



**COUNTY OF BRUNSWICK
NON-PROFIT FUNDING POLICY
FY 2010-2011**

Principles:

Funds shall only be appropriated to organizations that can document compliance with all applicable federal and state regulations related to tax-exempt status.

Organizations requesting funding should be able to document that they provide on-going services to the community, are governed by a volunteer board of directors that serves without compensation, and that their financial management is subject to an independent audit/review at the completion of the year for which the funds are requested.

Funds shall only be appropriated for public purposes.

Requests for funding will only be accepted during the County's annual budget preparation process. A specific timetable for the process will be developed and disseminated each year.

Requests for funding for direct "safety net" human services to low income Brunswick County residents shall be given the highest priority for funding.

Requests for services that duplicate services that are already available to the public through other means will be given the lowest funding priority.

Criteria:

Funded services must be equally available to all eligible residents of the County. Each non-profit organization may develop its own service eligibility criteria, but such criteria may not include any form of legal discrimination. If the agency charges fees for services to be provided with County finding, those fees must be applied on a sliding fee basis that allows all to participate irrespective of their ability to pay full costs.

The applicant organization should clearly demonstrate its ability (i.e., that it has appropriate staffing, financial resources, equipment, etc.) to provide the proposed services.

Proposals shall clearly identify the relationship between the funding request and the provision of a given service or services.

Proposals shall clearly document the need for the proposed services.

Proposals shall identify the number of Brunswick County residents that are expected to receive direct services during the fiscal year as a result of County



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funding. Renewal requests shall indicate the actual number of Brunswick County residents served during the funded period.

Proposals that request funding for services that are already available in the County must clearly demonstrate that they will address an unmet service demand, or that they will deliver comparable services at a significantly lower unit cost than the currently available services.

Each organization that receives funding shall present a written report to the County on or about January 15th and July 15th of each year that documents its success in providing the funded services during the prior 6 months.

Process:

Completed application packets that are submitted to the County by the deadline established in the annual timetable will be referred to the Funding Review Committee. The Committee will not consider incomplete applications.

The Funding Review Committee will consist of the Directors (or their designee) of the County Departments of Parks and Recreation, Public Health, Social Services, and Public Housing. The Director of Fiscal Operations and the Assistant County Manager will serve as staff to the Committee.

The Committee will review applications in accord with the Non-Profit Funding Criteria and will make funding recommendations to the County Manager.

The County Manager will in turn make funding recommendations to the Board of Commissioners.