

**MINUTES**  
**BRUNSWICK COUNTY PARKS AND RECREATION**  
**ADVISORY BOARD MEETING**  
**August 16, 2022**

**I. Call to Order**

- Laura Botto called the Meeting to order. The Meeting was held in Building G, Parks and Recreation Conference Room.

**II. Invocation**

- Mike Sullivan gave the Invocation.

**III. Approval of Meeting Minutes from April 12, 2022 Meeting**

- **Mike Sullivan made a Motion to accept the Minutes as approved and Kris Crane seconded. The Minutes were approved 3 to 0.**

**IV. Citizens Wishing to be Heard**

There were no citizens wishing to be heard.

**V. Commission Business Session**

- **Nomination Committee Recommendation and Election of Officers for FY 22-23**

Kris shared that the current Officers holding positions had done a great job and felt if they were willing to continue, she would ask that they maintain those positions. **Kris made a Motion that Laura Botto continue to serve as Chairman and Mike Sullivan as Vice Chairman of the Advisory Board. Mike seconded and the Motion carried 3 to 0.**

- **Athletic Fields and Parks Special Use Agreement**

Aaron stated that currently our Department has an Athletic Fields and Parks Special Use Agreement in place when individuals rent our facilities. Looking to make a few changes based on tournaments and Directors requesting that additional staff be there. Director wants staff to be there to cover relining of fields. Aaron shared Agreement and showed highlighted in yellow the changes our Department would like to implement.

Kris asked would we have to pay overtime for Staff.

Aaron said they would have to take off Monday and Tuesday to be able to work the weekends and that was not doable based on their duties within the Parks.

Kris asked could the individual renting the facility do the lining of the fields.

Aaron replied no due to the risk management guidelines. He is bringing to the Board to get thoughts. Will work out details on how to put funds into Finance Budget to keep from exhausting our overtime budget.

Mike asked if soccer has tournaments like this.

Aaron said ultimate frisbee has huge tournaments at Northwest Park and we are talking about having a lacrosse program.

Kris said equipment is expensive for lacrosse.

Aaron indicated that our Department is already having struggles with getting equipment, especially football helmets.

Kris said the changes on the Agreement looked logical and good and asked if the concessions were run through us.

Aaron shared that if Local Leagues do not handle the concessions, they can allow the Director of the tournament to do so.

Shalotte was to host the State Coach Pitch Tournament and backed out so our Department took on. We were already hosting Dixie Boys and Dixie Juniors so we took one team and Leland the other. Took in concessions in the amount of \$42,000 for admissions, souvenirs, concessions, etc.

**Kris made a Motion to accept the changes on the Athletic Fields and Parks Special Use Agreement. Laura seconded and the Motion carried 3 to 0.**

## **VI. Director's Report**

- **Update on 10 Year Comprehensive Plan**

Hope to have a draft of Plan next month for the Board to adopt and give recommendation. Laura asked if Aaron was satisfied so far with the draft.

Aaron replied that the Plan is showing 9 new parks over the next 10 years. He feels we will still be behind based on the growth and needing indoor facility space. Currently over 30,000 dwellings have been approved.

Mike said with BEMC they can't get materials for infrastructure they are doing. He has crews locating transformers not being used and relocating.

Aaron stated everything is going up and our Department is making changes to accommodate.

- **Update on Smithville Park Project**

Grinder pump is in but not installed. Working with McGill on additional change order. Had plan in place that lapsed 6/1/22. Currently working with Legal to get reacted and add change order.

- **Local Baseball / Softball Tournaments Brunswick County Parks**

Belles went to Ward 10, Louisiana and Debs to Alexandria, Louisiana for World Series. Belles were runners up and Debs third place.

Dixie Boys went to Sterlington, Louisiana for World Series and were runners up.

Had a few issues and charter bus was not best option due to flexibility. Have itinerary to stick to. Coaches felt we could do more. Had 4 staff for girls and 2 staff for boys. Having a debriefing to see what we can do better. Boys team was taken by two County vans driven by Staff.

Currently in Football, Cheer and Fall Soccer season. Spring Soccer had 804 participants and Fall has over 600.

August had 3 Special Olympic Medalists get Resolutions from County Commissioners. One was for Gold and the other two Bronze.

Kris asked what Challenger Soccer Camp was.

Aaron said they have been holding a summer camp for over 10 years. Held it at 3 locations this year. We co-sponsor. Had a waiting list this season.

Summer Camp was completely full with a huge waiting list. Due to staff shortages had one location. Trying to get people hired. Next year hoping to have 3 sites but need staff to operate.

We are not the only ones having these issues.

**VII. Comments from Parks and Recreation Advisory Commission Members**

Kris shared that Rick Griffith provided a video of a gator in OIB Park pond. Kris stated she responded that our Department was aware, have signs posted and that Wildlife will not remove until it is at a certain footage and/or aggressive.

Mike shared Cougars Football/Cheer had started practice at Smithville Park and the women's restroom has bad smell.

Aaron said someone turned off the grinder pump causing it not to pump. We also have grinder pumps at Northwest Park, Town Creek Park, and Cedar Grove Park. It can be at times that the grinder pump has gone bad, but mostly it is due to children cutting them off.

Laura shared that Senior Games had their highest registration for State Finals and that a Ice Cream Social was being held on Thursday 8/18/22.

**VIII. Adjourn Meeting**

Mike made a Motion to adjourn meeting and Kris seconded. The meeting was adjourned.

**IX. Meeting Roll Call**

Board Members Present: Laura Botto, Kris Crane, and Mike Sullivan

Board Members Absent: Dale Rabon and Teagan Perry Hall

Staff Members Present: Aaron Perkins and Tanya Jackson

Citizens of Interest: None

Next Scheduled Meeting: Tuesday, September 13, 2022