach Volunteer Fire Department Resolutionpg. 26-29

Staff requests approval of a Resolution associated with a Financing Agreement for the Tri-Beach Volunteer Fire Department Inc. of up to \$913,000.00 for the Fire Department Building (Station #3) Project.

E. Social Services – Position Reclassificationpg. 30-31
Staff request approval of a position reclassification from Child Support Agent II to Social Worker III due to case load growth with an annual salary difference increase of \$6,339.00.

F. Abandonment ChadwickWay (SR 1233) & Village Point Road (SR 1145).....pg. 32-33
The North Carolina Department of Transportation has submitted requests for roadway abandonment from adjacent property owners on a section of Chadwick Way (SR 1233) and a section of Village Point Road (SR 1145).

G. Abandonment of Sommersett Road (SR 1161)pg. 34-37
The North Carolina Department of Transportation has submitted requests for roadway abandonment from adjacent property owners on a section of Sommersett Road (SR 1161).

H. Interlocal Agreements with North Carolina Association of County Commissionerspg. 38-73
Staff recommends that the Board of Commissioners approve providing additional signed copies of the updated Interlocal Agreementsf with NCACC.

I. Clerk Compensatorypg. 74
Request approval for compensation for Clerk compensatory time.

VI. Presentation

1. Operation Services – Oyster Shell Recycling Program (Jennifer Whitley)pg. 75-76

VII. Administrative Report

- 1. Operation Services – Dewberry & Davis, Inc. C&D Landfill Contract (Stephanie Lewis)**pg. 77-125
Staff recommends that the Board of Commissioners approve agreements with Dewberry & Davis, Inc. for Professional Services related to expansion/relocation of the County’s C&D Landfill.
- 2. Engineering – Water & Sewer Availability Fee (Jeff Phillips)**pg. 126-128
Staff recommends that the Board of Commissioners amend the mandatory connection ordinance to eliminate the one year waiting period for charging the availability fee.
- 3. Engineering – Award Contract T.A. Loving Company 2005 Water System Improvement Project (Jeff Phillips)**pg. 129-137
Staff recommends that the Board of Commissioners award contract to T.A. Loving Company for water system improvements in the amount of \$926,670.
- 4. Engineering – Approve Contract with McKim & Creed for 2006 Water System Improvement Projects Design (Jeff Phillips)**pg. 138-183
Staff recommends that the Board of Commissioners approve agreement with McKim & Creed and the associated budget amendment.
- 5. Utilities – Septage Receiving Operating Plan Rules (Jerry Pierce)**pg. 184-188
Staff recommends that the Board of Commissioners approve the Septage Receiving Operating Plan, Rules, Fees, and Charges and set a Public Hearing on Fees Schedule for January 3, 2007 at 6:30 p.m.
- 6. Utilities – Carolina Shores Elevated Water Tank (Jerry Pierce)**pg. 189-190
Staff recommends that the Board of Commissioners declare 165,000 gallon Carolina Shores elevated water tank surplus property.

7. **Utilities – St. James Wastewater Treatment Plant Budget Amendment (Jerry Pierce)** .pg. 191-193
Staff recommends that the Board of Commissioners approve the budget amendment for the removal of the St. James Wastewater Treatment Plant in the amount of \$58,182.00.
8. **Parks & Recreation BSC Rice Associates Town Creek and Nature Park Access Site Consultant Services (George Page)**pg. 194-201
Staff recommends that the Board of Commissioners approve agreement with BSC Rice Associates for Planning and Design Services.
9. **Administration Detention Center Phase II Change Orders (Marty Lawing)**pg. 202-232
Staff recommends that the Board of Commissioners approve Change Order No. 2 for the contract of Bordeaux Construction Company, Inc. for the Detention Center Phase II Project.
10. **Administration – Proposed Floor Plan for the new Administration Building (Marty Lawing)**pg. 233-234
Staff recommends that the Board of Commissioners approve floor plan and design for the new Administration Building.

VIII. Board Appointments

1. **Utility Operations Board** (1 appointment, St. James)pg. 235

IX. County Attorney’s Report

1. **Deed of Dedication Cobblestone Village Sewer Lines**pg. 236-244
2. **Deed of Dedication Lift Station #2 Riversea Plantation**pg. 245-253
3. **Deed of Dedication Ocean Ridge**pg. 254-265
4. **Closed Session**

X. Other Business/Informal Discussion

XI. Adjournment