

BRUNSWICK COUNTY

BOARD OF ELECTIONS

75 Stamp Act Drive NE · Building H
PO Box 2 · Bolivia · NC · 28422
www.brunswickcountync.gov/elections

Phone: 910-253-2620
Fax: 910-253-2618
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Board Meeting Agenda

May 24, 2024 · 9:00 am · Pre-Canvass & Canvass Meeting

This meeting will be held in the Commissioners' Chambers of the David R. Sandifer Building, 30 Government Center Drive NE, Bolivia, NC, 28422.

Members of the public may observe the meeting in-person or via live video feed online using [Zoom](#). You will need to have Zoom installed on your computer or mobile device prior to joining the webinar; no registration or passcode is required.

1. Call to order and Pledge of Allegiance
2. Approval of Agenda
3. Approval of Meeting Minutes
 - a. May 14, 2024 – Election Day Meeting
 - b. May 16, 2024 – Sample Audit Meeting
4. Consideration of Supplemental Absentee Ballots
5. Consideration of Provisional Ballots
6. Consideration of Early Voting Schedule for 2024 General Election
7. Staff Report on Sample Audit Count and Voter History Audit

If necessary, the Board will recess until 11:00 AM to Canvass election results

8. Finalize Results
9. Adjourn

The next board meeting is the canvass meeting scheduled for Tuesday, June 18 at 2:00 pm in the Commissioners' Chambers of the David R. Sandifer Building, 30 Government Center Drive NE, Bolivia, NC, 28422.

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Meeting Minutes · Election Day Meeting · May 14, 2024 · 5:00 p.m.

Board Members Present: Secretary Stuart Smith, Member Paula Clarity, Member Randy Pelton, and Member Timothy M. Randall

Board Staff Present: Director Sara LaVere, Deputy Director Adrienne Rushton, Elections Computer Technician Butch Johnson, Election Logistics Technician Ryan Childress, and Elections Training Assistant Tammy Applegate

Bipartisan Duplication Team Present: Christy Souter and Cathy Newland

Meeting Opening

Mr. Smith called the meeting to order and everyone in attendance recited the Pledge of Allegiance.

Approval of Agenda

Mr. Randall made a motion to approve the agenda. The motion carried unanimously.

Approval of Meeting Minutes

Ms. Clarity made a motion to approve the minutes from the May 13, 2024 absentee meeting. Motion carried unanimously.

Consideration of Absentee Ballots

There are 11 ballots for the board's consideration.

Ballots Recommended for Approval

- Nine Civilian ballots
- One Affidavit Review Pending Civilian ballots with a properly executed Photo ID Exception Form

Board members each reviewed at least two ballots.

Mr. Pelton made a motion to approve 9 Civilian ballots and one Civilian Affidavit Review Pending ballot as recommended by staff. Motion carried unanimously.

Ballots Recommended for Disapproval

- One ballot returned without a ballot envelope. This was received Monday afternoon, so it was not reissued. The voter was notified by phone of voting options.

Ms. Clarity made a motion to disapprove two ballots with incomplete witness information. Motion carried unanimously.

Mr. Johnson verified the seal from the vDrive storage container as 37471382.

Mr. Johnson opened the central scanner.

The bipartisan team opened the approved ballots and removed ballots to be scanned.

Mr. Johnson announced the total number of ballots scanned as 84 ballots scanned; matching what was scanned at the close of the May 13, 2024 meeting.

Mr. Johnson announced that 10 ballots were scanned at today's meeting. That was confirmed to be the number of ballots approved.

The ballots were placed in a bin and sealed, with seals signed by Mr. Randall and Mr. Pelton. The secure vDrive was placed in a storage container and sealed. The following vote count and seal numbers were logged.

- Ballot count: 94 total
- Ballot bin: 2617003 and 2616908

Ms. Rushton obtained board signatures on absentee poll books.

Closing of Verity Central Scan

Mr. Johnson obtained results from Central Scan of absentee ballots.

Summary of Absentee for Release at Close of Polls:

Absentee by Mail Summary

Absentee by Mail	Verity Central Scan Total	Executed Absentee Report
Civilian		92
Military		2
Overseas		0
Absentee TOTAL	94	94

The board recessed until 7 PM.

At 7:00 PM the board returned from recess and began the preparatory steps for closing the Early Voting Verity Scan.

