

Brunswick County Government Request for Certificate of Insurance

A certificate of insurance is used to notify a third party (not the member) that coverage is in place for specified circumstances. Please note below the name of the Certificate Holder (the third party) requesting the COI. Do they have an interest in the property (Loss Payee), and what are the circumstances requiring the COI? (Certificates will be mailed to Requestor with a copy to the County/Entity. Please advise below if special handling is required.)

County/Entity Name:
Purpose of Certificate:
Requestor (as is should appear on certificate):
Mailing Address:
Phone:
Fax:
Email Address:
Certificate Holder is:
<input type="checkbox"/> Mortgagee <input type="checkbox"/> Loss Payee/Lien Holder <input type="checkbox"/> Additional Insured
Coverage to be shown on Certificate:
<input type="checkbox"/> Property (Including Inland Marine) <input type="checkbox"/> General Liability <input type="checkbox"/> Automobile
<input type="checkbox"/> Crime <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Public Officials
<input type="checkbox"/> Workers' Compensation
Special Instructions:

Name of Requester _____

Please print this form and fax it back to risk management 910.253.5723 or email to egardner@brunscoco.net

Risk Management Pools
Covering the Counties That Cover Our State
*Group Benefits * Liability & Property * Workers' Compensation*

215 N. Dawson Street, Raleigh, NC 27603
phone 919.719.1100 * fax 919.719.1170
www.ncacc.org/rmp.htm