

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
NOVEMBER 2, 2009  
6:30 P.M.**

- I. Call to Order**
- II. Invocation/Pledge of Allegiance**
- III. Adjustments/Approval of Agenda**
- IV. Public Comments**
- V. Approval of Consent Agenda**
  - A. Minutes**
    - 1. **October 14, 2009 Agenda Meeting Minutes** .....pg. 1
    - 2. **October 19, 2009 Landfill Workshop Minutes**.....pg. 2-3
    - 3. **October 19, 2009 Regular Meeting Minutes**.....pg. 4-21
  - B. Tax**
    - 1. **November Tax Releases** .....pg. 22-27
  - C. Finance** .....pg. 28-29

**Water Fund- Water Distribution:**

Revenues:

<b>Educational Program Fees</b>	<b>617140-335032</b>	<b>\$500</b>
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Expenditures:

<b>Miscellaneous Expense</b>	<b>617140-449900</b>	<b>\$500</b>
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The above amendment is to appropriate Educational Program Fees in the Water Distribution Budget for expenses associated with the educational program scheduled for November 5, 2009 to be held at the Brunswick County Complex.

**Health Fund- Bioterrorism Preparedness:**

Revenues:

<b>State Revenue Restricted</b>	<b>135186-332000</b>	<b>\$20,000</b>
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Expenditures:

<b>Special Program Materials</b>	<b>135186-423100</b>	<b>\$20,000</b>
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The above amendment is to budget a funding authorization from the State of North Carolina providing an additional \$20,000 over the original allocation of \$60,000 for a total of \$80,000. The funds are provided for planning expenses in preparation for H1N1 vaccine distribution.

- D. **Operation Services-Mosquito Control Proposed Water Management Projects**.....pg. 30-33  
Staff requests approval of a proposed water management project by the Mosquito Control Division for the Edna M. Gause Project in Ash and the Town of Belville Project.
  - E. **Social Services-Carolina Rehabilitation Inc. Contract** .....pg. 34-53  
Staff requests approving contract with Carolina Rehabilitation Inc. for work first services.
  - F. **Town of Shallotte Interlocal Agreement**.....pg. 54-56  
Staff requests approving proposed Interlocal Agreement with the Town of Shallotte.
  - G. **Planning – Proposed Resolution In Support of Annexing the Hazard Mitigation Plan of the City of Southport with the Brunswick County Multi-Jurisdictional Hazard Mitigation Plan** .....pg. 57-66  
Staff requests approving the Resolution In Support of Annexing the Hazard Mitigation Plan of the City of Southport with the Brunswick County Multi-Jurisdictional Hazard Mitigation Plan.
  - H. **Planning – Revised Brunswick Nature Park (BNP) Memorandum of Understanding (MOU) (Leslie Bell)** .....pg. 67-78  
Staff recommends approving the revised Brunswick Nature Park Memorandum of Understanding as presented.
- VI. Public Hearing**
- 1. **Planning - Proposed Map Amendment Z-09-646 (Leslie Bell)** .....pg. 79-89  
Staff recommends approval of Second Reading and Adoption of Proposed Map Amendment Z-09-646.  
  
Planning Staff recommends approval to C-LD (Commercial Low Density).  
Planning Board recommends approval to C-LD (Commercial Low Density) [unanimous 6 to 0].  
  
Planning Staff recommends approval to the Official Brunswick County CAMA Land Use Map from MDR (Medium Density Residential) to Commercial for Tax Parcels 243IB017 and 243IB018 located at 6913 and 6917 Robinson Street SW (SR 1876) near Ocean Isle Beach, NC.  
  
Planning Board recommends approval to the Official Brunswick County CAMA Land Use Map from MDR (Medium Density Residential) to Commercial for Tax Parcels 243IB017 and 243IB018 located at 6913 and 6917 Robinson Street SW (SR 1876) near Ocean Isle Beach, NC [unanimous 6 to 0].
  - 2. **Planning - Proposed Map Amendment Z-09-647 (Leslie Bell)** .....pg. 90-102  
Staff recommends approval of Second Reading and Adoption of Proposed Map Amendment Z-09-647.  
  
