

# BRUNSWICK COUNTY

## BOARD OF ELECTIONS

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Meeting Minutes · Absentee Meeting · May 13, 2024 · 5:00 p.m.

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**Board Members Present:** Secretary Stuart Smith, Member Paula Clarity, Member Randy Pelton, and Member Timothy M. Randall

**Board Staff Present:** Director Sara LaVere, Deputy Director Melissa Chambers, Deputy Director Adrienne Rushton, Elections Computer Technician Butch Johnson, Election Logistics Technician Ryan Childress, Assistant Computer Technician Walter Norton

**Bipartisan Duplication Team Present:** Cathy Newland and Christy Souter

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### **Meeting Opening**

Mr. Smith called the meeting to order and everyone in attendance recited the Pledge of Allegiance.

### **Approval of Agenda**

Ms. Clarity made a motion to approve the agenda. The motion carried unanimously.

### **Approval of Minutes**

Ms. Clarity made a motion to approve the minutes for the May 7, 2024 Absentee and Special Meeting. The motion carried unanimously.

### **Consideration of Absentee Ballots**

Mr. Johnson verified the seal number on the vDrive seal as 37471381. The current ballot count was verified as 78.

There are 7 absentee ballots for consideration:

Recommended for approval:

#### **Civilian ballots**

- Four Civilian ballots
- One Military Ballot
- One Affidavit Review Pending Civilian ballot with a properly executed Photo ID Exception Form

Board members each reviewed a minimum of two ballots.

Ms. Clarity made a motion to approve four Civilian ballots, one military ballot, and one Affidavit Review Pending Civilian Ballot as recommended by staff. Motion carried unanimously.

#### Ballots Requiring Board Review

- One Civilian ballot recommended for disapproval. The ballot was in the clear sleeve of the ballot envelope. There was not a return envelope, and the ballot envelope was sealed without the ballot inside. The ballot has been spoiled and a new ballot issued.

Mr. Pelton made a motion to disapprove the ballot as recommended by staff. Motion carried unanimously.

The bipartisan team opened the approved ballots and removed ballots to be scanned.

After scanning was complete, Mr. Johnson announced that 6 ballots were scanned today with no overvotes. Ms. Rushton confirmed that was the number of ballots approved.

The ballots were placed in a bin and sealed, with seals signed by Mr. Pelton and Mr. Randall. The secure vDrive was placed in a storage container and sealed. The following vote count and seal numbers were logged and will be confirmed at the start of the next meeting.

- Ballot count: 84 total
- Ballot bin: 2617004 and 2617002
- vDrive storage container: 37471382

The board signed an audit sheet confirming the number of ballots scanned today and seal numbers.

Mr. Randall made a motion to adjourn. The motion carried unanimously.