

BRUNSWICK COUNTY CONSTRUCTION CHECKLIST

Project:_____ Phase:_____ Engineer:_____

Water / Sewer/ Both

Substantial Completion

- _____ Engineering Certification for Water and / or Sewer
- _____ Bacteriological Tests (Originals, N.C. Licensed Lab)
- _____ All Testing Results
- _____ Substantial Completion Walk Through
- _____ Indemnity Agreement for Water and / or Sewer
- _____ Copy of Utility License / Certificate of Insurance (Contractor)
- _____ Paper asbuilt drawings (2 sets); a CD disc containing asbuilt drawings in electronic format (AutoCAD version 2004 or 2007) **and** PDFs of all individual asbuilt drawing sheets

Final Acceptance

- _____ Deed of Dedication & Affidavit
- _____ Check for recording fees
- _____ Final Walk Through
- _____ Revised As-builts
(if any changes were made)
- _____ Fixed Assets Amount