Planning Staff recommends approval to I-G (Industrial General) that portion of Tax Parcel 01400001 located south of the railroad line on Andrew Jackson Highway (US 74/76) near Navassa, NC.

Planning Board recommends approval to I-G (Industrial General) that portion of Tax Parcel 01400001 located south of the railroad line on Andrew Jackson Highway (US 74/76) near Navassa, NC [unanimous 6 to 0].

Planning Staff recommends approval to the Official Brunswick County CAMA Land Use Map from Conservation to Industrial for that portion of Tax Parcel 01400001 located south of the railroad line on Andrew Jackson Highway (US 74/76) near Navassa, NC.

Planning Board recommends approval to the Official Brunswick County CAMA Land Use Map from Conservation to Industrial for that portion of Tax Parcel 01400001 located south of the railroad line on Andrew Jackson Highway (US 74/76) near Navassa, NC [unanimous 6 to 0].

3. **Planning - Proposed Map Amendment Z-09-648 (Leslie Bell)** .....pg. 103-113  
Staff recommends approval of Second Reading and Adoption for Proposed Map Amendment Z-09-648.

Planning Staff recommends approval to NC (Neighborhood Commercial).  
Planning Board recommends approval to NC (Neighborhood Commercial) [unanimous 6 to 0].

4. **Planning - Proposed Map Amendment Z-09-649 (Leslie Bell)** .....pg. 114-124  
Staff recommends approval of Second Reading and Adoption for Proposed Map Amendment Z-09-649.

Planning Staff recommends approval to R-6000 (High Density Residential).  
Planning Board recommends approval to R-6000 (High Density Residential) [5 to 1 with Dr. Flythe opposing].

5. **Proposed No Wake Zone for Part of the Lockwoods Folly River (Huey Marshall)**.....pg. 125-129

## VII. Administrative Report

1. **Comprehensive Transportation Plan Resolution (Marty Lawing)** .....pg. 130-132  
Staff recommends approving the Resolution Adopting a Comprehensive Transportation Plan for Brunswick County.

2. **Planning – Proposed Map Amendment Z-09-650 First Reading (Leslie Bell)** .....pg. 133-143  
Staff recommends approval of First Reading of Map Amendment Z-09-650 and schedule a Public Hearing for December 7, 2009 at 6:30 p.m.

3. **Planning – Proposed UDO Ordinance Text Amendment UDO-09-09 First Reading (Leslie Bell)** .....pg. 144-151  
Staff recommends approval of First Reading of UDO Ordinance Text Amendment UDO-09-09 and schedule a Public Hearing for December 7, 2009 at 6:30 p.m.

4. **Planning – 2009 Community Development Block Grant (CDBG) Capacity Building Administrative Guidelines and Policies (Louise McGarva)** .....pg. 152-178  
Staff recommends approving the 2009 Community Development Block Grant Capacity Building Administrative Guidelines and Policies as presented.

