

BRUNSWICK COUNTY HEALTH AND HUMAN SERVICES ADVISORY BOARD
REGULAR MONTHLY MEETING
March 28, 2016 7 p.m.

- I. CALL TO ORDER/SPECIAL PRESENTATIONS:** The regular monthly meeting of the Brunswick County Health and Human Services Advisory Board was called to order by Dr. Flint King at 7:04 p.m. in the Odell Williamson Auditorium.
- A. PUBLIC COMMENT:** Dr. King asked for public comments. **Anthony Street stood and announced that he was running for a spot on the Soil and Water Conservation District Board in November.** He noted that he had served on the board for four years already and would appreciate the support of the Health and Human Services Advisory Board.
- B. SPECIAL PRESENTATION:** Dr. King asked if there were any special presentations. **Mr. Milligan recognized Mary Nazzaro, RN as Health Services Employee of the Quarter for the first quarter of 2016.** He reminded the Board that employees are asked for nominations of their coworkers. The letter written by her coworkers praised her for always being reliable and taking the time to educate patients. Ms. Nazzaro said she was very lucky to work with the wonderful people at the health department and thanked everyone for the recognition.
- II. REGULARLY OCCURRING ITEMS:**
- A. ATTENDANCE:**
1. The following members were present:
 - Dr. Flint King, Chairman
 - Dr. Kathryn Lawler
 - Dr. Allen Williams, Vice Chairman
 - Dr. J. Michael Howard
 - Dr. Brad Hilaman
 - Ms. Lisa Narron
 - Mrs. Pat Sykes, County Commissioner
 - Mr. Gene Ward
 2. Members absent:
 - Dr. Jerry Smith
 - Mr. Michael Norton
 - Mr. Haywood Miller
 3. Staff members present:
 - David Stanley, Health & Human Services Director
 - Scott Milligan, Personnel Officer
 - Danny Thornton, Environmental Health Director
 - Anita Hartsell, Veterans Services Director
 - Penny Mayo, Assistant Budget Director
 - Vanell Walker, Income Maintenance Administrator

Mary Nazzaro, Public Health Nurse
Marjorie Rayl, General Clerical Supervisor

4. Guests present:

Anthony Street

- B. APPROVAL OF MINUTES:** Minutes for the monthly meeting held on **February 22, 2016** were reviewed. Dr. King asked if there were any corrections to the minutes. **There were no corrections. Dr. Howard moved to approve the minutes as written. Ms. Sykes seconded the motion. The vote to approve the minutes was unanimous. (Closed)**
- C. AGENDA ADJUSTMENTS:** Dr. King asked if there were any adjustments to the agenda. **Mr. Stanley asked that “Trillium Health Kiosk” be added as Item D and “After Hours Late Clinic Closure” added as Item E under New Business. Mrs. Sykes moved to approve the agenda with the aforementioned changes and Dr. Howard seconded the motion. The vote to approve the agenda was unanimous. (Closed)**
- D. STAFF AND COMMITTEE REPORTS:**
- 1. CHILD FATALITY PREVENTION AND COMMUNITY CHILD PROTECTION TEAMS:** Mr. Stanley announced the Child Fatality Prevention Team last met on February 9th and discussed three fatalities. One fatality was due to a fire which brought about discussion of smoke detectors. Mr. Stanley noted that fatalities are reviewed a year after the death and, at that time of the fatality, a large campaign including EMS and many local Fire Departments was very successful in getting smoke detectors and education out to the public. The team talked about re-publicizing this year as there are still materials available to the public. The next meeting will be on April 12th. **(Info)**
 - 2. HHS CUSTOMER SERVICE IMPROVEMENT REPORT:** Mr. Stanley noted that Cathy Lytch led the initiative to survey customers of the social work programs and he was apprehensive of the results because of the regulatory responsibilities, particularly in Child Protective Services. After sending out around 100 surveys, 27 were received back. Mr. Stanley was proud to announce that 77% were marked excellent and 23% good for overall satisfaction with social work staff. The survey asked if staff were respectful, courteous, answered questions, and kept appointments. Several positive comments were written in. Mr. Stanley is very proud of the program and excited about these results. He feels that a dedicated staff and upgrades in technology making information easier for staff to find, in part, contributed to these results. Improvements will continue to be made and Mr. Stanley thanked this Board as well as the County Commissioners for supporting staff. **(Info)**
 - 3. HHS EMPLOYMENT OPPORTUNITIES:** Mr. Milligan announced that both Economic Services Program Manager positions had been filled, however, one person decided after a couple of weeks the job was not a good fit. He noted open positions as: Economic Services Supervisor (due to a promotion), Economic Services QA Supervisor, two ICM positions, Social Worker III CPS, Social Worker I for In Home Adult Services. A recommendation has been made for the Social Work Program Manager position. Mr. Milligan noted that, at this time, all Health Services vacancies have been filled. **(Info)**

