

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES  
REGULAR MEETING  
NOVEMBER 3, 2008  
6:30 P.M.**

**The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:30 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.**

PRESENT:                   Commissioner William Sue, Chairman  
                                  Commissioner May Moore  
                                  Commissioner Tom B. Rabon, Sr.  
                                  Commissioner Phil Norris, Vice-Chairman  
                                  Commissioner J. Martin Cooke

STAFF:                     Marty K. Lawing, County Manager  
                                  Steve Stone, Assistant County Manager  
                                  Huey Marshall, County Attorney  
                                  Jana Berg, Assistant County Attorney  
                                  Debby Gore, Clerk to the Board  
                                  Margie Stephenson, Deputy Clerk  
                                  Ann Hardy, Fiscal Operations Director

**I. CALL TO ORDER**

Chairman Sue called the meeting to order at 6:30 p.m.  
(Attached to these Minutes is an item called Board Action containing all items on this agenda and those items are incorporated herein.)

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Vice-Chairman Norris gave the Invocation and led the Pledge of Allegiance.

**III. ADJUSTMENTS/APPROVAL OF AGENDA**

Chairman Sue asked if there were any adjustments to the agenda. The following adjustments were made:

1. County Attorney, Huey Marshall, indicated that item V-I, Midway Road Resolution, had been revised and copies were made available to the Board, staff and press. Commissioner Moore moved to approve the agenda as amended. The vote of approval was unanimous.

**IV. PUBLIC COMMENTS**

Chairman Sue asked if there was anyone in the audience who wished to speak regarding any item on the agenda or any matter that was not included in the agenda. There were no comments from the audience.

**V. APPROVAL OF CONSENT AGENDA**

Vice-Chairman Norris moved to approve the Consent Agenda. The vote of approval was unanimous. The following items were approved:

- A. **Minutes**
  - 1. **October 6, 2008 Regular Meeting Minutes**
  
- B. **Tax**
  - 1. **Fire Fee Releases for September and October 2008**
  
- C. **Finance**

**Appointment of Local Fireman’s Relief Trustees**

The NC Rural Fire District’s Report of Fire Conditions is required annually by N.C. G.S. 58-84-30. The fire departments have submitted the names of the following nominations to be appointed by the County Commissioners as Fireman’s Relief Fund Trustees. Approval of the nominations is requested:

- Boiling Springs Lakes – Darrell Bryant and Raymond Farwell
- Calabash – Jennings Edge and Warren Howell
- Civietown – Mark Hewett and Kimberly Hewett
- Grissettown Longwood – Kenneth Grissett and Sheila Umbright
- Leland – John Crowder and Walter Futch
- Ocean Isle Beach – Corby Tew and Buddy Russell
- Shallotte – Randy Thompson and Kermit Causey
- Saint James – Bill Hurcomb and Paul Mcquire
- Sunset Beach – Larry Keiley and Allen Rundall
- Tri-Beach – William Todd and Douglas Todd
- Winnabow – John Henry and Glenn Kye
- Yaupon – James Carter and Linda Bethune

Fund	Description	Increase	Decrease
Water Reserve Fund	Transfer to Water Capital Project	\$3,000	
Water Reserve Fund	Misc Water Projects		\$3,000
Water Capital Project Fund	Construction	\$45,000	
Water Capital Project Fund	Construction		\$42,000
Water Capital Project Fund	Transfer from Water Capital Reserve	\$3,000	

Staff recommends approval of the above budget amendment to transfer funds from the water capital reserve misc water projects fund appropriations for construction costs associated with the Northwest Water Plant Expansion Capital Project. Upon review of the contract approved at the 10/06/2008 board meeting there is a \$10,000 contingency written into the contract in addition to the \$124,073 construction amount making the current appropriation short by \$3,000. Staff requests that \$3,000 of water reserve funds are transferred to the capital project to fully fund the contract commitment.