5. **Planning – Urgent Repair Contract Award to Northwest Construction Company & DTM Construction (Louise McGarva)** .....pg. 179-192  
Staff recommends approving the award of two Urgent Repair Contracts to Northwest Construction Company in the amount of \$3,900.00 and DTM Construction in the amount of \$2,800.00.
6. **Parks & Recreation – Lease Extension for Leland Dixie Youth Baseball (Jim Pryor)**....pg. 193-201  
Staff recommends approving the Lease Extension for Leland Park Property with Leland Dixie Youth Baseball, Inc.
7. **Parks & Recreation – Proposal from BARK to Construct a Dog Park at Shallotte Park (Jim Pryor)** .....pg. 202-206  
Staff recommends approving the request of BARK to fund the construction of a Dog Park at Shallotte Park.
8. **Parks & Recreation – Proposed Amendment & Update to Volunteer Background Check Policy (Jim Pryor)** .....pg. 207-219  
Staff recommends approving the amendments to the Volunteer Background Check Policy of the Parks & Recreation Department.
9. **Utility Operations-Proposed AECOM Contract Amendment (Jerry Pierce)**.....pg. 220-224  
Staff recommends approving an amendment to the AECOM Contract for water storage tank improvements in the amount of \$17,400 and the associated budget and capital project ordinance amendments.
10. **Utility Operations-Proposed Contract with AECOM Technical Services for the Design of FY 2010 Water Transmission System Improvements for NC 211, Grey Bridge Road, and Service Road (Jerry Pierce)** .....pg. 225-243  
Staff recommends approving the Contract with AECOM Technical Services in the amount of \$110,250 and the associated budget amendment and capital project ordinance.
11. **Utility Operations- CATLIN Engineers and Scientists Proposal (John Nichols)** .....pg. 244-250  
Staff recommends approving the Proposal from CATLIN Engineers and Scientists for the Geotechnical work for the Northwest Water Treatment Plan Upgrade and the associated budget and capital project ordinance amendment and purchase order in the amount of \$15,600.
12. **Utility Operations-Final Adjusting Change Order w/Ralph Hodge Construction Company (John Nichols)** .....pg. 251-263  
Staff recommends approving the Final Adjusting Deduct Change Order with Ralph Hodge Construction Company for the Booster Pump Station #6 Water Main Interconnection in the amount of \$12,218.47.
13. **Engineering Services-Bordeaux Construction Company Change Order #6 (Jeff Phillips)** .....pg. 264-267  
Staff recommends approving Change Order Number 6 with Bordeaux Construction Company, Inc. for the DSS and Kitchen Expansion Project as presented.
14. **Operation Services- Solid Waste Landfill Fining Agreement (Stephanie Lewis)** .....pg. 268-272  
Staff recommends approving Administrative Consent Agreements and Settlement and Penalty Payment in the amount of \$12,995 and the associated budget amendment.

15. **Finance – Board of Education Request Lottery Fund Application (Ann Hardy)** .....pg. 273-279  
Staff recommends approving the submittal of applications to the Public School Building Capital Fund for the use of North Carolina Education Lottery Funds as presented.
16. **Finance – Recovery Zone Bonds (Ann Hardy)** .....pg. 280-282  
Staff recommends receiving report on Recovery Zone Bonds and providing direction to staff regarding potential eligible projects.
17. **Connection Fee Deferral Policy (Marty Lawing)** .....pg. 283-288  
Staff recommends approving the Interim Capital Recovery and Transmission Capital Recovery Fee Deferral Policy.
18. **Probation & Parole Office Space Lease (Marty Lawing)** .....pg. 289-303  
Staff recommends authorizing staff to negotiate with the State or Current Lessor to comply with Senate Bill 202 (G.S. 15-209).

**VIII. Board Appointments**

1. **Parks and Recreation Advisory Board (District 4)**.....pg. 304
2. **Southport Planning Board (ETJ appointment)** .....pg. 305

**IX. County Attorney’s Report**

1. **Deed of Dedication for Summerwoods Phase 2 (Huey Marshall)** .....pg. 306-317
2. **Deed of Dedication for Crow Creek Waterline Extension (Huey Marshall)** .....pg. 318-325
3. **Deed of Dedication for Sawgrass Village Subdivision (Huey Marshall)** .....pg. 326-334
4. **Deed of Dedication for Water Lines to Brunswick Regional Water & Sewer (Huey Marshall)** .....pg. 335-340
5. **Closed Session**

**X. Other Business/Informal Discussion**

1. **Code of Ethics Training (Charles Warren)** .....pg. 341-344

**XI. Adjournment**