

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
DECEMBER 1, 2008
6:30 P.M.**

(Reception-Public Assembly Building 5:00 p.m.)

- I. Call to Order**
- II. Presentation of Colors-Brunswick County Sheriff's Department Color Guard**
- III. Invocation/Pledge of Allegiance**
- IV. Approval of Minutes**
 - 1. May 19, 2008 Regular Meeting Minutespg. 1-12
 - 2. June 16, 2008 Regular Meeting Minutespg. 13-32
 - 3. July 21, 2008 Regular Meeting Minutespg. 33-47
 - 4. August 4, Regular Meeting Minutespg. 48-56
 - 5. August 18, Special Meetingpg. 57-58
 - 6. September 3, 2008 Recessed/Joint Planning Board Meetingpg. 59-61
 - 7. November 3, 2008 Regular Meeting Minutespg. 62-74
 - 8. November 17, 2008 Regular Meeting Minutespg. 75-86
- V. Presentation of Plaques**
- VI. Commissioner Comments**
- VII. Adjourn**

- I. Call to Order (Clerk)**
- II. Presentation of Colors-Brunswick County Sheriff's Department Color Guard**
- III. Invocation/National Anthem**
- IV. Oath of Office – Commissioners Electpg. 87**
- V. Election of Chairman (Clerk)**
- VI. Election of Vice-Chairman (Chairman)**
- VII. Comments (Commissioners Elect)**
- VIII. Approval of Register of Deeds Bond**
 - Oath of Office – Register of Deedspg. 88**
- IX. Approval of Coroner Bond**
 - Oath of Office – Coronerpg. 89**
- X. Adjustments/Approval of Agenda**

XI. Public Comments

XII. Approval of Consent Agenda

A. Tax

B. Financepg. 90-92

Fund	Description	Code	Increase	Decrease
General Fund	Transfer to Grant Fund	109800-498023	\$23,547	
General Fund	Planning - Salaries to Projects	104910-412990		\$19,000
General Fund	Planning – Fringe Benefits to Projects	104910-418900		\$4,547
Grant Fund	Transfer from General Fund	238170-398110	\$23,547	
Grant Fund	Contracted Services	238170-439900	\$23,547	

Staff recommends approval of the above budget amendment to transfer funds from the planning budget to the Local Crisis Housing Assistance Fund “CHAF” budget to cover ineligible grant expenditures. The Board of Commissioners authorized building a stick built home versus a mobile home and the difference in cost is ineligible from grant funds in the amount of \$23,422. In addition storage fees in the amount of \$125 were denied stating that only three months of storage and not four are eligible. A percentage of salaries and benefits in the planning department are being charged to the CHAF Grant and should offset the ineligible amounts.

Fund	Description	Code	Increase	Decrease
General Fund	Board Authorized Legal Fees	104150-419200	\$40,000	
General Fund	Contingency	109910-499100		\$40,000

Staff recommends approval of the above budget amendment to transfer funds from Commissioners’ Contingency to the Legal Department Budget for contracted legal fees as authorized by the commissioners in the amount of \$40,000.

Fund	Description	Code	Increase	Decrease
General Fund	Misc Revenue	104950-383958	\$400	
General Fund	Motor Fuels & Lubricants	104950-425100	\$400	
General Fund	Educational Program Revenues	104950-335032	\$808	
General Fund	Educational Program Expenditures	104950-449947	\$808	
General Fund	4-H Program Revenues	104950-335031	\$4,537	
General Fund	4-H Program Expenditures	104950-449952	\$4,537	

Staff recommends approval of the above budget amendment to appropriate Cooperative Extension program revenues collected in excess of budget amounts for program related expenditures.

C. **Southeastern Mental Health**pg. 93-95
Staff requests that the Board approve a Resolution to Delegate Hiring Authority for an Area Director to the Southeastern Center for Mental Health, Developmental Disability, and Substance Abuse Services Area Board.

D. **Legislative Conference Voting Delegate**pg. 96
Staff requests that the Board designate a Voting Delegate for the Legislative Goals Conference to be held January 15-16, 2009.

E. **Operation Services**.....pg. 97-102
Staff requests that the Board approve water management projects by the mosquito control division for 815 Meadow Lane, 1591 Morgan Road, 1540 Gate One SW.

XIII. Administrative Report

1. **Brunswick County Comprehensive Transportation Plan (Earline Thomas)** pg. 103-123
2. **Planning – Unified Development Ordinance Text Amendment UDO-08-01 (Leslie Bell)**pg. 124-133
Staff recommends scheduling a Public Hearing for Text Amendment UDO-08-01 for January 5, 2009 at 6:30 p. m.
3. **Planning – Map Amendment Z-08-631 First Reading Set PH (Leslie Bell)**pg. 134-148
Staff recommends scheduling a Public Hearing for Map Amendment Z-08-631 for January 5, 2009 at 6:30 p.m.
4. **Planning – Map Amendment Z-08-632 First Reading Set PH (Leslie Bell)**pg. 149-156
Staff recommends scheduling a Public Hearing for Map Amendment Z-08-632 for January 5, 2009 at 6:30 p.m.
5. **Utilities – Fields Operation Center Notice of Award (Jerry Pierce)**pg. 157-185
Staff recommends approving the Award of Construction Contract for Public Utilities Field Operations Center Project to John S. Clark Company in the amount of \$4,591,574 and approve the associated budget amendment and capital project ordinance.
6. **Engineering-Change Order No. 1 Bordeaux Construction Company (Jeff Phillips)**.....pg. 186-202
Staff recommends the approval for Change Order No. 1 to the contract of Bordeaux Construction Company Inc.
7. **Finance – Cell Phone Employee Contract (Ann Hardy)**pg. 203-206
No recommendation given.
8. **Economic Development-Two County Industrial Park (Jim Bradshaw)**.....pg. 207-228
Staff recommends approving the Articles of Incorporation and Bylaws for the Non-Profit Corporation for the Two-County Industrial Park.

XIV. County Attorney’s Report

1. **Cedar Grove School and Park Land Access Purchase (Jana Berg)**pg. 229-232
2. **Deed of Dedication – Sunset Quarters Development (Huey Marshall)**pg. 233-243
3. **NC Geodetic Survey to Establish County Lines (Huey Marshall)**pg. 244-249

XV. Other Business/Informal Discussion

1. Commissioner Appointmentspg. 250
2. Calabash Wastewater Collection System Project Discussion

XVI. Adjournment