Approval of the associated capital project ordinance below is requested:

**County of Brunswick, North Carolina**  
**Capital Project Ordinance**  
**Northwest Water Plant Expansion Water Capital Project (418248)**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Water Capital Projects Fund for the Northwest Water Plant Expansion Water Capital Project:

Project Cost	\$343,000
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Section 2. It is estimated that the following revenues will be available in the Brunswick County Water Capital Projects Fund:

Contributions from Water Capital Reserve	\$343,000
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Section 3. The following amounts are hereby appropriated in the Brunswick County Water Capital Reserve Fund:

Contribution to Water Capital Project	\$343,000
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Section 4. It is estimated that the following revenues will be available in the Brunswick County Water Capital Reserve Fund:

Current Funds Appropriated	\$343,000
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Section 5. This Capital Project Ordinance shall be entered into the minutes of the November 3, 2008 meeting of the Brunswick County Board of Commissioners.

**D. Final Change Order Bordeaux Construction-Administration Building**

Staff requests approval of the Final Change Order with Bordeaux Construction for the Administration Building in the amount of \$1,042.00.

**E. Planning-Multi-Jurisdictional Hazard Mitigation Plan Resolution**

Staff requests approval of Resolution Permitting Leslie Bell as Primary Agent and Marc Pages as Secondary Agent to apply for State and Federal Assistance to Update the Multi-Jurisdictional Hazard Mitigation Plan.

**F. Planning-CDBG Scattered Site Closeout**

Staff requests approval to authorize the Chairman to Execute the Closeout Performance Report and the Certificate of Completion Forms for the 2006 CDBG-Scattered Site Housing Program.

**G. Bud Sweetman Resolution**

Staff requests approval of a Resolution Honoring Erwin "Bud" Sweetman, who is scheduled to donate his 300<sup>th</sup> pint of blood. The County Attorney read the Resolution and Mr. Sweetman received a standing ovation.

**H. Operation Services-Tipping Fee Exemption**

Staff requests approval to exempt Peace Memorial Baptist Church, a non-profit organization, from tipping fees at the county landfill.

**I. Midway Road Resolution**

Staff requests approval of a Resolution in Support of Four Lanes on Midway Road.

## **VI. PUBLIC HEARING**

### **1. Planning-Proposed Map Amendment Z-08-627 (Leslie Bell)**

#### **I. CALL TO ORDER**

Chairman Sue called the Public Hearing to order at 6:43 p.m. and announced that the purpose of the hearing was to receive public input regarding proposed Map Amendment Z-08-627. Vice-Chairman Norris requested to be recused from this item. Commissioner Moore moved to recuse Vice-Chairman Norris from Item Z-08-627. The vote of approval was unanimous.

Leslie Bell, Planning Director, explained the following:

#### **Item 1 (Map Amendment Z-627 - William Barber)**

Item 1 is a map amendment initiated by the property owners. This change from R-7500 (Low Density Residential) to ~~C-LD (Commercial Low Density)~~ NC (Neighborhood Commercial) would allow for neighborhood commercial use for Tax Parcels 2250002913 and 22500028 located on Hickman Road (SR 1303) and Green Pastures Lane near Carolina Shores, NC. An amendment to the Official Brunswick County CAMA Land Use Map from LDR (Low Density Residential) to Commercial has been requested for Tax Parcels 2250002913 and 22500028 located on Hickman Road (SR 1303) and Green Pastures Lane near Carolina Shores, NC. This rezoning totals 9.97 acres.

Planning Staff recommends approval to NC (Neighborhood Commercial).

Planning Board recommends approval to NC (Neighborhood Commercial) [4 to 3 with Mrs. Gilbert, Mrs. Henry, and Mr. Jordan opposing].

Planning Staff recommends approval to the Official Brunswick County CAMA Land Use Plan Map from LDR (Low Density Residential) to Commercial has been requested for Tax Parcels 2250002913 and 22500028 located on Hickman Road (SR 1303) and Green Pastures Lane near Carolina Shores, NC.

## **II. PUBLIC COMMENTS**

Chairman Sue asked if there were any members of the audience who wished to address the Board regarding the proposed Map Amendment. The following citizens addressed the Board:

1. John Tolley spoke in opposition of the rezoning stating that this area was predominately single family homes and that commercial zoning would impact the roads.

