

**FREQUENTLY CALLED  
PHONE NUMBERS**

**Planning:** (910) 253-2025  
(800) 621-0609  
Fax (910) 253-2437

**Environmental Health:**  
Toll Free (910) 253-2250  
(888) 428-4429

**Building Inspections:** (910) 253-2050  
(800) 822-5986

**Utilities-Customer Service:**  
(910) 253-2655  
(888) 428-4426

**Geographic Information Systems:**  
(910) 253-2390  
(800) 822-1526

**Engineering:** (910) 253-2500

**Fire Marshal:** (910) 253-4376

**Register of Deeds:** (910) 253-2690

**N.C. Department of Transportation:**  
(910) 754-6527

**N.C. Department of Land Resources:**  
(910) 796-7215



**BRUNSWICK COUNTY  
CENTRAL PERMITTING HOURS:**

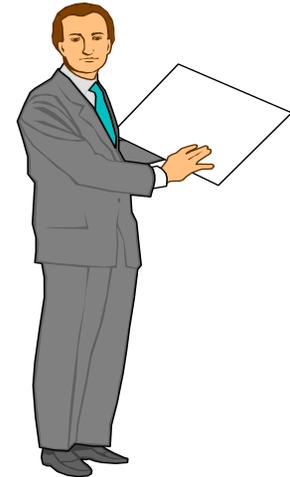
MONDAY	7:30-5:00
TUESDAY	7:30-5:00
WEDNESDAY	7:30-5:00
THURSDAY	7:30-5:00
FRIDAY	7:30-5:00

Last Revised: May 1, 2007

**WHAT ???  
DRAW ???**

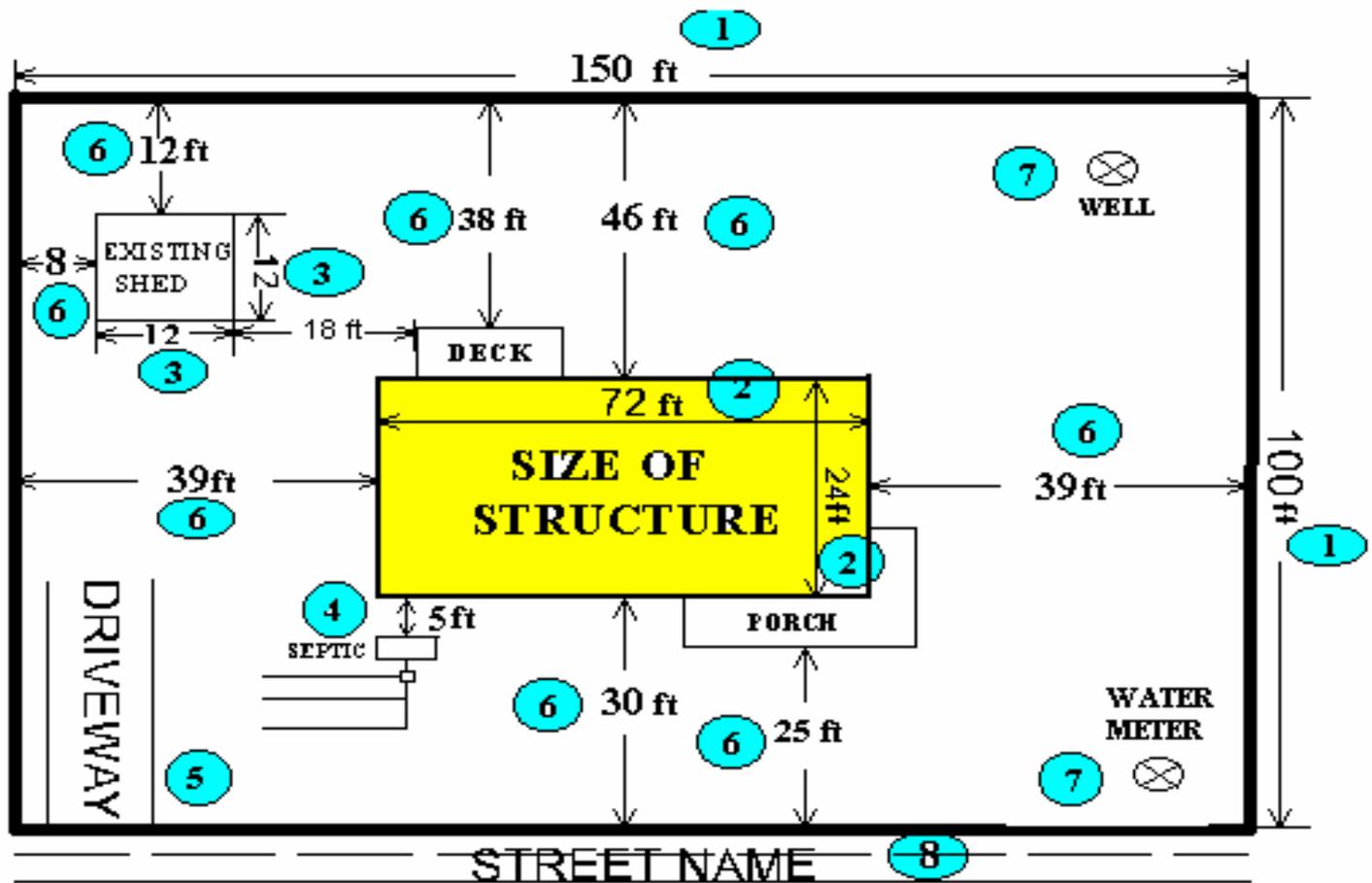
*SOME HELPFUL  
HINTS ON*

***DRAWING!***



**CALL FOR ASSISTANCE**

**CENTRAL PERMITTING  
(910) 253-2055  
(800) 621-0609  
Fax (910) 253-2024**



**Site plan requirements are as follows:** (see shaded number in the example above)

- 1 Draw property lines and dimensions - (Deed or Plat can be obtained at Register of Deeds.) A site drawing must show the entire parcel regardless of number of acres.
- 2 Write in the size of the **new structure**. (Include length and width)
- 3 Show **all existing structures** and the size of the structures.
- 4 Show distance from proposed structure to any existing or proposed septic system.
- 5 Draw location of the driveway.
- 6 Show distances from the property lines to the structure(s).
- 7 Show where existing water sources are located and/or location of new/proposed water source. Show location of well(s) on adjoining lots.
- 8 Show name of street and/or road to property.