

# BRUNSWICK COUNTY

## BOARD OF ELECTIONS

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Meeting Minutes · Regular Meeting · February 18, 2025 · 2:00 p.m.

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**Board Members Present:** Chair Edward Lewis, Secretary Stuart Smith, Member Paula Clarity, Member Randy Pelton, and Member Timothy M. Randall

**Board Staff Present:** Director Sara LaVere, Deputy Director Melissa Chambers, Deputy Director Adrienne Rushton, Election Logistics Technician Ryan Childress, and Candidate Coordinator Noelle Powers

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### **Meeting Opening**

Mr. Lewis called the meeting to order and everyone in attendance recited the Pledge of Allegiance.

### **Approval of Agenda**

Mr. Smith made a motion to approve the agenda. The motion carried unanimously.

### **Approval of Minutes**

Ms. Clarity made a motion to approve minutes from meetings on October 29, 2024 (as amended), November 4, 2024, November 5, 2024, November 8, 2024, November 14, 2024, November 15, 2024, November 20, 2024, November 27, 2024, and January 14, 2025. Motion carried unanimously.

### **Public Comments**

There were no public comments from the audience or submitted through the online portal.

### **Director's Report**

January voter registration statistics were provided in the agenda packet, with Ms. LaVere noting the drop in the number of registered voters can be correlated to biennial list maintenance removals.

Ms. LaVere will be submitting budget requests to county administration as the first step in the budget process. She reviewed that some goals and objectives included include continued use of Student Election Assistants and student interns, greater outreach and voter education efforts to reach a broader base of voters, Board members requested to be provided with an executive summary of the budget request.

### **Old Business**

There was no old business.

**New Business**

Ms. LaVere made a presentation about changes required to procedures with the implementation of SB 382 and how the staff is preparing for needs to meet those requirements.

Mr. Randall made a motion to adjourn. The motion carried unanimously.