## **III. ADJOURN**

Commissioner Cooke moved to adjourn the Public Hearing at 6:46 p.m. The vote of approval was unanimous.

After a short discussion, Commissioner Moore moved to approve recommendations of the Planning Board to the Official Brunswick County CAMA Land Use Plan Map from Low Density Commercial to Neighborhood Commercial. Commissioner Cooke abstained. The vote of approval was unanimous, 3 ayes (Moore, Rabon and Sue) (Norris recused and Cooke abstained).

### **2. Planning-Proposed Map Amendment Z-08-629 (Leslie Bell)**

## **I. CALL TO ORDER**

Chairman Sue called the Public Hearing to order at 6:48 p.m. and announced that the purpose of the hearing was to receive public input regarding proposed Map Amendment Z-08-629.

Leslie Bell, Planning Director, explained the following:

### **Item 1 (Map Amendment Z-629 - Darius Stanaland)**

Item 1 is a map amendment initiated by the property owner. This change from R-7500 (Low Density Residential) and C-LD (Commercial Low Density) to C-LD (Commercial Low Density) would allow for commercial use for Tax Parcel 21000010 located at 8551 Ocean Highway (US 17) near Carolina Shores, NC.

This rezoning totals 7.42 acres.

Planning Staff recommends approval to C-LD (Commercial Low Density).

Planning Board recommends approval to C-LD (Commercial Low Density) [unanimous 7 to 0].

## **II. PUBLIC COMMENTS**

Chairman Sue asked if there were any members of the audience who wished to address the Board regarding the proposed Map Amendment. The following citizens addressed the Board:

1. Benjamin Stanaland spoke in support of the rezoning.

## **III. ADJOURN**

Vice-Chairman Norris moved to adjourn the Public Hearing at 6:50 p.m. The vote of approval was unanimous.

Commissioner Cooke moved to approve the recommendations of the Planning Board and Planning Staff to Commercial Low Density. The vote of approval was unanimous.

3. **Planning Map Amendment Z-08-630 (Leslie Bell)**

## **I. CALL TO ORDER**

Chairman Sue called the Public Hearing to order at 6:48 p.m. and announced that the purpose of the hearing was to receive public input regarding proposed Map Amendment Z-08-629.

Commissioner Moore requested to be recused from this item. Vice-Chairman Norris moved to recuse Commissioner Moore. The vote of approval was unanimous.

### **Item 1 (Map Amendment Z-630 - Barry Adkins)**

Item 1 is a map amendment initiated by the property owner. This change from R-6000 (Medium Density Residential) to C-LD (Commercial Low Density) would allow for commercial use for Tax Parcel 221HE045 located at 4876 Coastal Drive off Long Beach Road (NC 133) near Southport, NC. An amendment to the Official Brunswick County CAMA Land Use Map from MDR (Medium Density Residential) to Commercial for Tax Parcel 221HE045 located at 4876 Coastal Drive off Long Beach Road (NC 133) near Southport, NC.

This rezoning totals 0.23 acres.

Planning Staff recommends denial to C-LD (Commercial Low Density).  
Planning Board recommends approval to C-LD (Commercial Low Density) [unanimous 7 to 0].

Planning Board recommends approval to the Official Brunswick County CAMA Land Use Map from MDR (Medium Density Residential) to Commercial for Tax Parcel 221HE045 located at 4876 Coastal Drive off Long Beach Road (NC 133) near Southport, NC. [unanimous 7 to 0].

## **II. PUBLIC COMMENTS**

Chairman Sue asked if there were any members of the audience who wished to address the Board regarding the proposed Map Amendment. There were no comments from the audience.

## **III. ADJOURN**

Vice-Chairman moved to close the Public Hearing at 6:51 p.m. The vote of approval was unanimous.

Commissioner Rabon moved to approve the recommendations of the Planning Board to the Official Brunswick County CAMA Land Use Map from Medium Density Residential to Commercial. The vote of approval was unanimous.

## **VII. ADMINISTRATIVE REPORT**

### **1. Planning-Low Impact Development Guidance Manual Resolution (Leslie Bell)**

Staff recommends approving Resolution of Support for the Brunswick County Low Impact Development (LID) Guidance Manual.