Ms. LaVere informed the board about the state board's directive concerning the release of election results. The directive aims to protect voter secrecy. Specifically, if all voters in a precinct or reporting group (e.g., election day, absentee by mail, early voting) vote for the same candidate, it could reveal how individual voters marked their ballots. To prevent this, it was decided that election results will be reported collectively as election day without separate breakdowns by reporting group.

Closing of Verity Scans from Early Voting Location

At the close of polls, 7:30, Mr. Johnson closed Verity Scans from the Early Voting Location.

The handle seal numbers on each scanner were compared with the seal number which was logged by precinct officials at the end of early voting. The vDrive seal number was compared with the seal placed on the Verity Scan during Logic and Accuracy testing.

Results media was imported into the Verity Count system. From the Verity Count system, they were transferred to the networked computer and uploaded to the State Board of Elections using a new, unopened thumb drive.

Board members signed results tapes from the Verity Scan.

Early Voting Summary

Location	Verity Scan Total (As reported)	Executed Early Votes Report	Signed Early Voting Applications	Security Seal Number	Handle Seal Number
Bolivia	562	562	562	0504460	37471322

Precinct Results

When all precincts had reported, and tabulations were complete, the unofficial results of the 2024 second primary election were announced.

Adjournment

Mr. Pelton made a motion to adjourn. The motion carried unanimously.

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Meeting Minutes · Sample Audit Meeting · May 16, 2024 · 9:00 a.m.

Board Members Present: Secretary Stuart Smith, Member Randy Pelton, and Member Timothy M. Randall

Board Staff Present: Director Sara LaVere, Elections Computer Technician Butch Johnson, and Election Logistics Technician Ryan Childress

Bipartisan Sample Audit Members Present: Sandra Batson, Debra Pyle, Spring Harkins, Mark Allen

Mr. Smith called the meeting to order and everyone in attendance recited the Pledge of Allegiance.

Mr. Pelton made a motion to approve the agenda. The motion carried unanimously.

Ms. Lavere explained that the sample audit count was required by law and is a process where bipartisan teams hand tally the Presidential Preference Contest on the ballot for two voting locations. The results of the hand tally are then compared to the machine count. Today we are auditing SB01 Bolivia (16 ballots) and WB01 Waccamaw (24 ballots) – Cooperative Extension Location. The top contest on the ballot will be audited, Lieutenant Governor.

Mr. Johnson explained the procedures to the bipartisan team.

The bipartisan teams tallied the ballots.

Ballot Summary

Election Day Precinct WB01 Waccamaw: 24 ballots cast

Ballot Bin Seal	Total Ballots
0508628	24

The seal number was verified with the seal number that was logged on election night by poll workers. The sample audit produced results identical to the machine count results, as indicated below.

Lieutenant Governor

Candidate	Votes
Jim O'Neill	3
Hal Weatherman	21
Undervotes	0

Ballots were sealed in a bin with seal number 37471323.

Election Day Precinct SB01 Bolivia: 16 ballots cast

Ballot Bin Seal	Total Ballots
0508654	16

The seal number was verified with the seal number that was logged on election night by poll workers. The sample audit produced results identical to the machine count results, as indicated below.

Lieutenant Governor

Candidate	Votes
Jim O'Neill	4
Hal Weatherman	12
Undervotes	0

Ballots were sealed in a bin with seal number 37471324.

Mr. Randall made a motion to adjourn. The motion carried unanimously.

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Date: 5/24/2024

Time: 9:00 am

Location: Commissioners' Chambers

Agenda Item: Consideration of Absentee Ballots

Summary: There are 4 ballots being considered at today's meeting.

Ballots recommended for approval – board to spot check¹

1. 3 Civilian

Ballots requiring board review²

1. Recommended for disapproval
 - a. 1 Civilian ballot returned after deadline

Absentee Seal Numbers and Ballot Counts

These numbers are logged on an audit sheet and signed by the board at each meeting.

Absentee & Provisional Bin Seals

Number of Absentee Ballots SEIMS Number (Adrienne)	Number of Absentee Ballots Verity Central (Butch)

Number of Provisional Ballots Approved (Melissa)	Number of Provisional Ballots Verity Central (Butch)

Total Ballots Tabulated During Pre-Canvass and Canvass

¹The Resolution to Delegate Administrative Duties Relating to Absentee Voting to the Director and Staff approved by the board on 10/17/23 states that "The board will not review individual ballot envelopes that have been recommended by staff for approval and will accept staff's recommendation for those ballot envelopes and photo ID documentation. The board will spot-check a minimum of two envelopes and accompanying photo ID documentation to ensure accuracy and consistency. The board reserves the right to review all ballot envelopes that have been recommended by staff for approval."

