

AN ORDINANCE AMENDING THE INDICATED SECTIONS OF THE  
ORDINANCE OF 18 AUGUST 1986 WHICH CREATED THE UTILITY  
OPERATIONS BOARD

The ordinance adopted 18 August 1986, creating the Brunswick County Utility Operations Board, and as amended by the ordinance adopted 16 December 2002, is further amended as follows: (Note: The sections described below will replace similarly titled sections in the ordinance. All other sections of the ordinance remain unchanged)

**PURPOSE:** The purpose of this ordinance is to provide for the creation and existence of a Board to exercise those certain powers delegated to it by the Brunswick County Board of Commissioners concerning the creation, maintenance, upgrading and expansion of the Brunswick County water and sewer systems. The Board shall be named the Brunswick County Utilities Board.

**MEETINGS:** The Board shall meet at least quarterly on the second Monday of the first month of the quarter. The Board shall meet at such other times as necessary and shall designate the date, time, and location of such meetings. The board shall be bound by the provisions of North Carolina General Statute 143-318.9 et.seq, also known as the North Carolina Open Meetings Law.

**BOARD DUTIES:** The principal duties of the Board are to (1) serve in an advisory capacity to the Board of Commissioners regarding policies and procedures relating to the county's water and sewer systems, and (2) make appropriate recommendations to the Board of Commissioners regarding citizen complaints, appeals, and requests as they relate to water and sewer service. Specifically, the Board:

- Will review proposals of the county Utility Department staff to initiate or change policies and/or procedures relating to the development and expansion of the county's water and sewer systems, and make recommendations regarding these to the Board of Commissioners. The county staff will be responsible for creating and maintaining priority listings for water and sewer capital requests, and will keep the Board informed of proposed changes to those listings and the reasons therefore, and provide the Board opportunity to make such recommendations as it deems appropriate.
- Will conduct public hearings for the creation of Special Assessment Districts (SADs) and major capital projects, as necessary, and make recommendations to the Board of Commissioners.

- Serve as a board of appeals for customer issues relating to water and sewer service.

The Board shall not become involved in operational, technical, or personnel issues relating to the provision of water and sewer services.