Leslie Bell, Planning Director, explained that Brunswick County, in conjunction with New Hanover County and City of Wilmington, has completed a guidance document as part of an ongoing effort to encourage and allow for Low Impact Development (LID) technologies as an alternative and voluntary option for developers to satisfy stormwater requirements and watershed goals.

Each jurisdiction is being asked to support this effort with the passing of the resolution. At its September 8, 2008 meeting and subsequent to the Joint Board of Commissioners and Planning Board meeting on September 3, 2008, text amendments were recommended to be added by the Planning Board.

Commissioner Moore moved to adopt the Resolution as amended. The vote of approval was unanimous.

### **RESOLUTION REGARDING STORMWATER MANAGEMENT STANDARDS FOR DEVELOPMENT AND REDEVELOPMENT ALLOWING THE USE OF LOW IMPACT DEVELOPMENT (LID) TECHNIQUES FOR THE PROTECTION OF COASTAL WATERS AND ADOPTING THE LID GUIDANCE MANUAL**

WHEREAS, stormwater runoff from roofs, roadways, parking lots, lawns and other surfaces may be polluted with toxic metals, organic compounds, excessive nutrients and bacterial and viral pathogens that can harm human health, degrade shellfishing, restrict recreational uses and adversely affect economic development; and

WHEREAS, Brunswick County recognizes the potential limitations of conventional stormwater approaches and encourage the use of LID techniques to mitigate the impacts of stormwater runoff; and

WHEREAS, LID is a comprehensive array of site planning techniques, pollution prevention measures, and engineered treatment practices that can be applied to projects at the individual lot level or to major residential or commercial developments to mimic natural features and predevelopment hydrology; and

WHEREAS, LID stormwater management options have been found to help protect and restore streams, wetlands, and other natural aquatic systems; and

WHEREAS, Brunswick County produced a Low Impact Development Guidance Manual (“LID Guidance Manual”) that contains detailed guidance on how to design, construct and maintain LID practices; and

WHEREAS, adoption of the LID Guidance Manual will provide the County with important stormwater management alternatives that may be used instead of or in conjunction with conventional stormwater management techniques; and

WHEREAS, adoption of the LID Guidance Manual as an optional alternative to conventional stormwater management techniques will allow LID to be used in development projects located in the County with construction management oversight by the design engineer of the installation of all best management practices; and

WHEREAS, the Brunswick County Board of Commissioners, Stakeholders, and Citizens of Brunswick County would like to encourage the State to incorporate and use the Brunswick County Low Impact Development manual as a guiding template in the creation of the coastal component in the State’s draft Low Impact Development manual; and

WHEREAS, the Brunswick County Board of Commissioners finds that the adoption of the LID Guidance Manual will provide the County with an alternative stormwater management technique that is designed to use the natural topographical features and will work to protect the natural resources of the area.

NOW, THEREFORE, BE IT RESOLVED:

- A. The Brunswick County Board of Commissioners hereby adopts the LID Guidance Manual as an additional resource to assist applicants to comply with County stormwater requirements.
- B. The County Commissioners advise the County Manager to direct County professional staff to inform applicants of LID benefits.
- C. The County Commissioners encourage applicants to use the LID Guidance Manual as an additional resource to comply with local, state and federal water quality requirements.
- D. The County Commissioners urge the North Carolina Department of Environment and Natural Resources to facilitate and expedite permitting of development projects that apply the principles of LID as presented in the LID Guidance Manual.

s/William M. Sue, Chairman  
Brunswick County Commissioners

ATTEST:  
s/Deborah (Debby) Gore, CMC  
Clerk to the Board

**2. Planning-Urgent Repair Program Grant (Louise McGarva)**

Staff recommends approval to Authorize Submittal of an Application for the 2009 Urgent Repair Program.