² Numbered Memo 2020-25 states "the board must individually review all ballot envelopes that: (1) have been recommended for disapproval by staff, (2) have a cure certification associated with that ballot envelope, or (3) where staff need further guidance from the board as to whether the envelope was properly executed or the photo ID documentation meets all legal requirements."

2024 Second Primary Election Provisional Ballots Summary

Vote Count	Provisional Voting Reason	# Ballots
APPROVED	ID Not Provided (No Exception Form, Provided Acceptable Photo ID to BOE)	1
	Incorrect Party (Poll Worker Error)	1
	Incorrect Precinct	28
	Unreported Move	1
	TOTAL APPROVED	31
NOT APPROVED	ID Not Provided (No Exception Form, Did Not Provide Acceptable Photo ID to BOE)	3
	Incorrect Party	3
	No Record of Registration	6
	TOTAL NOT APPROVED	12
TOTAL PROVSIONALS CAST		43

2024 Second Primary Election Provisional Voter Report

VOTE COUNT	PROVISIONAL VOTING REASON	PRECINCT	VOTER NAME	REASON	COMMENTS
APPROVED	ID NOT PROVIDED - NO EXCEPTION FORM/RETURN WITH ID	NB07	GALATI, CARLA JEAN		ISSUED VOTER ID AT BOE 5.21.2024
APPROVED	INCORRECT PARTY	SB02	GELEGONYA, SARAH B		POLL WORKER ERROR; SHOULD HAVE VOTED REGULAR BALLOT
APPROVED	INCORRECT PRECINCT	SB05	AHLMARK, CHRISTIAN ERIC		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	NB07	ANGULO, NANCY MEXIE		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	NB05	CARROLL, AMBER RENEE		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	NB03	CARROLL, MELINDA HODGE		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	SB03	CHRISTIANSON, NANCY LOUISE		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	SB01	CLEMMONS, ANTHONY W		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	SB01	CLEMMONS, NANCY SPLAWN		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	SB08	CLUNK, SHARON TROLL		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	WB06	CONSIDINE, CLAUDIA		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	CB06	EATON, KENNETH ROBERT JR		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	CB05	FULFORD, DANNY LEE		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	WB02	HANSON, EDWARD DAVID		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	WB02	HART, ROBERT MASON		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	WB02	HART, SARA ELIZABETH		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	NB06	HAUSCH, LINDA GREGG		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	CB06	HOLLEY, TERESA JOHNSON		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	NB06	HUBER, MARLENE LINSTER		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	SB08	HUFFMAN, GARY LEE		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	WB05	KACZVINSKY, JOSEPH R JR		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	WB06	LINTON, RICHARD HENRY		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	CB06	MILLER, JEAN DORIS		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	WB05	MORRIS, DONNA LEE		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	WB06	OVSENIK, EDWARD CHARLES		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	CB05	SMITH, ELIZABETH LEWIS		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	CB05	SMITH, WILLIAM LENNON		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	WB04	WEBBER, RICHARD EDWIN		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	SB05	WILSON, MARY W		VOTED OUT OF PRECINCT
APPROVED	INCORRECT PRECINCT	SB03	YEOMANS, JOYCE BAILEY		VOTED OUT OF PRECINCT
APPROVED	UNREPORTED MOVE	SB05	STUTTS, LOLA DIANNE		CHANGE OF ADDRESS PUT VOTER OUT OF PRECINCT
NOT APPROVED	ID NOT PROVIDED - NO EXCEPTION FORM/RETURN WITH ID	WB05	HAHN, SHAY P	ID NOT PROVIDED	ID NOT PROVIDED
NOT APPROVED	ID NOT PROVIDED - NO EXCEPTION FORM/RETURN WITH ID	SB05	JONES, WENDY WILLIAMS	ID NOT PROVIDED	ID NOT PROVIDED
NOT APPROVED	ID NOT PROVIDED - NO EXCEPTION FORM/RETURN WITH ID	SB05	PERCESEPE, DEBRA SUSAN	ID NOT PROVIDED	ID NOT PROVIDED
NOT APPROVED	INCORRECT PARTY	SB05	CROOK, INGRID ELLEN	WRONG PARTY BALLOT	UNA VOTED DEM 3.5.2024
NOT APPROVED	INCORRECT PARTY	CB06	EBBENHOUSE, RALPH FRANKLIN	WRONG PARTY BALLOT	UNA VOTED DEM 3.5.2024
NOT APPROVED	INCORRECT PARTY	SB05	LOVE, WILLIAM ARNOLD	WRONG PARTY BALLOT	UNA VOTED DEM 3.5.2024
NOT APPROVED	NO RECORD OF REGISTRATION	WB05	BATCHELOR, CHRISTIE	REGISTRATION AFTER DEADLINE	DMV 2.25.2024
NOT APPROVED	NO RECORD OF REGISTRATION	WB05	BATCHELOR, MARK	REGISTRATION AFTER DEADLINE	DMV 2.25.2024
NOT APPROVED	NO RECORD OF REGISTRATION	CB05	BRADSHAW, STEPHEN RUSSELL	REGISTRATION AFTER DEADLINE	DMV 2.28.2024; NOT APPROVED PROVISIONAL 3.25.2024
NOT APPROVED	NO RECORD OF REGISTRATION	CB06	CLARK, MARLENE DALE	REGISTRATION AFTER DEADLINE	VR FORM 2.22.2024; DMV 3.21.2024; INACTIVE UNION COUNTY
NOT APPROVED	NO RECORD OF REGISTRATION	WB06	KIDD, PHILIP MICHAEL	REGISTRATION AFTER DEADLINE	DMV 4.30.2024; ACTIVE IREDELL COUNTY
NOT APPROVED	NO RECORD OF REGISTRATION	WB06	KIDD, VICKIE D	REGISTRATION AFTER DEADLINE	DMV 4.3.2024; ACTIVE IREDELL COUNTY

