

# BRUNSWICK COUNTY

## BOARD OF ELECTIONS

75 Stamp Act Drive NE · Building H  
PO Box 2 · Bolivia · NC · 28422  
www.brunswickcountync.gov/elections

Phone: 910-253-2620  
Fax: 910-253-2618  
elections@brunswickcountync.gov

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### **Board Meeting Agenda**

#### **April 16, 2024 · 4:00 pm · Regular & Absentee Meeting**

This meeting will be held in the Commissioners' Chambers of the David R. Sandifer Building, 30 Government Center Drive NE, Bolivia, NC, 28422.

Members of the public may observe the meeting in-person or via live video feed online using [Zoom](#). You will need to have Zoom installed on your computer or mobile device prior to joining the webinar; no registration or passcode is required.

- 1. Call to order and Pledge of Allegiance**
- 2. Approval of Agenda**
- 3. Public Comments**
  - a. Any individual or group who wishes to address the board may make a request to be on the agenda to the Board of Elections Staff. Public comments should be limited to three to five minutes.
  - b. A public comment portal allows those not in attendance during a board meeting to address the board. Any comments received by the start of a board meeting will be read aloud during the public comment period. [Public Comment Portal Link](#)
- 4. Director's Report**
- 5. Old Business**
- 6. New Business**
  - a. Presentation: Announcement of the Future Voter and I Voted sticker contest winners for the General Election
  - b. Consideration of Early Voting Plans for the General Election
- 7. Consideration of Absentee Ballots**
- 8. Closed Session** pursuant to [G.S. § 143-318.11\(a\)\(6\)](#) to discuss personnel.
- 9. Adjourn**

*The next board meeting is an absentee meeting scheduled for Tuesday, April 23, 2024 at 4:00 pm in the Board of Elections Office Training Room, 75 Stamp Act Dr NE, Building H, Bolivia, NC 28422.*

Tabled items for future consideration:

- Public comment policy for board meetings

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Date: 4/16/2024

Time: 4:00 pm

Location: Commissioners' Chambers

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Agenda Item: Director's Report

Summary:

- Fiscal Year 2024-2025 Budget Update

Attachment:

Voter registration statistics

## Brunswick County Voter Registration Statistics Monthly Report

	2024											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Total Registered Voters</b>	<b>131,854</b>	<b>131,952</b>	<b>131,766</b>									
Voters Removed	543	354	212									
New Registrations Processed	1,821	517	35									
Registrations Processed w/ No Changes	964	926	451									
Voter Registration Changes Processed	1,041	619	542									
<b>Total Monthly VR Transactions</b>	<b>4,369</b>	<b>2,416</b>	<b>1,240</b>									
Verifications Mailed Out	5,486	1,566	586									
NCOA Mailing	1,172	0	0									
Verifications returned undeliverable	197	907	28									
Voter Returned Confirmation Card Update	2	12	17									
Confirmations Mailed Out	41	1,006	56									
Democratic	27,330	27,241	27,202									
Republican	53,207	53,335	53,258									
Libertarian	712	714	714									
Green	18	18	18									
No Labels	72	78	78									
Unaffiliated	50,515	50,566	50,496									
Democratic	20.73%	20.64%	20.64%									
Republican	40.35%	40.42%	40.42%									
Libertarian	0.54%	0.54%	0.54%									
Green	0.01%	0.01%	0.01%									
No Labels	0.05%	0.06%	0.06%									
Unaffiliated	38.31%	38.32%	38.32%									
Female	64,877	64,954	64,875									
Male	56,120	56,160	56,053									
Undesignated Gender	10,857	10,838	10,838									
American Indian	386	386	384									
Asian	519	521	521									
Black	8,998	9,003	8,992									
Multi-Racial	256	254	254									
Native Hawaiian or Pacific Islander	9	9	9									
White	109,743	109,841	109,665									
Other Race	2,209	2,216	2,215									
Undesignated Race	9,734	9,722	9,726									

Statistics for this report are generated using the NC State Board of Elections NVRA report.

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Date: 4/16/2024

Time: 4:00 pm

Location: Commissioners' Chambers

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Agenda Item: I Voted and Future Voter Sticker Contest

Background:

- We held a contest for Brunswick County students to design an I Voted and Future Voter sticker.
- The contest was open to all Brunswick County students. We reached out to public, private, charter, and home school groups.
- The 1<sup>st</sup> place sticker for each will be handed out to voters and future voters in the presidential election.
- The 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place winners will be invited to the board meeting on Tuesday, May 7, at 6 pm.
- The winners will be unveiled at today's meeting.