Louise McGarva, Community Development Administrator, explained that the North Carolina Housing Finance Agency announced the availability of funds under the FY09 funding cycle of the Urgent Repair Program (URP) funded by the North Carolina Housing Trust Fund. The Urgent Repair Program objectives are: (1) to assist very low income homeowners with special needs (elderly 62 years of age and older), handicapped or disabled, single parent, large households (five or more), or households with children who have elevated lead blood levels, (2) To serve households with urgent repair needs which cannot be met through other state or federally funded housing assistance programs; and (3) To enable frail elderly homeowners, and others with physical disabilities, to remain in their homes by providing essential accessible modifications. Eligible recipient households will be eligible to receive a maximum of \$5,000 per owner occupied dwelling. As a unit of local government, the county is eligible to apply for up to \$75,000 under the program. With approval to apply for these funds, staff requests a match of (\$15,000) from local government to demonstrate support of the application. If the application is approved, the local government match will be used for "hard costs only" at the discretion of the contract administrator.

Brunswick County received Urgent Repair Program grants in the amount of \$75,000 with the local match in both 2004 and 2006, which assisted a total of 47 homeowners with urgent repair needs. In an attempt to sustain continuity in the housing rehabilitation efforts we are applying for the 2009 Urgent Repair Program funds. In the 2009 application, the entire County has been designated as the target Service Area. Applications are due in Raleigh by December 1, 2008. A budget amendment for the local match of \$15,000 will be requested upon award of the grant.

Vice-Chairman Norris moved to authorize submittal of an application for the 2009 Urgent Repair Grant Program. The vote of approval was unanimous.

### **3. EMS – Tropical Storm Hanna Assistance Agreement (Randy Thompson)**

Staff recommends to approve the State Applicant Disaster Assistance Agreement, designate Randy Thompson as Primary Agent and Ann Hardy as Secondary Agent and approve the Brunswick County Debris Management Plan. Copies of the Agreement are available for review in the Clerk's office.

Randy Thompson, EMS Director, requested approval of the State-Applicant Disaster Assistance Agreement between the State of North Carolina and Brunswick County and to designate Randy Thompson, EMS Director, as the Primary Applicant's Agent and the Finance Officer (Ann Hardy) be designated as Secondary Agent for applicant issues associated with recovery from Tropical Storm Hanna.

Mr. Thompson asked that the Board defer action on the Debris Management Plan at this time and further explained that on October 8, 2008 Brunswick County was declared by the President of the United States in accordance with the Disaster Relief Act. On October 16, 2008 Brunswick County filed notice requesting public assistance with cost recovery issues related to Tropical Storm Hanna. The Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 authorizes the President to provide such assistance. The Federal Emergency Management Agency will coordinate the recovery process and be assisted by the State Division of Emergency Management. As part of this process Brunswick County needs to identify the applicant's authorized agent for FEMA. The Resolution is for designating the applicant's agent. An agreement must also be approved, which outlines the documentation process that must be followed. A copy of the Applicant Disaster Assistance Agreement was provided for review and approval.

Commissioner Cooke moved to approve the State Applicant Disaster Assistance Agreement, Designate Randy Thompson as Primary Agenda and Ann Hardy as Secondary Agent. The vote of approval was unanimous.

**4. Utilities – Reclaimed Water Usage Policy (Jerry Pierce)**

Staff recommends approval of the Reclaimed Water Usage Policy.

Jerry Pierce, Utilities Director, explained that the demand for potable water used for irrigation of yards, landscaping, and common areas has increased dramatically in the past few years. With the increase in population, the demand for potable water for consumptive uses has also increased dramatically. The proposed Policy is an integral part of the County's overall Water Conservation Program.

The proposed Policy would encourage but not require the use of highly treated wastewater effluent for large residential and commercial developments and requires any effluent reuse project be in conformance with the NC DENR Effluent Reuse Regulations. The proposed Policy establishes standards for connection to County-owned Reclaimed Water Mains. As reclaimed water is a valuable resource, the Policy establishes a mechanism to establish rates for effluent reuse water and also establishes a number of conditions that must be met for the use and/or continued use of reclaimed water. The proposed Policy was approved by the Utility Operations Board and recommended by them to the Board of Commissioners.

Vice-Chairman Norris moved to approve the Reclaimed Water Policy. The vote of approval was unanimous.