4. **HEALTH SERVICES:** Mr. Stanley noted June 18th as the date of the annual Health Fair that has traditionally taken place in the fall. Attendance had dropped in recent years probably due to competition from other fairs taking place at the same time. Britt Huggins, Health Educator, is planning things a little differently this year by incorporating a family-friendly, water fun run from 10-11am. After the run, the full Health Fair is available with many great local vendors. Mr. Stanley appreciates the staff working hard on this project. He added that staff is working with the Public Information Officer for notices to go out to the public. **(Info)**

5. **VETERANS SERVICES:** Ms. Hartsell stated the VA has been working toward a National Work Queue strategy. The Winston-Salem Regional Office, which handles Brunswick County veteran's claims, has been selected as one of the next three stations to implement this strategy. With the VA moving toward electronic records, this means which ever regional office in the work queue is available to work the case, will handle it instead of the Regional Office in that veteran's home state. So far, this seems to be working well to help with the backlog of claims processed by the VA. Ms. Hartsell recognized and thanked Cathy Lytch and Cris Harrelson for their teamwork and assistance in providing the department with their staff three weeks ago while the Veterans Services office experienced an unexpected staff shortage. Sara Mooney from DSS and Kalondra Williams from Health Services assisted Glen Hartung while Ms. Hartsell was out of the office. They were very professional, helpful, and did a fantastic job. **(Info)**

6. **PUBLIC HOUSING SERVICES:** Mr. Stanley announced that a Public Hearing has been set for May 2nd to review program goals and objectives which is required each year. Staff is consulting with a representative from HUD regarding the waiting list and when funding might allow the list to be opened again. Mr. Stanley discussed the option of Local Preference in which a priority can be established to move applicants to the top of the waiting list based on certain criteria such as domestic violence or a home burning. Mr. Stanley asked to form a working group to discuss the issue. Dr. Williams, Mr. Ward and Mr. Norton will come early to the April meeting and discuss. **(Info)**

7. **SOCIAL SERVICES:** Ms. Walker stated that Brunswick County continues to meet State and Federal guidelines with regard to processing food stamp applications timely. DSS has received an additional \$75,000 of LIEAP funding that must be spent by March 31st. Staff has worked with Amanda Hutchinson, PIO to inform the media and public of the additional funding. Staff is working with Trillium Health to install the Mental Health Kiosk in the lobby of Building B. This is the system that Bobbie Lowe from Trillium discussed at the last meeting. Ms. Walker announced that March is Social Worker Appreciation Month. Department supervisors will be hosting a luncheon for social work staff on March 31st. Health Services social workers are invited as well. April is Child Abuse Prevention Month. Staff are collaborating with the Cooperative Extension office to promote community awareness. Child Support staff met every goal of the child support self-assessment for February 2016. Every month the DSS State representative reviews several records. Stacey Greer, Adult Medicaid Supervisor spoke to the Caregiver Support Group at Arbor Landing on March 10th to inform caregivers how to apply for assistance once family funds have been exhausted to allow for continued care. There were eight caregivers in attendance. Stacey has been invited to come back to

additional meetings. Mr. Stanley noted the importance of outreach and thanked Ms. Walker for her leadership. **(Info)**

III. OLD BUSINESS:

- A. PROJECT MISSION/STRATEGIC PLAN:** Mr. Stanley noted a touring of the facility is planned for our next meeting. **(Open)**
- B. RABIES HOME CONFINEMENT PROCEDURES:** Mr. Stanley stated the procedures are still being worked on due to recent changes in the rabies compendium regarding home confinement. Staff is coordinating with the legal department. **(Open)**
- C. COMMUNITY HEALTH ASSESSMENT PRESENTATION:** Mr. Stanley announced the CHA is slated to be presented to the County Commissioners at their second meeting in April. **(Open)**

