

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
DECEMBER 15, 2008  
6:30 P.M.**

**I. Call to Order**

**II. Invocation/Pledge of Allegiance**

**III. Adjustments/Approval of Agenda**

**IV. Public Comments**

**V. Approval of Consent Agenda**

**A. Minutes**

**B. Tax**

- 1. Monthly Tax Collection Report .....pg. 1-4
- 2. December 2008 Releases .....pg. 5-16

**C. Finance.....pg. 17-18**

Fund	Description	Code	Increase	Decrease
General Fund	Unemployment Insurance	104290-418304		\$14,863
General Fund	Transfer to DSS Fund	109800-498014	\$14,863	
Social Services Fund	Transfer from General Fund	149800-398110	\$14,863	
Social Services Fund	Unemployment Insurance	145310-418304	\$14,863	

The practice of the County is to budget the majority of unemployment insurance costs in the General Fund non-departmental budget for governmental funds since there is no way to anticipate which department or fund will incur the expenditure. The budget is then transferred to the department incurring the actual expenditure during the year. Since the funds are budgeted in the General Fund and the expenditures occurred in the Social Services Fund, a budget amendment between the funds can only be made with the approval of the Board of Commissioners. Staff recommends approval of the above budget amendment to transfer funds from non-departmental for unemployment insurance expenditures in the Social Services Fund.

Fund	Description	Code	Increase	Decrease
General Fund	Commissioner's Contingency	109910-499100		\$8,770
General Fund	Contaminated Soil Removal	104799-465137	\$8,770	

Staff recommends approval of the above budget amendment to transfer funds from the Commissioner's Contingency fund to the Environmental Protection Department for Environmental Services, Inc. to oversee the contaminated soil excavation and backfill at 6

Stone Chimney Road SE.

**VI. Presentation**

1. **Sheriff's Department Citizens Academy Resolution (Commissioner Cooke)** .....pg. 19
2. **Southeastern Center for Mental Health Report (Vicki Steele)**.....pg. 20-68

**VII. Administrative Report**

1. **Social Services-Carolina Rehabilitation, Inc. Contract (Jamie Orrock)** .....pg. 69-91  
Staff recommends approving contract with Carolina Rehabilitation, Inc.
2. **Social Services-Coastal Horizons, Inc. Contract (Jamie Orrock)** .....pg. 92-113  
Staff recommends approving contract with Coastal Horizons, Inc.
3. **EMS-NC Department of Transportation MOA (Randy Thompson)**.....pg. 114-119  
Staff recommends approving the Annual Memorandum of Agreement between Brunswick County and the North Carolina Department of Transportation.
4. **Public Housing-Public Housing Director Position Elimination (Steve Stone)** .....pg.120-121  
Staff recommends approving the Elimination of the Position of Director of Public Housing.
5. **Financial Reports Ending November 30, 2008 (Ann Hardy)**.....pg. 122-208  
Staff recommends receiving Financial Reports for period ending November 30, 2008 as information.
6. **Brunswick Community College Funding Request (Marty Lawing)** .....pg. 209-212  
Staff recommends approving funding for the start-up of the new Fitness and Aquatics Center at Brunswick Community College in the amount of \$120,000 and the Associated FY 2008-2009 Budget Amendment.

**VIII. Board Appointments**

1. **Utility Operations Board (At Large, District 5, District 1 & St. James appointments)** ...pg. 213-214
2. **Airport Commission (1 appointment)**.....pg. 215
3. **Town of Carolina Shores (Planning/Zoning ETJ appointment)** .....pg. 216
4. **Commissioners Appointments** .....pg. 217

**IX. County Attorney's Report**

1. **Closed Session**

**X. Other Business/Informal Discussion**

**XI. Adjournment**