**5. Utilities – Deduct Change Order with R.H. Moore Company (John Nichols)**

Staff recommends approval for the final Adjusting Change Order with R.H. Moore Company Deduction in the amount of \$160,000.70.

John Nichols, Assistant Utilities Director, explained that staff requests approval of a final adjusting change order with R. H. Moore Company. The change order is deductive in the amount of \$160,000.70. The change order reduces the original contract value of \$9,364,500.00 to the final contract value of \$9,204,499.30.

This change order reflects both additions and deductions to the total project scope of work. A complete list of these additions and deletions with associated values was presented. Large item deductions to the scope of work include changes from horizontal directional drills to open cut trenching of Ductile Iron Pipe and 42 days worth of liquidated damages. Large item additions to the scope of work include additional select backfill material in undercut areas and relocation of a bore and jack due to differing subsurface conditions.

Commissioner Rabon moved to approve the Final Adjusting Change Order with R.H. Moore Company deduction in the amount of \$160,000.70. The vote of approval was unanimous.

**6. Parks & Recreation – Naming of New Park Near Holden Beach (Steve Stone)**

Staff recommends approving park name as presented.

Steve Stone, Assistant County Manager, explained that the new park in the Holden Beach area is presently under construction and will feature a new Middle School with an adjoining park. The Board of Education has formally entitled the new middle school as Cedar Grove Middle School.

The Parks & Recreation Advisory Board at their October 21, 2008 meeting entered into discussions regarding formally naming the new park in the Holden Beach area. After discussion, the Parks & Recreation Advisory Board would like to recommend to the County Commissioners to formally name the park, Cedar Grove Park. The Parks & Recreation Advisory Board believes the consistency of naming the park in conjunction to the school and the surrounding area will reduce confusion.

Commissioner Rabon moved to approve the official naming of the park in the Holden Beach Area to Cedar Grove Park. The vote of approval was unanimous.

**7. Finance – Northwest Water Plant Reimbursement Resolution (Ann Hardy)**

Staff recommends approval for the Resolution of Reimbursement of Expenditures for the Northwest Water Treatment Plant and Transmission System Improvements.

Ann Hardy, Fiscal Operations Director, explained that Brunswick County is making plans to design and construct improvements to the Northwest Water Treatment Plant and improve water transmission. The planned capital project source of funding is tax-exempt debt obligations thru bank private placements or revenue bonds totaling approximately \$70 million. The debt may not be issued until the projects are designed, permitted and bids are received. Brunswick County will incur expenditures prior to the issuance and receipt of the debt proceeds. The resolution declares the intent of the Board of Commissioners to reimburse the county from debt proceeds for any and all expenditures incurred prior to the issuance of the debt from the proceeds of the debt. Based on the advice of bond counsel, staff recommends that the Board of Commissioners adopt the reimbursement resolution for the Northwest Water Treatment Plant and transmission improvement capital projects.

Commissioner Moore moved to approve the Resolution of Reimbursement of Expenditures for the Northwest Water Treatment Plant and Transmission System Improvement. The vote of approval was unanimous.

**8. Finance – FY 2008 Audit Report (Ann Hardy)**

Staff recommends approval for the FY 2008 Audit Report as presented.

Ann Hardy, Fiscal Operations Director, explained that the County engaged Martin, Starnes & Associates, CPAs, P.A. to perform an audit of the financial statements prepared by County staff for the year ended June 30, 2008.

The auditor's report, contained in the CAFR, provides an opinion that, based on their audit and the reports of other auditors, the financial statements present fairly, in all material respects, the financial position of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Brunswick, North Carolina as of June 30, 2008 and the respective changes in financial position and cash flows, where appropriate, thereof and the respective budgetary comparison for the general fund and the county capital reserve fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In addition to the audit opinion the firm has issued a report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards, a report on compliance with requirements applicable to each major federal project and internal control over compliance in accordance with OMB Circular A-133 and the State Single Audit Implementation Act, a report on

compliance with requirements applicable to each major State program and internal control over compliance in accordance with applicable sections of OMB Circular A-133 and the State Single Audit Implementation Act.