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Date: 5/24/2024

Time: 11:00 am

Location: Board of Elections Office

Agenda Item: Early voting for the 2024 general election

Applicable Statutes and/or Rules:

[GS 163-227.2](#), [GS 163-227.6](#)

Summary:

- Early voting dates: Thursday, October 17 – Saturday, November 2
- All sites must be open on the last Saturday from 8:00 am until 3:00 pm
- By unanimous vote of all its members, the board may provide for one or more satellite sites.
- If unable to reach unanimity in favor of a plan, a member or members of the county board of elections may petition the State Board to adopt a plan for the county and the State Board may adopt a plan for that county.
- On each weekday all satellite early voting sites must be open from 8:00 am to 7:30 pm.
- If satellite sites are open on Saturdays or Sundays, then all satellite sites shall be open for the same number of hours on those Saturdays or Sundays.
- These recommended locations have been reserved for use during the early voting period.
 - Leland Cultural Arts Center - 1212 Magnolia Village Way, Leland, NC, 28451
 - Brunswick Center at Supply – 101 Stone Chimney Road SE, Supply, NC 28462
 - Brunswick Center at Shallotte - 3620 Express Drive, Shallotte, NC, 28470
 - Sunset Beach Community Center – 200 Station Trail, Sunset Beach, NC 28468
 - Brunswick County Cooperative Extension (in lieu of BOE) - 25 Referendum Drive NE, Building N, Bolivia, NC, 28422

Southport Area Location Challenges

St. James Community Center

- Initial concerns from St. James council at their April 18 work session included safety and staffing concerns.
- Safety concerns addressed with NCDOT and Brunswick County Sheriff's Office.
- St. James Community Center was selected by unanimous vote on April 30.
- However, faced issues:
 - May 3: St. James notified us regarding conflicts with 29 reserved functions in Ballroom B.
 - Alternative offered: Classrooms 1 & 2, deemed inadequate.

- If we proceed with the use of Ballroom B, St. James is requesting room rental of \$350/day.
- Ongoing Highway 211 widening project continues to raise traffic safety concerns.

Other Locations investigated:

- Duke Energy's Educational Facility
- International Longshoremen's Association building
- Brunswick Little Theater
- Commercial retail space
- Southport Presbyterian Church (just received this suggestion on May 22)

Conclusion:

- No suitable location found in Southport.
- Recommendation: Extend hours at the government complex to align with satellite sites. This schedule will impact the annual Brunswick County Sheriff's Office Fall Festival.
- Satellite Weekend Hours: Approved by nonunanimous vote on April 16.

Board Action:

- Plan Submission Deadline: Due by end of day Friday, May 24, with no further extensions. The State Board will review non-unanimous plans on June 4.

