

**MINUTES**  
**BRUNSWICK COUNTY PARKS AND RECREATION**  
**ADVISORY BOARD MEETING**  
**September 13, 2022**

**I. Call to Order**

- Laura Botto called the Meeting to order. The Meeting was held in Building G, Parks and Recreation Conference Room.

**II. Invocation**

- Dale Rabon gave the Invocation.

**III. Approval of Meeting Minutes from August 16, 2022 Meeting**

- **Mike Sullivan made a Motion to accept the Minutes as approved and Teagan Perry Hall seconded. The Minutes were approved 4 to 0.**

**IV. Citizens Wishing to be Heard**

There were no citizens wishing to be heard.

**V. Commission Business Session**

- **ADA Inclusive Equipment and Handicap Parking**

Aaron stated that citizens were concerned about our ADA inclusiveness for those with disabilities. Brunswick Nature Park has a MOU in place with Coastal Land Trust. Aaron has asked about getting handicap parking spaces at the kayak launch area. Launch does have a step down to transfer into kayak launch. Parking now is 500 feet but citizens want closer. Have to get approval from Coastal Land Trust. Moving forward want to have equipment that is ADA compliant at our buildings, playgrounds, etc. Site Master Plan needs to focus on these as we progress.

Laura asked is there areas by BNP to make the parking closer.

Aaron replied there is only a drop off area. Citizens want two spots by the kayak area.

Aaron will ask, but not sure if it would be allowed or if there is even space.

**VI. Director's Report**

- **Update on Smithville Park Project**

Grinder pump is in place. Line is run. Will get tap and meter in, as well as a concrete pad around building so it is operational. McGill to finish with second plan of design. Will put in irrigation and do Musco lighting before we put sidewalk in place. Utilities has had boar machine on order for over a year.

Mike asked about contracting out the boar machine.

Aaron said utilities has checked but trying to keep cost low.

Aaron indicated our Department had issues with getting vehicles. Vehicles we had on order for 2022 will not be arriving now. We had to reorder and choose 2023 models which was a price increase of \$14,000.

- **Update Shallotte Park Lighting**

Have received phone calls about lighting at Shallotte Park. Lighting was down for about 3 weeks. Public has been flipping switch back and forth instead of the breaker. Meter has been removed and changed. Had to go through Brunswick County Code Administration and Shallotte Permitting. Shallotte Park needs Musco lighting panel to make user friendly.

- **Update Brunswick County Legion Baseball**

Dropped off Certificate of Appreciation for service. Legion Baseball was offered when Aaron was a child. Brought back kids from college to be able to play and junior and seniors' exposure for possible signing.

## **VII. Comments from Parks and Recreation Advisory Commission Members**

Laura asked for update on Master Plan.

Aaron said 10/25/22 was tentative date for the public to see the finalized plan at Cooperative Extension. Plan is to take to the Advisory Board to adopt in November, then take to Board of Commissioners meeting in December. Aaron will let the Advisory Board know the time for the meeting on 10/25/22.

Aaron shared that Rick Griffith is asking about AED's. Aaron has spoken with EMS and price is roughly \$3,000 per unit, along with \$700 per stand to place it in. Aaron will put together packet to bring to the Advisory Board then send to BOC Meeting to view.

Aaron stated that the Deputy County Manager had AEDs in place where he came from and thought they were around \$5,000 per unit.

Mike stated there are also ongoing cost with the batteries and pads.

Perry's Weather handles code red alerts to notify when lightning is close to ball fields.

Aaron will check into regarding costs.

Teagan asked if there are Grants available.

Aaron stated not really with that system since it is a private business.

Laura asked if the County allowed the system, could it be paid for out of another budget?

Aaron replied that our Department does not have it allocated in our budget.

Dale asked if the system had a warranty and Aaron said yes.

Aaron said talks are in the early process and he would bring options on buying system or doing annually to the Board when he had more information.

Kris shared that the public is lined up at Ocean Isle Beach Park to get in before it opens.

Aaron indicated that Maintenance Staff sometimes has the Parks open early during the work week and it spoils them. Parks do not open till 8 am, but if during the week public entered earlier, they expect it on the weekend also.

Aaron stated pickleball players are wanting to have signs placed that state players have to wear shoes. Aaron said he would defer that to Legal as we can't dictate rules for what someone's attire would be.

Dale asked when was cut off time for fall ball.

Aaron said we have League Agreements. We oversee with rye due to the amount of traffic, then top dress fill in for the Spring.

If rain effects fields, we put up signage that fields are closed.

**VIII. Adjourn Meeting**

Dale made a Motion to adjourn meeting and Teagan seconded. The meeting was adjourned.

**IX. Meeting Roll Call**

Board Members Present: Laura Botto, Teagan Perry-Hall, Dale Rabon, Mike Sullivan and Kris Crane. (Kris arrived during the Director's Report to reflect in Motions moving forward from that point)

Board Members Absent: None

Staff Members Present: Aaron Perkins and Tanya Jackson

Citizens of Interest: None

Next Scheduled Meeting: Tuesday, November 8, 2022