

# BRUNSWICK COUNTY

## BOARD OF ELECTIONS

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Meeting Minutes · Regular Meeting · August 20, 2024 · 2:00 p.m.

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**Board Members Present:** Chair Edward Lewis, Secretary Stuart Smith, Member Paula Clarity, and Member Randy Pelton

**Board Staff Present:** Director Sara LaVere, Deputy Director Melissa Chambers, and Election Logistics Technician Ryan Childress

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### **Meeting Opening**

Mr. Lewis called the meeting to order and everyone in attendance recited the Pledge of Allegiance.

### **Approval of Agenda**

Mr. Smith made a motion to approve the agenda. Motion carried unanimously.

### **Approval of Minutes**

Ms. Clarity made a motion to approve the minutes from the July 16, 2024 Regular Meeting. Motion carried unanimously.

### **Public Comments**

Public comments submitted through the online portal were included in the agenda packet. There were no public comments from the audience in attendance.

### **Director's Report**

Updated voter registration statistics were included in an addendum to the agenda packet.

Ms. LaVere provided the following updates:

- Elections preparation update
  - Ballots will begin mailing on September 6
- Poll worker training
  - Poll Worker training begins September 6
  - We are beyond the deadline to accept new poll workers as we have already begun the training process with correspondence and availability.
- List maintenance processes are done weekly (deceased, duplicate, felonies). The state is managing jury duty list maintenance until after the election.
- There are groups that send voter registration mailings to households and voters to try to update registration records.
- We are mailing notification cards to voters whose polling places have been changed. There have been some questions about why locations were changed or moved to

churches. Ms. LaVere note to the board if they have voters asking them questions, to direct them to the office for clarification.

**Old Business**

There was no old business.

**New Business**

There was no new business.

Mr. Smith made a motion to adjourn. The motion carried unanimously.