

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
OCTOBER 19, 2009  
6:30 P.M.**

- I. Call to Order**
- II. Invocation/Pledge of Allegiance**
- III. Adjustments/Approval of Agenda**
- IV. Public Comments**
- V. Approval of Consent Agenda**
  - A. Minutes**
    - 1. **September 8, 2009 Regular Meeting Minutes** .....pg. 1-35
    - 2. **September 16, 2009 Agenda Meeting Minutes**.....pg. 36
    - 3. **September 21, 2009 Regular Meeting Minutes** .....pg. 37-50
    - 4. **September 30, 2009 Agenda Meeting Minutes**.....pg. 51
    - 5. **October 5, 2009 Regular Meeting Minutes** .....pg. 52-77
  - B. Tax**
    - 1. **Tax Releases for October 2009** .....pg. 78-87
    - 2. **June 2009 Motor Vehicle Valuation & Levy** .....pg. 88-91
    - 3. **Monthly Collection Report for September 2009** .....pg. 92-95
  - C. Finance**.....pg. 96-99

**General Fund-Criminal Justice Partnership Program:**

Revenues:

State Revenues Restricted	104314-332000	\$15,898
Fund Balance Appropriated	100000-399100	\$(13,950)
<b>Total</b>		<b>\$1,948</b>

Expenditures:

<b>Subsistence</b>	<b>104314-431200</b>	<b>\$1,948</b>
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The above amendment is to appropriate additional State funding in the CJPP program for travel and decrease the appropriated fund balance advanced prior to receipt of the State funding.

**Health Fund-Vehicle Fund:**

Expenditures:

COL-Vehicle	135100-454000	\$(14,000)
COL-Equipment	134380-455000	\$14,000
<b>Total</b>		<b>\$0</b>

The above amendment is to transfer funds from the Vehicle fund to the Animal Control Budget for the upgrade to the euthanasia chamber to comply with current state requirements. The Brunswick County Board of Health Executive Committee approval on October 5, 2009 with the full Board of Health vote on October 12, 2009.

**General Fund-Walking thru the Door Grant:**

Revenues:

<b>Fund Balance Appropriated</b>	<b>100000-399100</b>	<b>\$2,710</b>
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Expenditures:

Salaries	104307-412100	\$2,012
FICA	104307-418100	\$698
<b>Total</b>		<b>\$2,710</b>

The above amendment is to appropriate fund balance for accrued vacation leave due an employee at the time of separation. The grant does provide benefits or annual leave accrual and will not reimburse the county. However under County policy and retirement rules, the employee qualified for benefits due to having worked a minimum of 32 hours per week.

**Health Fund:**

Revenues:

State Revenues Restricted	135126-332000	\$7,000
State Revenues Restricted	135176-332000	\$(488)
Miscellaneous Revenue	135176-383900	\$90
State Revenues Restricted	135164-332000	\$8,021
State Revenues Restricted	135186-332000	\$4,058
Gifts and Memorials	135162-383303	\$1,015
<b>Total</b>		<b>\$19,696</b>

Expenditures:

Operating Equipment	135126-426200	\$7,000
Rent of Equipment	135176-441400	\$(488)
Special Program Material	135176-423100	\$90
Medical Supplies	135164-423900	\$2,500



Sunset Beach – Larry Keiley and Allen Rundall  
 Tri-Beach – William Todd and Douglas Todd  
 Ocean Isle Beach – Corby Tew and Buddy Russell  
 Winnabow - John Henry and Glenn Kye  
 Yaupon – James Carter and Linda Bethune

**County Capital Reserve Fund:**

Expenditures:

Building Renovations	269800-464214	\$(63,000)
Transfer to General Fund	269800-498010	\$63,000
<b>Total</b>		<b>\$0</b>

**General Fund-Operation Services:**

Revenues:

<b>Transfer from County Capital Reserve</b>	<b>109800-398226</b>	<b>\$63,000</b>
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Expenditures:

<b>Capital Outlay-Buildings</b>	<b>104280-458000</b>	<b>\$63,000</b>
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The above amendment is to transfer funds from the County Capital Reserve for renovations to Building H.

- D. **BSRI-American Recovery and Reinvestment Act Funding Acceptance** .....pg. 100-103  
 Staff requests approving American Recovery and Reinvestment Act Funding for Home Delivered and Congregate Meal Programs in the amount of \$48,340.
- E. **CIS-Parenting Education Program Quarterly Progress Report** .....pg. 104-106  
 Staff requests to receive quarterly CIS Parenting Education Progress report as information.
- VI. Presentation**
  - 1. **Auditors Report and Comprehensive Annual Financial Report (Bryan Starnes/Ann Hardy)** .....pg. 107-108
- VII. Administrative Report**
  - 1. **Finance-Comprehensive Annual Financial Report Acceptance (Ann Hardy)** .....pg. 109-110  
 Staff recommends approving Comprehensive Annual Financial Report for FY 2008-09 and Authorize Submittal to the NC Local Government Commission.
  - 2. **EMS-Proposed CAD Contract with Southern Software, Inc. (Tom Rogers)** .....pg. 111-137  
 Staff recommends approving Contract with Southern Software, Inc.
  - 3. **Utility Operations-Utility Operations Center Building Equipment (Jerry Pierce)** .....pg. 138-140  
 Staff recommends approving FY 2009-2010 Budget and Capital Project Ordinance Amendment for Equipment and Furniture for the Public Utilities Operations Service Building.

4. **Finance-Financial Reports Period Ending September 30, 2009 (Ann Hardy)** .....pg. 141-144  
Staff recommends receiving September 30, 2009 monthly financial report as information.
5. **Administration – Optional Employee Benefit Program Modifications & Improvements (Starie Grissett)** .....pg. 145-172  
Staff recommends approving modifications and improvements to the Optional Employee Benefit Programs as presented.
6. **Sheriff’s Office-Recovery Act Stimulus Grant Acceptance (Mark Trull)**.....pg. 173-185
7. **Administration – 1<sup>st</sup> Quarter Goal Progress Report 2009-2010 (Marty Lawing)** .....pg. 186-192  
Staff recommends receiving the First Quarter Goal Report as information.

**VIII. Board Appointments**

1. **Hospital Authority District 2 appointment, at-large appointment** .....pg. 193
2. **Southport Board Planning Board (ETJ appointment)**.....pg. 194

**IX. County Attorney’s Report**

1. **Closed Session**

**X. Other Business/Informal Discussion**

**XI. Adjournment**