

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 16, 2009
6:30 P.M.**

- I. Call to Order**
- II. Invocation/Pledge of Allegiance**
- III. Adjustments/Approval of Agenda**
- IV. Public Comments**
- V. Approval of Consent Agenda**
 - A. Minutes**
 - 1. **October 28, 2009 Agenda Meeting Minutes**pg. 1
 - 1. **November 2, 2009 Regular Meeting Minutes**pg. 2-25
 - 2. **November 10, 2009 Agenda Meeting Minutes**pg. 26
 - B. Tax**
 - 1. **Tax Releases November 2009**pg. 27-40
 - 2. **Motor Vehicle Valuation & Levy July 2009**pg. 41-44
 - 3. **Monthly Tax Collection Report October 2009**pg. 45-48
 - C. Finance**pg. 49-52

General Fund- Rescue Squads:

Revenues:

Fund Balance Appropriated	100000-399100	\$9,000
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Expenditures:

Leland VRS	104370-465071	\$9,000
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The above amendment is to appropriate the fourth quarter fiscal year 2009 Leland Volunteer Rescue Squad earnings that were held at the end of the fiscal year until the financial reporting guidelines were met. The financial reporting has now been made and staff recommends providing the funding to the Leland VRS.

General Fund- Emergency Management:

Revenues:

Miscellaneous Revenue	104330-383900	\$2,040
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Expenditures:

Miscellaneous Expense	104330-449900	\$2,040
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The above amendment is to appropriate miscellaneous revenues received from National Association of Counties as a reimbursement for travel.

Health Fund- Bioterrorism Preparedness:

Revenues:

State Revenue Restricted	135186-332000	\$301,601
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Expenditures:

Special Program Materials	135186-423100	\$301,601
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The above amendment is to appropriate a funding authorization from the State of North Carolina providing an additional \$301,601 over the current allocation of \$80,000. The funds are provided for implementation expenses in preparation for H1N1 vaccine distribution.

Wastewater Fund- Sewer Administration:

Expenditures:

Professional Services-Legal	627210-419200	\$100,000
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Capital Outlay-Avalon Improvements	627210-459000	\$(100,000)
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Total		\$0
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The above budget amendment is to both transfer an appropriation for easements and fees from the Sewer Fund to the Capital Project Fund for amounts association with Avalon and to appropriate funds for legal fees association with the H2GO issue.

County Capital Reserve Fund:

Expenditures:

Airport Certification Designated	269800-464254	\$(65,116)
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Undesignated Funds	269800-464299	\$(54,884)
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Transfer to County Capital Reserve	269800-498043	\$120,000
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Total		\$0
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The above budget amendment is to transfer \$120,000 from the County Capital Reserve to the Avalon Capital Project as an advance in anticipation of receiving funds from the bonding company to complete the project. \$54,884 of undesignated funds are recommended and \$65,116 of funds that were held for the Airport which do not appear to be needed by the Airport at this time are recommended as the source of the transfer.

County Capital Project Fund- Avalon:

Revenues:

Trans from County Capital Reserve	438193-398226	\$120,000
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Expenditures:

Legal and Engineering Professional Fees	438193-464001	\$20,000
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Land	438193-464011	\$100,000
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Total		\$120,000
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The above amendment and capital project ordinance below are to appropriate funds the funds from the County Capital Reserve Fund identified above for the Avalon Capital Project in anticipation of replenishment from the bonding company.

**County of Brunswick, North Carolina
Avalon Project 438193**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Projects Fund and County Wastewater Capital Reserve Fund and the County Capital Reserve Fund for the Avalon Project:

County Capital Project Fund:

Revenues:

Transfer from County Capital Reserve	<u>\$130,000</u>
Total County Capital Project Fund Revenues	<u>\$130,000</u>

Expenditures:

Legal and Engineering Professional Fees	\$30,000
Land	<u>\$100,000</u>
Total County Capital Project Fund Expenditures	<u>\$130,000</u>

Section 2. This Capital Project Ordinance shall be entered into the minutes of the November 16, 2009 meeting of the Brunswick County Board of Commissioners

County Capital Reserve Fund:

Expenditures:

Building Renovations	269800-464214	\$(4,000)
Transfer to General Fund	269800-498010	\$4,000
Total		\$0

General Fund-Operation Services:

Revenues:

Transfer from County Capital Reserve	109800-398226	\$4,000
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Expenditures:

Capital Outlay-Buildings	104280-458000	\$4,000
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The above amendment is to transfer funds from the County Capital Reserve for improvements to Building H.

D.	EMS-MOU Emergency Services NC Office of EMS for State Medical Assistance Team	pg. 53-62
	Staff requests approving Memorandum of Agreement between the Department of Health and Human Services and Brunswick County.	
E.	Mental Health Court-Grant Application for S.T.O.P. Programpg. 63-67
	Staff requests approving the submittal of the Grant Application.	
F.	Finance-Governmental Finance Officers Association Budget Presentationpg. 68-69
	Staff requests the authorization for the Submittal of the FY 2009-2010 Budget for the Government Finance Officers Association Distinguished Budget Presentation Awards Program.	
VI. Presentation		
1.	Brunswick Botanical Garden Award and Master Gardener Recognition (Commissioner Cooke) pg. 70-72
2.	Master Gardener Volunteer Lifetime Achievement Award (Vice-Chairman Norris)pg. 73-74
VII. Administrative Report		
1.	Tax-2011 Tax Revaluation Appraisal Contract with Ferriss Appraisal (Tom Davis)pg. 75-81
	Staff recommends approving 2011 Countywide Revaluation Contract with Ferriss Appraisal Inc.	
2.	Finance-NC Local Government Debt Setoff Clearinghouse Participation-Utility Customer Service (Ann Hardy)pg. 82-99
	Staff recommends approval of the Resolution and Memorandum of Understanding Authorizing Brunswick County to Participate in the NC Local Government Debt Setoff Clearinghouse Program.	
3.	Finance-Unaudited Financial Report Ending October 31, 2009 (Ann Hardy)pg. 100-103
	Staff recommends to Receive October 31, 2009 Financial Report as Information.	
VIII. Board Appointments		
1.	Voluntary Agricultural District Board (1 appointment)pg. 104-106
2.	Board of Health (3 appointments)pg. 107
IX. County Attorney's Report		
1.	Deed of Dedication Ruffin's River Landingpg. 108-116
2.	Deed of Dedication Universal Health Carepg. 117-124
3.	Deed of Dedication Windsor Park Sections 3-10 and 13pg. 125-133
4.	Schedule Public Hearing for December 7, 2009 on Term Limits for Advisory and Delegated Boards that Conduct the County's Businesspg.134-136
X. Other Business/Informal Discussion		
XI. Adjournment		