

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
DECEMBER 17, 2007
6:30 P.M.**

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

A. Minutes

1. November 19, 2007 Regular Meeting Minutes.....pg. 1-7

B. Tax

1. Motor Vehicle Tax Releases for December 2007pg. 8-11
 2. Tax Releases for December 2007pg. 12-16
 3. Tax Collections Monthly Reportpg. 17-20

C. Financepg. 21-23

Budget Amendments and Capital Project Ordinance that are routine in nature are submitted on the Consent Agenda for approval.

Fund	Description	Code	Increase	Decrease
General Fund	Contingency	109910-499100	\$69,348	
General Fund	Contributions to EDC	104920-465100	\$69,348	

The above budget amendment is to appropriate contingency funds to contributions to the Economic Development Commission for salaries and marketing expenditures not provided in the original budget appropriation.

Fund	Description	Code	Increase	Decrease
Health Fund	Family Health Personnel-Salaries & Wages	135100-412100		\$31,000
Health Fund	Animal Svcs-Capital Outlay	134380-459000	\$31,000	

The above budget amendment, requested by the Health Department, is to transfer funds budgeted for salaries in the Family Health Personnel Department which are anticipated to lapse at fiscal year end and appropriate for air conditioning installation in the Animal Services building.

Fund	Description	Code	Increase	Decrease
County Capital Reserve	Transfer to Capital Projects	269800-498043	\$66,000	
County Capital Reserve	Undesignated	269800-464299		\$66,000
County Capital Project	Transfer from Capital Reserve	438179-398226	\$66,000	
County Capital Project	Land	438179-464011	\$66,000	

The above budget amendment is to transfer funds undesignated funds held in the County Capital Reserve Fund to the Holden Beach Middle School/Park Shared Cost Capital Project and appropriated for the purchase of land. The County attorney's office requested funds totaling \$65,468.81 for two adjacent 80' x 300' strips. Parcel A is a portion of parcel #2000001004 at a cost of \$20,530.06 plus \$42 revenue stamps and \$17 recording fees. Parcel B is a portion of parcel #2000001005 at a cost of \$44,772.75 plus \$90 revenue stamps and \$17 recording fees. The Capital Project Ordinance is below.

**County of Brunswick, North Carolina
Capital Project Ordinance
Holden Beach Land Purchase School Park Shared Project
Amended**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Projects Fund for the Land Purchase Project:

	Project Cost
\$2,053,792	

Section 2. It is estimated that the following revenues will be available in the Brunswick County Capital Projects Fund:

Contributions from County General Fund	\$938,682
Contributions from County Capital Reserve	<u>\$1,115,110</u>
Total	\$2,053,792

Section 3. The following amounts are hereby appropriated in the Brunswick County General Fund:

Contributions to County Capital Project	\$938,682
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Section 4. It is estimated that the following revenues will be available in the Brunswick County General Fund:

Fund Balance Appropriation	\$938,682
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Section 5. The following amounts are hereby appropriated in the Brunswick County Capital Reserve Fund:

Contribution to County Capital Project	\$1,115,110
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Section 6. It is estimated that the following revenues will be available in the Brunswick County Capital Reserve Fund:

Current Funds Appropriated	\$1,115,110
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Section 7. This Capital Project Ordinance shall be entered into the minutes of the December 17, 2007 meeting of the Brunswick County Board of Commissioners.

D. Resolution- Advisory Resolution to Shallotte concerning the Brunswick County Land Use Planpg. 24

E. Financial Indicators as of November 2007 for Information.....pg. 25-26
Request approval to receive Financial Indicators as Information as presented.

F. Clerk Compensatory.....pg. 27
Request approval for compensation for Clerk compensatory time.

VI. Presentation

1. Economic Development Goals (Jim Bradshaw)pg. 28

2. Highway 17 Association (Marc Finlayson)	pg. 29-42
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VII. Administrative Report

1. Planning - Unified Development Ordinance Text Amendment UDO-07-03 (Leslie Bell) ..	pg. 43-45
Staff recommends approval to schedule a Public Hearing for January 22, 2008 at 6:30 p.m.	
2. Parks and Recreation – Parks Lighting Proposal (George Page).....	pg. 46-58
Staff recommends approval of a Contract with Musco Sports Lighting in the amount of \$1,120,000.00 and the associated budget amendment.	
3. MIS – Proposed Contract with Carolina Resource Mapping for Digital Orthophotography (Steve Randone)	pg. 59-69
Staff recommends approval of a Contract between Brunswick County and Carolina Resource Mapping.	
4. Utilities – Tentatively Award Contract Ralph Hodge Construction Oak Island Force Main Phase 1 Project (Jerry Pierce)	pg. 70-85
Staff recommends approval of the Award of Construction Contract for the Oak Island Force Main Phase I with Ralph Hodge Construction in the amount of \$5,543,703.50 with contingencies.	
5. Finance – Actuarial Health Care Plan Valuation (Ann Hardy)	pg. 86-115
Staff recommends to receive the Actuarial Valuation of the Health Care Plan of Brunswick County for information and reporting as required.	
6. Finance – Raftelis Financial Consultants, Inc. (Ann Hardy)	pg. 116-122
Staff recommends approval of the Scope of Work and Fee Adjustment for Raftelis Financial Consultants, Inc. to complete Bond Feasibility Study in the amount of \$18,858.00.	
7. Finance-Revenue Bond Resolution (Ann Hardy).....	pg. 123-139
Staff recommends consideration of the Resolution for adoption.	
8. Detention Center-Change Order #6 (Marty Lawing).....	pg. 140-154
Staff recommends approval of Change Order No. 6 to the Contract of Bordeaux Construction Company.	
9. Revolving Home Construction Program (Marty Lawing)	pg. 155-159
Staff recommends approval of the Brunswick County Revolving Home Construction Program Guidelines.	

VIII. Board Appointments

1. Airport Commission (1 appointment)	pg. 160
2. Board of Health (2 appointments)	pg. 161

IX. County Attorney’s Report

1. Deed of Dedication for water lines on Basset Drive (Huey Marshall)	pg. 162-171
2. Deed of Dedication for water and sewer lines for the Preserve at RiverSea and the Forest at RiverSea, Ph. One-A & One B (Huey Marshall)	pg. 172-186
3. Deed of Dedication for water and sewer lines for Sunset Ridge Phase In-A, B and S.....	pg. 187-194
4. Closed Session	

X. Other Business/Informal Discussion

XI. Adjournment