

**MINUTES  
BRUNSWICK COUNTY PARKS AND RECREATION  
ADVISORY BOARD MEETING  
SEPTEMBER 10, 2024**

**I. Call to Order**

- Laura Botto called the Meeting to order. The Meeting was held in Building G, Parks and Recreation Conference Room.

**II. Invocation**

- Dale Rabon gave the Invocation.

**III. Approval of Meeting Minutes from June 11, 2024 Meeting**

- **Mike Sullivan made a Motion to accept the Minutes as approved and Dale Rabon seconded. The Minutes were approved 5 to 0.**

**IV. Citizens Wishing to be Heard**

There were no citizens wishing to be heard.

**V. Commission Business Session**

- **Recreation Clerk – Samantha Franculli**

Aaron introduced Samantha as the new Recreation Clerk for the Department stating that Tanya Jackson was her immediate Supervisor. Aaron asked Samantha to share some information about herself. Samantha introduced herself stating she was from Connecticut and had just purchased her first home in Brunswick County.

- **Rental Tournament Events**

Aaron expressed the Department has been going and back and forth on fees and wants to establish a rate that will cover cost. Will present a preliminary draft to the Board to look at. Want to keep rates feasible but currently most areas outside of our Department charge more.

Laura asked doesn't the fees get deposited into our general account versus the budget. Aaron stated our overtime budget gets depleted from all the tournaments and Staff working. He is working with Aaron Smith, Finance Director to figure out a way to cover cost and not diminish our overtime funds.

- **ADA Citizen Request**

Aaron shared he is receiving 150 text every two weeks from JT Williams regarding ADA compliance within the Parks. Can't change the past but can change the future. Moving forward will not only do the minimum but go above and beyond to improve the ADA components. JT is doing audits of the Parks. Aaron will be working with the County ADA Coordinator to try and improve the Parks.

Laura asked which Park is the biggest complaint.

Aaron replied Town Creek Park.

Laura asked didn't it have areas that are ADA compliant.

Aaron said has ADA accessibility, but no equipment and fields are not ADA. Will task Board to on next Park Project have ADA fields like the miracle fields.

Mike asked if Mr. Williams was the gentleman who had spoken previously at meetings.

**VI. Director's Report**

- **Update on Smithville Park Project**

Coming along. Invitation to Bid on 8/1 and Prebid on 8/15. Bid opening was 8/30 and had four quotes. Wells Brothers won the bid in the amount of \$882,441.50. Sending to BOC for approval on 10/7. Hope to have notice to proceed few weeks after. Park will be closed for 180 days to perform work. Will look to reopen in April 2025. Once deadline passes for completion of work it would go to \$500,000 per day for liquidated damages. Laura asked which Park Project would be next.

Aaron stated we would go through the 20 projects to see what would get funded.

- **Football, Cheer, Soccer and Adult Men's/Women's Softball**

Football and Cheer started at Town Creek Park 8/31/24. Started Flag Football and Instructional Cheer this year for ages 4 to 6.

Soccer began 9/7/24 at Ocean Isle Beach Park, Smithville Park and Northwest Park. Coed Softball finished 9/14/24 at Smithville Park.

- **Comments from Parks and Recreation Advisory Commission Members**

No comments.

**VII. Adjourn Meeting**

Hayley made a Motion to adjourn the meeting and Dale seconded. The meeting was adjourned.

**VIII. Meeting Roll Call**

Board Members Present: Laura Botto, Dale Rabon, Hayley Burgess, Teagan Perry-Hall and Mike Sullivan.

Board Members Absent: None

Staff Members Present: Aaron Perkins, Samantha Franculle and Tanya Jackson

Citizens of Interest: None

Next Scheduled Meeting: Tuesday, October 8, 2024