

BRUNSWICK COUNTY LIBRARY BOARD MEETING MINUTES JANUARY 23, 2023

The Brunswick County Library Board met on January 23, 2023 in the Harper Library meeting room. Chair Jeff Mount called the meeting to order at 4:05 PM.

Members present: Sheila Umbricht, Emma Myles, Gibby Wilson, Barbara Akinwole, Jeff Mount, Mary Stilwell, Diana Dornfeld, Diana Fotinatos, and Marilyn Shapiro

Also present: Patricia Dew, Library Director; Carol Brolley, FOLSOL, and Jo Ann Bass & Karen Robbins, Rourk FOL

Members absent: None

All Trustees introduced themselves and proofed the Directory.

Minutes of the October 22, 2022 meeting were unanimously approved after a motion by Fotinatos and a second by Dornfeld.

Director Dew's Report:

1. **Budget** – BC Goals workshop was Jan 17-18. Budget requests due Feb 8: Some library requests:
 - a. 1 Youth Services Librarian position & 5 Library Assistant positions plus 50% part-time funding to increase library hours of operation as well as provide better library services
 - b. \$5,000 for summer reading plus \$3,500 for annual movie licenses
 - c. \$2,000 for 5 cash registers
 - d. Subscriptions to LibCal which generates a calendar (\$1,400), Library Aware – a graphics maker (\$6,500) and News Bank – an online access to NC newspapers to improve library services (\$4,500)
2. **Staff** - BCL will be posting for more part-time staff soon, due to loss of a part-time staffer and a need for an additional back-up person.
3. **Services** – NEA Big Reads programs are on the calendar through springtime. Planning has begun for Summer Reading with a more unified, equitable county - wide plan especially with regard to prizes. IT is closer to getting all branches on the County network with modern equipment installed in locations that need it. This will allow staff to access County intranet easily and all branches to have a modern, unified 253-XXXX phone number with auto-attendance, roll over, and, and voicemail options.
4. **Buildings- Rourk-** the meeting room expansion, carpet replacement, and new service desk are in the quote-and-project planning stage. **Barbee's** meeting room can't be enlarged due to a

load-bearing wall. ARPA funds will instead be used to create a kitchenette for staff in back workroom. **Southwest** has a preliminary landscaping plan.

Director Dew also reported AEDs will be installed in all BC public buildings, including library branches, and parks. Staff has received training. Also, the library staff has formed a committee to research what is needed to purchase and implement the Bookmobile.

Fotinos questioned whether Barbee's meeting room could be enlarged by taking out the glass wall of windows in the back. Director Dew said she would check into that.

Unfinished business – none

New Business - Umbricht led a discussion of possible amendments to the By-Laws. Sections considered. II. **Board B & D**

III. **Meeting A**

VII. **Duties** 3 & 6

Director Dew will consult the County Attorney regarding the proposed changes. Trustees were requested to study the By-Laws for other possible changes so we can vote on the amendments in April.

Meeting was unanimously adjourned at 5:02 after a motion by Akinwole and a second by Wilson.

Upcoming meetings for 2023

April 24 Rourk July 24 Southwest October 23 Barbee

Respectively submitted,

Sheila K. Umbricht, Secretary