

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
NOVEMBER 3, 2008
6:30 P.M.**

- I. Call to Order**
- II. Invocation/Pledge of Allegiance**
- III. Adjustments/Approval of Agenda**
- IV. Public Comments**
- V. Approval of Consent Agenda**
 - A. Minutes**
 - 1. **October 6, 2008 Regular Meeting Minutes**.....pg. 1-14
 - B. Tax**
 - 1. **Fire Fee Releases for September and October 2008**.....pg. 15-21
 - C. Finance**pg. 22-24

Appointment of Local Fireman’s Relief Trustees

The NC Rural Fire District’s Report of Fire Conditions is required annually by N.C. G.S. 58-84-30. The fire departments have submitted the names of the following nominations to be appointed by the County Commissioners as Fireman’s Relief Fund Trustees. Approval of the nominations is requested:

- Boiling Springs Lakes – Darrell Bryant and Raymond Farwell
- Calabash – Jennings Edge and Warren Howell
- Civietown – Mark Hewett and Kimberly Hewett
- Grissettown Longwood – Kenneth Grissett and Sheila Umbright
- Leland – John Crowder and Walter Futch
- Ocean Isle Beach – Corby Tew and Buddy Russell
- Shallotte – Randy Thompson and Kermit Causey
- Saint James – Bill Hurcomb and Paul Mcquire
- Sunset Beach – Larry Keiley and Allen Rundall
- Tri-Beach – William Todd and Douglas Todd
- Winnabow – John Henry and Glenn Kye
- Yaupon – James Carter and Linda Bethune

Fund	Description	Code	Increase	Decrease
Water Reserve Fund	Transfer to Water Capital Project	639800-498041	\$3,000	
Water Reserve Fund	Misc Water Projects	639800-464235		\$3,000
Water Capital	Construction	418248-	\$45,000	

Project Fund		464002		
Water Capital Project Fund	Construction	418248-499100		\$42,000
Water Capital Project Fund	Transfer from Water Capital Reserve	418248-398663	\$3,000	

Staff recommends approval of the above budget amendment to transfer funds from the water capital reserve misc water projects fund appropriations for construction costs associated with the Northwest Water Plant Expansion Capital Project. Upon review of the contract approved at the 10/06/2008 board meeting there is a \$10,000 contingency written into the contract in addition to the \$124,073 construction amount making the current appropriation short by \$3,000. Staff requests that \$3,000 of water reserve funds are transferred to the capital project to fully fund the contract commitment.

Approval of the associated capital project ordinance below is requested:

**County of Brunswick, North Carolina
Capital Project Ordinance
Northwest Water Plant Expansion Water Capital Project (418248)**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Water Capital Projects Fund for the Northwest Water Plant Expansion Water Capital Project:

Project Cost \$343,000

Section 2. It is estimated that the following revenues will be available in the Brunswick County Water Capital Projects Fund:

Contributions from Water Capital Reserve \$343,000

Section 3. The following amounts are hereby appropriated in the Brunswick County Water Capital Reserve Fund:

Contribution to Water Capital Project \$343,000

Section 4. It is estimated that the following revenues will be available in the Brunswick County Water Capital Reserve Fund:

Current Funds Appropriated \$343,000

Section 5. This Capital Project Ordinance shall be entered into the minutes of the November 3, 2008 meeting of the Brunswick County Board of Commissioners.

D. Final Change Order Bordeaux Construction-Administration Building.....pg. 25-27
Staff requests approval of the Final Change Order with Bordeaux Construction for the Administration Building in the amount of \$1,042.00.

E. Planning-Multi-Jurisdictional Hazard Mitigation Plan Resolution.....pg. 28-30
Staff requests approval of Resolution Permitting Leslie Bell as Primary Agent and Marc Pages as Secondary Agent to apply for State and Federal Assistance to Update the Multi-Jurisdictional Hazard Mitigation Plan.

F. Planning-CDBG Scattered Site Closeout	pg. 31-45
Staff requests approval to authorize the Chairman to Execute the Closeout Performance Report and the Certificate of Completion Forms for the 2006 CDBG-Scattered Site Housing Program.	
G. Bud Sweetman Resolution	pg. 46
Staff requests approval of a Resolution Honoring Erwin “Bud” Sweetman, who is scheduled to donate his 300 th pint of blood.	
H. Operation Services-Tipping Fee Exemption	pg. 47-49
Staff requests approval to exempt Peace Memorial Baptist Church, a non-profit organization, from tipping fees at the county landfill.	
I. Midway Road Resolution	pg. 50
Staff requests approval of a Resolution in Support of Four Lanes on Midway Road.	
VI. Public Hearing	
1. Planning Map Amendment Z-08-627 (Leslie Bell)	pg. 51-61
2. Planning Map Amendment Z-08-629 (Leslie Bell)	pg. 62-69
3. Planning Map Amendment Z-08-630 (Leslie Bell)	pg. 70-79
VII. Administrative Report	
1. Planning-Low Impact Development Guidance Manual Resolution (Leslie Bell)	pg. 80-83
Staff recommends approving Resolution of Support for the Brunswick County Low Impact Development (LID) Guidance Manual.	
2. Planning-Urgent Repair Program Grant (Louise McGarva)	pg. 84-95
Staff recommends approval to Authorize Submittal of an Application for the 2009 Urgent Repair Program.	
3. EMS – Tropical Storm Hanna Assistance Agreement (Randy Thompson)	pg. 96-105
Staff recommends to approve the State Applicant Disaster Assistance Agreement, designate Randy Thompson as Primary Agent and Ann Hardy as Secondary Agent and approve the Brunswick County Debris Management Plan. Copies of the Agreement are available for review in the Clerk’s office.	
4. Utilities – Reclaimed Water Usage Policy (Jerry Pierce)	pg. 106-110
Staff recommends approval of the Reclaimed Water Usage Policy.	
5. Utilities – Deduct Change Order with R.H. Moore Company (John Nichols)	pg. 111-126
Staff recommends approval for the final Adjusting Change Order with R.H. Moore Company Deduction in the amount of \$160,000.70.	
6. Parks & Recreation – Naming of New Park Near Holden Beach (Jim Pryor)	pg. 127-129
Staff recommends approving park name as presented.	
7. Finance – Northwest Water Plant Reimbursement Resolution (Ann Hardy)	pg. 130-134
Staff recommends approval for the Resolution of Reimbursement of Expenditures for the Northwest Water Treatment Plant and Transmission System Improvements.	
8. Finance – FY 2008 Audit Report (Ann Hardy)	pg. 135-153
Staff recommends approval for the FY 2008 Audit Report as presented.	

VIII. Board Appointments

1. **Criminal Justice Partnership Program (2 recommended appointments)**.....pg. 154-156
2. **Brunswick Hospital Authority (5 appointments)**.....pg. 157

IX. County Attorney's Report

1. **Smithville Crossing-Execution of Instruments for Senior Center (Huey Marshall)**pg.158-160

X. Other Business/Informal Discussion

XI. Adjournment