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Date: 4/16/2024

Time: 4:00 pm

Location: Commissioners' Chambers

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Agenda Item: Early voting for the 2024 general election

Applicable Statutes and/or Rules:

[GS 163-227.2](#), [GS 163-227.6](#)

Summary:

- Early voting dates: Thursday, October 17 – Saturday, November 2
- All sites must be open on the last Saturday from 8:00 am until 3:00 pm
- By unanimous vote of all its members, board may provide for one or more satellite sites.
- If unable to reach unanimity in favor of a plan, a member or members of the county board of elections may petition the State Board to adopt a plan for the county and the State Board may adopt a plan for that county.
- On each weekday all satellite early voting sites must be open from 8:00 am to 7:30 pm.
- If satellite sites are open on Saturdays or Sundays, then all satellite sites shall be open for the same number of hours on those Saturdays or Sundays.
- These recommended locations have been reserved for use during the early voting period.
  - Leland Cultural Arts Center - 1212 Magnolia Village Way, Leland, NC, 28451
  - Brunswick Center at Supply – 101 Stone Chimney Road SE, Supply, NC 28462
  - Brunswick Center at Shallotte - 3620 Express Drive, Shallotte, NC, 28470
  - Sunset Beach Community Center – 200 Station Trail, Sunset Beach, NC 28468
  - Brunswick County Cooperative Extension - 25 Referendum Drive NE, Building N, Bolivia, NC, 28422
- It is not recommended to continue use of the Brunswick Center at Southport (Senior Center) due to parking limitations and the impediment of customer access to other businesses in the same plaza.

Board Action:

- Board discussion of weekend hours and locations
- Early voting plans are due to the State Board of Elections on May 7. If a decision is not reached at this meeting, a final vote will need to be held at a subsequent meeting prior to May 7.

Attachment:

Draft early voting schedule

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## 2024 General Election Early Voting Schedule

<u>Date</u>	<u>Government Center Location</u> Cooperative Extension (in lieu of Board of Elections)	<u>Satellite Locations</u> Leland Cultural Arts Center Brunswick Center at Southport Brunswick Center at Supply Brunswick Center at Shallotte Sunset Beach Community Center
Thursday, October 17, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Friday, October 18, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Saturday, October 19, 2024	Closed	TBD
Sunday, October 20, 2024	Closed	TBD
Monday, October 21, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Tuesday, October 22, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Wednesday, October 23, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Thursday, October 24, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Friday, October 25, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Saturday, October 26, 2024	Closed	TBD
Sunday, October 27, 2024	Closed	TBD
Monday, October 28, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Tuesday, October 29, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Wednesday, October 30, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Thursday, October 31, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Friday, November 1, 2024	8:30 am - 5:00 pm	8:00 am - 7:30 pm
Saturday, November 2, 2024	8:00 am - 3:00 pm	8:00 am - 3:00 pm

### Government Center Location

Brunswick County Cooperative Extension - 25 Referendum Drive NE, Building N, Bolivia, NC, 28422

### Satellite Locations

Leland Cultural Arts Center - 1212 Magnolia Village Way, Leland, NC, 28451  
Brunswick Center at Southport - 1513 N Howe Street, Southport, NC, 28461  
Brunswick Center at Supply – 101 Stone Chimney Road SE, Supply, NC 28462  
Brunswick Center at Shallotte - 3620 Express Drive, Shallotte, NC, 28470  
Sunset Beach Community Center – 200 Station Trail, Sunset Beach, NC, 28468

Visit our website for more information about early voting:

[www.brunswickncvotes.gov](http://www.brunswickncvotes.gov)

**Agenda Item:** Consideration of Absentee Ballots

There are 26 ballots being considered at today’s meeting.

**Order of Ballot Consideration:**

Ballots recommended for approval – board to spot-check<sup>1</sup>

- 1. 21 Civilian ballots
- 2. 1 Military ballot (this ballot was returned electronically and will need to be duplicated during the board meeting)
- 3. 3 Affidavit Review Pending Civilian ballots (properly executed Photo ID Exception Form<sup>2</sup>)

Ballots requiring board review<sup>3</sup>

- 1. Pending board decision
  - a. 1 Civilian ballot received in a sealed return envelope, but the ballot envelope was unsealed <sup>4</sup>

**Information Only:** 2 Pending Cure

**Numbers logged on audit sheet during meeting:**

Absentee Bin Seals	vDrive Seal	Ballots Approved at Meeting	Ballots Scanned at Meeting	Total Ballots Scanned this Election
				Recorded at end of meeting

<sup>1</sup>The Resolution to Delegate Administrative Duties Relating to Absentee Voting to the Director and Staff approved by the board on 10/17/23 states that “The board will not review individual ballot envelopes that have been recommended by staff for approval and will accept staff’s recommendation for those ballot envelopes and photo ID documentation. The board will spot-check a minimum of two envelopes and accompanying photo ID documentation to ensure accuracy and consistency. The board reserves the right to review all ballot envelopes that have been recommended by staff for approval.”

<sup>2</sup> Per Numbered Memo 2020-25, these ballots should be approved by the board if the board does not unanimously conclude that the exception form is false.

<sup>3</sup> Numbered Memo 2020-25 states “the board must individually review all ballot envelopes that: (1) have been recommended for disapproval by staff, (2) have a cure certification associated with that ballot envelope, or (3) where staff need further guidance from the board as to whether the envelope was properly executed or the photo ID documentation meets all legal requirements.

<sup>4</sup> Numbered Memo 2021-03 provides that when the ballot is inside the executed ballot envelope which is not sealed but the ballot envelope is received in a sealed return envelope, this anomaly is not a deficiency. Staff is instructed to re-seal the return envelope with a notation of “sealed in return envelope” and the county board should open the return envelope and address the ballot at its next absentee meeting.