IV. NEW BUSINESS:

- A. 2016 COUNTY HEALTH RANKINGS:** Mr. Stanley announced that Brunswick County is 45 in National Health Rankings, down from the previous ranking of 36 due to changes in the statistical methodology. Mr. Stanley distributed a printout with a graphic demonstrating the spread of changes in rankings throughout the state. The North Carolina Health Director's Association has contacted the University of Wisconsin with its concerns of how the data is utilized. The college replied that the data is not proposed for use as a comparative analysis but would like it to spark a dialog. Mr. Stanley added that many counties use the information for their CHA and SOTCH data and, like us, have had to go back and revise the information using traditional data sets. Staff tries to utilize the data with supported ICD-9 codes. **(Info)**
- B. NC HARM REDUCTION COALITION OVERDOSE PREVENTION PROJECT:** Mr. Stanley announced there will be a speaker at the April board meeting to discuss the project. The Brunswick County Sheriff's Office recently began carrying Naloxone in their vehicles and other local police departments are training in its use as well. Officers are often the first to arrive in cases where its use could save a life. He asked the Board to think about this as well as the possibility of Health Services being involved as a carrier or access point for Naloxone. Mr. Stanley noted the speaker will provide information. **(Open)**
- C. GOLDEN A AWARDS:** Mr. Stanley stated he is proud of Mr. Thornton and his team for the work put into the Golden A Award ceremony. He noted the turnout was lower than in the past possibly due to Easter and the weeklong school break. There was a big increase in those receiving a Platinum A award which is given when a facility has reached Golden A status for 5 consecutive years. There were 199 facilities that received the Golden A which included all schools. Mr. Thornton added that he appreciated the support of this Board as well as Brunswick Community College for offering use of the Event Center. **(Closed)**

D. TRILLIUM HEALTH KIOSK: Mr. Stanley noted that a presentation was given last month on the details of the Access Point kiosk to be placed in the DSS lobby. **Dr. Lawler made a motion to recommend the Trillium Health Kiosk be located in Building B at the County Complex. Dr. Howard seconded the motion. The vote to locate the Kiosk in Building B Annex was unanimous. (Closed)**

E. AFTER HOURS LATE CLINIC CLOSURE: Mr. Stanley reported staff is not seeing the participation as in the past, causing the clinic to have more staff than patients. In an effort to be a good steward of resources staff is proposing the late clinic hours cease. There were no negative responses to postings and surveys. **Mrs. Sykes made a motion to eliminate the after hours late clinic. Dr. Williams seconded the motion. The vote to eliminating the late clinic was unanimous. (Closed)**

V. BOARD INPUTS: Dr. King asked if there were any additional Board inputs. Mrs. Sykes reported she has received a complaint about dogs in grocery stores with no way to prove they are service dogs. She questioned the possibility of issuing tags for service dogs. Dr. King added that service dogs are no longer what we thought of in the past. People can go to their doctor and state they need their dog for emotional support and receive a doctor's note. A discussion followed. Mr. Stanley stated he would speak with the county attorney and add this item to the April agenda for further discussion. **(Open)**

VI. ADJOURNMENT: There being no further business, **the meeting was adjourned at 7:53 p.m. with a motion by Mr. Ward. Dr. King seconded the motion and it passed unanimously.**

The next BCHHS Advisory Board meeting will be held on **April 25, 2016 at 6:30 p.m.**

_____ Chairperson

_____ Secretary

**Brunswick County Health and Human Services
Advisory Board
Attendance Roster 2015-2016**

NAME	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
King	X	X	X	X	X	*	X	X	X			
Doherty		O	O	O	O	*	O	O	O			
Miller	X	X		X	X	*		X				
Williams	X	X		X	X	*	X		X			
Smith	X	X	X		X	*	X	X				
Ward		X	X	X		*	X		X			
Norton	X		X	X		*	X	X				
Howard		X	X	X		*	X	X	X			
Sykes	X		X	X	X	*	X		X			
Lawler	X	X			X	*	X	X	X			
Hilaman	X	X		X		*	X	X	X			
Narron							A	X	X			

A = Month Appointed/Installed

C = Conflict with CC's Meeting

O = Off Board

X = In Attendance

AA = Approved Absence

Blank Space = Absent

Quorum equals six members present.

^ = Specially Called Meeting

*** = No Meeting**