

WINDOWS PERSONAL COMPUTER

INTRODUCTION: You can read library eBooks using the Blio program.

Part One: Download free Blio software & create account

1. Go to: <http://www.meetblio.com/download/>
2. Select **Windows for PC**: follow instructions as prompted
3. When prompted to Run or Save file, select **Run** (*accept default settings and wait for download to complete*)
4. You may also be prompted to download *Microsoft PlayReady PC Runtime*
5. A shortcut icon will appear on your desktop
6. Double click Blio icon on your desktop to open Blio software
7. Select **CREATE AN ACCOUNT**
8. Enter your email address
9. Create a password (**Minimum 6 characters including 1 upper case, 1 lower case, and 1 number; no special characters allowed**)
10. Select **CREATE AN ACCOUNT**
11. Blio software is now downloaded and your account is active. Click the settings icon for help using the software.
12. Close Blio software.

Part Two: Log in to your AXIS 360 Account

1. Go to: <http://brunsco.axis360.baker-taylor.com>
2. Select **Login**: Enter the barcode on the back of your library card.
3. The PIN is the last four digits of your phone number. Call your library if you have trouble logging in.

Part Three: Find a book & check it out

1. There are many ways to search for books: browse by subject or type in title or author
2. Click on a title or hover over a book cover for more information
3. Select **"Add to Checkout List"**
4. You may continue adding books to checkout list (*2 is limit*)
5. Select **My Checkout List** when ready to checkout
6. Maximum checkout period is **7 days**.
7. Select **Confirm Checkout**
8. You will be prompted to login to Blio account (*use email address and password you created in Part One step 7*) You will see this message: **"You have successfully checked out the selected title(s). Please open your Blio Application to read the book."** Select **OK**

Part Four: Download the Book

1. Double click Blio icon on your desktop to open Blio software
2. If book doesn't appear in your Blio library, close Blio and open it again (*you may need to login again*)
3. Click book title and download will begin
4. Click book title again to open the book
5. You will see this message the first time you open a book:
6. Select **YES**
7. Wait for book to open
8. Follow instructions on the screen for a brief tour of Blio functions for navigating the book: turning pages, adjusting text size, and audio when available.

eBooks are checked out for two weeks. You may check out two at a time. Books are returned automatically on the due date. To return early, see below.

RETURN BOOKS EARLY IN BLIO:

1. Within Blio, when viewing your library, hover over the book with your mouse and select the INFO banner.
2. Select RETURN BOOK from the Info page.