Attachment:

Draft of revised early voting schedule

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2024 General Election Early Voting Schedule

<u>Date</u>	<u>Locations</u> Brunswick County Cooperative Extension Leland Cultural Arts Center Brunswick Center at Supply Brunswick Center at Shallotte Sunset Beach Community Center
Thursday, October 17, 2024	8:00 am - 7:30 pm
Friday, October 18, 2024	8:00 am - 7:30 pm
Saturday, October 19, 2024	10:00 am – 4:00 pm*
Sunday, October 20, 2024	12:00 pm – 5:00 pm*
Monday, October 21, 2024	8:00 am - 7:30 pm
Tuesday, October 22, 2024	8:00 am - 7:30 pm
Wednesday, October 23, 2024	8:00 am - 7:30 pm
Thursday, October 24, 2024	8:00 am - 7:30 pm
Friday, October 25, 2024	8:00 am - 7:30 pm
Saturday, October 26, 2024	10:00 am – 4:00 pm*
Sunday, October 27, 2024	12:00 pm – 5:00 pm*
Monday, October 28, 2024	8:00 am - 7:30 pm
Tuesday, October 29, 2024	8:00 am - 7:30 pm
Wednesday, October 30, 2024	8:00 am - 7:30 pm
Thursday, October 31, 2024	8:00 am - 7:30 pm
Friday, November 1, 2024	8:00 am - 7:30 pm
Saturday, November 2, 2024	8:00 am - 3:00 pm

Locations

Brunswick County Cooperative Extension - 25 Referendum Drive NE, Building N, Bolivia, NC, 28422

Leland Cultural Arts Center - 1212 Magnolia Village Way, Leland, NC, 28451

Brunswick Center at Supply – 101 Stone Chimney Road SE, Supply, NC 28462

Brunswick Center at Shallotte - 3620 Express Drive, Shallotte, NC, 28470

Sunset Beach Community Center – 200 Station Trail, Sunset Beach, NC, 28468

Visit our website for more information about early voting:

www.brunswickncvotes.gov

**Draft of weekend hours was passed by majority at the April 16, 2024 board meeting. Because the schedule was not passed unanimously, final determination will be made by the State Board of Elections at a future meeting.*

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Date: 5/24/2024

Time: 9:00 am

Location: Commissioners' Chambers

Agenda Item: Sample Audit Count and Voter History Audit

Summary

To provide transparency, the sample audit count and voter history audit results are being presented to the board during the canvass meeting prior to election results being finalized.

Sample Audit Count

The sample audit count was conducted on May 16. A bipartisan team hand tallied the NC Lieutenant Governor contest on election day ballots for SB01 Bolivia and WB01 Waccamaw. The hand-to-eye count produced the same results as the machine count.

Voter History

Voter history balances, see attached summary.

Voter History Summary as of May 23, 2024

Election Day by Precinct		Ballots Cast	Voter History	Difference
CB01	SUPPLY	10	10	0
CB02	SHALLOTTE	65	65	0
CB03	FRYING PAN	33	33	0
CB04	SECESSION 2	52	52	0
CB05	SECESSION 1	56	56	0
CB06	MOSQUITO 1	109	109	0
NB01	HOOD CREEK	26	26	0
NB02	LELAND	96	96	0
NB03	TOWN CREEK	38	38	0
NB04	BELVILLE 2	132	132	0
NB05	WOODBURN	42	42	0
NB06	BRUNSWICK FOREST	198	198	0
NB07	BELVILLE 1	117	117	0
SB01	BOLIVIA	16	16	0
SB02	BOILING SRING LAKES	96	96	0
SB03	MOSQUITO 2	213	213	0
SB04	SOUTHPORT 1	77	77	0
SB05	SOUTHPORT 2	64	64	0
SB06	OAK ISLAND 3	108	108	0
SB07	OAK ISLAND 2	93	93	0
SB08	OAK ISLAND 1	61	61	0
WB01	WACCAMAW	24	24	0
WB02	HICKMAN'S CROSSROADS	58	58	0
WB03	LONGWOOD	19	19	0
WB04	SHINGLETREE 2	111	111	0
WB05	SHINGLETREE 1	73	73	0
WB06	GRISSETTOWN	104	104	0
Election Day Total		2,091	2,091	0

	Ballots Cast	Voter History	Difference
Early Voting	562	562	0
Absentee by Mail	94	94	0

	Ballots Cast	Voter History	Difference
Overall Total	2,747	2,747	0