

**MINUTES
BRUNSWICK COUNTY PARKS AND RECREATION
ADVISORY BOARD MEETING
DECEMBER 10, 2024**

I. Call to Order

- Laura Botto called the Meeting to order. The Meeting was held in Building G, Parks and Recreation Conference Room.

II. Invocation

- Hayley Burgess gave the Invocation.

III. Approval of Meeting Minutes from November 12, 2024 Meeting

- **Hayley Burgess made a Motion to accept the Minutes as approved and Dale Rabon seconded. The Minutes were approved 5 to 0.**

IV. Citizens Wishing to be Heard

There were no citizens wishing to be heard.

V. Commission Business Session

- **Electric Bike – Brunswick Nature Park**

Aaron shared that representative with Cape Fear Sorba has reached out regarding an issue with E-Bikes on trails. Aaron has discussed with County Legal and they have advised to bring to the Board for recommendation. General Statutes for NC have 3 classifications for E-Bikes. Currently, for NC E1 bikes are pedal assist only, with no throttle and have a maximum assisted speed of 20 mph. Cape Fear Sorba Representative is requesting to ban totally. Aaron asked for recommendation from Board.

Mike asked what are complaints, how often is occurrence and has anyone been hurt. Aaron stated complaints have been about safety and how fast they go on the trails.

Mike made a Motion to have signage placed at BNP stating no E-Bikes above Class E1 allowed based on NC General Statutes. Dale seconded and the Motion carried 5 to 0.

VI. Director's Report

- **Update on Smithville Park Project**

Wells Brothers has started work and waiting on irrigation plans.

- **Update on Cedar Grove Park and Dutchman Creek Park**

Cedar Grove Park and Dutchman Creek Park Playgrounds are complete. Currently finishing some follow up work.

- **Update on ARPA enabled**

BOC approved playground at Navassa Park. Will be ADA accessible and connect to shelter and restrooms. Project to take three to four months and plan to install in April 2025. Going through budget process on ARPA. Still have cameras and gates to carry

out. Musco lighting at Shallotte Park to take place if any funds are remaining. Woodpeckers have ruined the wooden poles currently there.

- **Comments from Parks and Recreation Advisory Commission Members**

Laura asked for an update regarding the petition that was submitted prior for the Dutchman Creek Park pathway.

Aaron replied Staff has submitted the Strategic Plan Ranking. He will present a PowerPoint in January on the top 17 Projects. Requesting funding to do walking trail at Dutchman Creek Park as part of budget.

Laura asked where the basketball programs are held.

Aaron replied elementary schools for practice and middle schools for games.

Hayley announced she has accepted a position with the City of Burlington starting 12/16/24.

Aaron asked Hayley to reach out to Randy to find a replacement.

Teagan asked what was dynamic for so much change regarding the OIB Board seat.

Aaron stated prior seats were held by individuals who had completed their Agenda, moved or now accepted a position out of town.

Laura wished everyone a Merry Christmas and safe travels.

VII. Adjourn Meeting

Dale made a Motion to adjourn the meeting and Mike seconded. The meeting was adjourned.

VIII. Meeting Roll Call

Board Members Present: Laura Botto, Hayley Burgess, Teagan Perry-Hall, Dale Rabon and Mike Sullivan.

Board Members Absent: None

Staff Members Present: Aaron Perkins and Tanya Jackson

Citizens of Interest: None

Next Scheduled Meeting: Tuesday, January 14, 2024