Bryan Starnes of Martin, Starnes & Associates provided information regarding the audit opinion and the compliance letters. The Board thanked staff for their continued efforts.

Vice-Chairman Norris moved to accept the report as information. The vote of approval was unanimous.

**VIII. BOARD APPOINTMENTS**

**1. Criminal Justice Partnership Program (2 recommended appointments)**

Commissioner Moore nominated Jerry Dove and Adam Milligan. Commissioner Rabon moved to close the nominations. The vote of approval was unanimous. Chairman Sue moved to approve the appointments of Dove and Milligan. The vote of approval was unanimous. Chief Jerry Dove will fill the unexpired term of Rodney Gause (resigned) and Sgt. Adam Milligan, Police Officer will fill the unexpired term of Terry Oxford (no longer employed by the Town of Holden Beach).

**2. Brunswick Hospital Authority (5 appointments)**

Commissioner Moore moved to table the District 5 appointment and Commissioner Rabon moved to table the District 4 appointment. The vote of approval was unanimous. Commissioner Cooke nominated Phil Day, Chairman Sue nominated Velva Jenkins, Vice-Chairman Norris nominated Dean Walters. Chairman Sue moved to close the nominations. The vote of approval was unanimous. Commissioner Cooke moved to approve the appointments of Day, Jenkins and Walters. The vote of approval was unanimous. Phil Day will serve a three-year term that will expire on December 1, 2011. Velva Jenkins will serve a three-year term that will expire on November 1, 2011 and Dean Walters will serve a three-year term that will expire on November 1, 2011.

**IX. COUNTY ATTORNEY’S REPORT**

**1. Smithville Crossing-Execution of Instruments for Senior Center (Huey Marshall)**

Jana Berg, Assistant County Attorney, explained that the county has searched extensively for a suitable and practical site for a senior center in the Smithville Township area. The site selected at Smithville Crossing satisfies the most criteria while generating the least objections.

Fund	Description		Increase	Decrease
County Capital Reserve Fund	Transfer to County Capital Project		\$500,000	
County Capital Reserve Fund	Senior Citizen/Community Center			\$500,000
County Capital Project Fund	Construction		\$736,367	
County Capital Project Fund	State Revenues		\$236,367	
County Capital Project Fund	Transfer from County Capital Reserve		\$500,000	

Staff recommends approval of the above budget amendment to transfer funds from the county capital reserve Senior Citizen/Community Center fund appropriations for engineering services and other costs associated with the Senior Center County Capital Project

Approval of the associated capital project ordinance below is requested:

**County of Brunswick, North Carolina**  
**Capital Project Ordinance**  
**Senior Center Capital Project (438188)**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Projects Fund for the Senior Center County Capital Project:

Debt Proceeds	\$1,797,476
County Capital Reserve	500,000
Grant Funds	<u>236,367</u>
	2,533,843

Section 2. It is estimated that the following revenues will be available in the Brunswick County Capital Projects Fund:

Contributions from County Capital Reserve	\$500,000
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Section 3. The following amounts are hereby appropriated in the Brunswick County Capital Reserve Fund:

Contribution to County Capital Project	\$500,000
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Section 4. It is estimated that the following revenues will be available in the Brunswick County Capital Reserve Fund:

Current Funds Appropriated	\$2,533,843
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Section 5. This Capital Project Ordinance shall be entered into the minutes of the October 20, 2008 meeting of the Brunswick County Board of Commissioners.

Commissioner Moore moved to approve the Execution of Instruments for the Senior Center in Smithville Township and the associated budget amendment and capital project ordinance. The vote of approval was unanimous.

**X. OTHER BUSINESS/INFORMAL DISCUSSION**

Commissioner Moore announced that in working with the Kiwanis and Parks and Recreation, a multi-purpose field for soccer use when school is not in session will be provided in Southport.

Mary Earp thanked the Board for their persistence in providing a Senior Center in the Smithville Township area.

**XI. ADJOURNMENT**

Vice-Chairman Norris moved to adjourn the Regular Meeting at 7:19 p.m. The vote of approval was unanimous.

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William M. Sue, Chairman

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Deborah (Debby) Gore, Clerk to the Board