

MINUTES
BRUNSWICK COUNTY PARKS AND RECREATION
ADVISORY BOARD MEETING
November 14, 2023

I. Call to Order

- Laura Botto called the Meeting to order. The Meeting was held in Building G, Parks and Recreation Conference Room.

II. Invocation

- Hayley Burgess gave the Invocation.

III. Approval of Meeting Minutes from September 12, 2023 Meeting

- **Mike Sullivan made a Motion to accept the Minutes as approved and Teagan Perry Hall seconded. The Minutes were approved 4 to 0.**

IV. Citizens Wishing to be Heard

There were no citizens wishing to be heard.

V. Commission Business Session

- **Nomination of Officers**

Mike nominated Laura as Chair and Laura nominated Mike as Vice Chair. Motion was made by Hayley and seconded by Teagan to accept Laura as Chair and Mike as Vice Chair. Motion carried 4 to 0.

- **North Brunswick Kiwanis Story Walk Request**

Aaron stated that the NB Kiwanis had reached out regarding placing a Storywalk Project at one of our Parks. Story would consist of 12 sections through a designated area.

Laura asked if it is near the sidewalk and do children read as they walk.

Aaron shared he and Tanya were going to go look at the one at Belville but were unable to get away from the office. Aaron stated Leland Park may work as an option.

Laura asked who would pay, install and maintain.

Laura requested that we table it until we have more details and specifics.

Aaron will reach out to the representative and ask that they attend the January meeting to discuss.

Mike asked when NB Kiwanis reached out.

Aaron shared it was a month ago.

Hayley said her hometown park has one and it consists of 10 posts.

Laura questioned if it was the same story or does it get changed out.

VI. Director's Report

- **Update on Smithville Park**

The restroom facility is working well. Looking to do Phase 3. Engineering plans being done by McGill and Associates.

- **Salary Replacement Funds**

Funds going into place. RFP for flag poles and new signs for 6 Parks. New signs will have the new County seal which reflects 9 different colors. Fencing and electric gates are slowly coming down the pipeline. Contracts and purchasing methods have changed.

VII. Comments from Parks and Recreation Advisory Commission Members

Aaron shared we have hired a new Athletic Coordinator Devonta Best and that football, cheerleading and soccer have just ended.

Laura asked who is going to Conference.

Aaron said all Parks and Recreation Administration Staff will be attending, as well as all members of the Board except Dale.

Laura asked if any sessions were geared toward the Board Members or professionals.

Mike asked if Mr. Hicks had reached out about doing walking trail at Dutchman Creek Park.

Aaron stated that would be a decision to be made by Duke Energy.

Laura asked about the update on Burns Property.

Aaron shared that Mr. Burns has now listed the property for sale.

VIII. Adjourn Meeting

Hayley made a Motion to adjourn the meeting and Teagan seconded. The meeting was adjourned.

IX. Meeting Roll Call

Board Members Present: Laura Botto, Hayley Burgess, Mike Sullivan and Teagan Perry Hall.

Board Members Absent: Dale Rabon

Staff Members Present: Aaron Perkins and Tanya Jackson

Citizens of Interest: None

Next Scheduled Meeting: Tuesday, January 9, 2024 (December Meeting cancelled due to Conference)