

BY-LAWS OF (Amended December 1, 2015)
THE BRUNSWICK COUNTY
ECONOMIC DEVELOPMENT ADVISORY COMMISSION

ARTICLE I.

Name

The name of this Association shall be the Brunswick County Economic Development Advisory Commission and shall be hereinafter referred to as the Commission.

ARTICLE II.

Authority and Purpose

The Commission shall:

- Provide a structured means for the business development community to provide county leaders with feedback on ways the county can become recruit businesses and industries to expand the county's economy to make recommendations for presentation to the Board of Commissioners.
- Provide a structured forum in which the development community can interact with governmental entities which serve, provide resources to or otherwise impact Brunswick County's business and industry leaders.
- Seek to promote and foster business and industrial growth and job creation in Brunswick County.

ARTICLE III.

Membership

The members of the Commission shall consist of one class of membership, and the composition and structure of the Commission's membership shall be determined by the Brunswick County Board of Commissioners as follows:

There shall be 16 members, 6 of which are voting members. The 6 voting members shall consist of one member representing each district with representation from the retail/service/banking, applied technology (manufacturing, utilities, industrial) and land use industries to the extent available and willing to serve; and a member of the Brunswick County Economic Development Foundation.

There shall be 10 non-voting members. The non-voting members shall consist of the County Manager, County Director of Economic Development, Brunswick Community College Workforce Development Representative, Brunswick County Director of Public Utilities, Director of Brunswick County Board of Realtors, Brunswick County Schools Superintendent or his designee and the chamber president, executive director or senior staff member of each of the four Chambers of Commerce within the County.

All members shall serve at the pleasure of the County Commissioners.

ARTICLE IV.

Officers

The officers of the Commission shall be the Chair, Vice Chair and Secretary.

Section 1: Terms of Office: The Chair and Vice Chair shall serve for a term of one year and shall serve until the adjournment of the meeting at which their successors are elected. The Secretary shall be a county staff member designated by the County Manager and shall serve at the discretion of the County Manager.

Section 2: Election: The Chair and Vice Chair shall be elected by the members present at the first meeting of the Commission each year. A nominee must receive a majority of the votes cast in order to be elected. If no candidate receives a majority on the first ballot, the two highest vote-getters will advance to a second ballot

Section 3: Duties: The duties of the officers shall be such as usual and customary for such officers, including such duties as may from time to time be designated by the Economic Development Advisory Commission or the Brunswick County Board of Commissioners. The Chair of the Commission shall provide the monthly minutes to the Board of Commissioners.

Section 4: Vacancies: In the event of a vacancy in the office of Vice Chair, the vacancy shall be temporarily filled by the Chair until the next monthly meeting of the Commission. In the event of a vacancy in the office of Chair, the Vice Chair shall succeed to the office of Chair, and the membership at the next monthly meeting shall elect a new Vice Chair. In the event of a vacancy in the office of the Secretary, the vacancy shall be temporarily filled by the Chair until such time as the County Manager designates a person to fill the vacancy. A person so elected to fill a vacancy shall serve in said office until a successor to the office is duly elected and qualified.

ARTICLE V.

Committees

Section 1: Other Committees: The Chair may from time to time in his/her discretion, create and abolish such committees, standing or ad hoc, as deemed necessary and desirable. The Chair and members of any committees shall be appointed by the Chair with the advice and consent of the membership.

ARTICLE VI.

Meetings

Section 1: Monthly Meetings: The Commission shall meet at least once each month at the call of the Chair. If the Chair fails to call a monthly meeting, the Vice Chair or Secretary shall call a meeting. If the Chair, Vice Chair and Secretary fail to call a monthly meeting, a

meeting may be set by the Brunswick County Board of Commissioners.

Section 2: Quorum: A majority of the 6 voting members, who shall be appointed by the County Commissioners of Brunswick County, present at such meeting shall constitute a quorum.

Section 3: Notice: The Secretary shall cause notice to be emailed to each member, stating the time and place of any monthly and special meetings of the Commission. Such notice shall be e-mailed to each member's last known e-mail address at least ten (10) days prior to any such meeting.

Section 4: Transparency: Copies of all Commission meeting notices and subcommittee meeting notices shall be distributed to the Sunshine List maintained by the Clerk to the Brunswick County Board of Commissioners. Copies of all approved meeting minutes shall be provided to the Clerk to the Brunswick County Board of Commissioners.

Section 5: Parliamentary Authority: Unless otherwise specified by a vote of those present at a meeting, all meetings will be governed by Robert's Rules of Order.

ARTICLE VII

Amendment

The By-Laws shall be adopted and may be amended by an affirmative vote of a majority of the 6 voting members present at any annual or special meeting, provided that the notice of call of any such meeting is filed with the Secretary at least five (5) days prior to the meeting at which the proposed amendment is to be considered and that no such amendments shall conflict with the organizational structure and directives set forth by the Brunswick County Board of Commissioners.

ARTICLE VIII

Dissolution

The Brunswick County Economic Development Advisory Commission may only be dissolved by action of the Brunswick County Board of Commissioners.

Enacted this 1st day of December, 2015.

Scott Phillips, Chairman
Brunswick County Board of Commissioners

Attest:

Marjorie C. Stephenson,
Clerk to the Board