

**BRUNSWICK COUNTY HEALTH AND HUMAN SERVICES  
ADVISORY BOARD  
REGULAR MONTHLY MEETING  
March 26, 2018 7:00 p.m.**

- I. CALL TO ORDER/SPECIAL PRESENTATIONS:** The regular monthly meeting of the Brunswick County Health and Human Services Advisory Board was called to order by Dr. Flint King at 7:03 p.m. in the Odell Williamson Auditorium.
- A. PUBLIC COMMENT:** Dr. King asked for public comments. There were none.
- B. SPECIAL PRESENTATION:** Dr. King asked if there were any special presentations. Mr. Harrelson announced Ginny Inman, Public Health Nurse, as Health Services Employee of the Quarter. Mrs. Inman was nominated by eight of her peers. Mr. Harrelson read the nomination which praised her for being the face of BCHS, and having a professional, caring, can-do attitude. Mrs. Inman was thankful in being honored and said she loves her job and getting to work with great people.
- II. REGULARLY OCCURRING ITEMS:**
- A. ATTENDANCE:**
1. The following members were present:
    - Dr. Flint King, Chairman
    - Dr. Jerry Smith
    - Dr. Kathryn Lawler
    - Dr. J. Michael Howard
    - Mr. Michael Norton
    - Dr. Allen Williams
    - Mr. Gene Ward
  2. Members absent:
    - Ms. Lisa Narron
    - Mr. Haywood Miller
    - Mrs. Pat Sykes
  3. Staff members present:
    - David Stanley, Health & Human Services Director
    - Cris Harrelson, Health Services Director
    - Scott Milligan, Personnel Director
    - Jay Murray, Business Manager
    - Danny Thornton, Environmental Health Director
    - Anita Hartsell, Veterans Services Director
    - Cathy Lytch, Social Services Director
    - Cherie Browning, Director of Nursing
    - Marjorie Rayl, Quality Assurance Specialist
    - Ginny Inman, Public Health Nurse

4. Guests present: None

- B. APPROVAL OF MINUTES:** Minutes for the monthly meeting held on **February 26, 2018** were reviewed. Dr. King asked if there were any corrections to the minutes. **There were no corrections. Dr. Howard moved to approve the minutes as written. Dr. Smith seconded the motion. The vote to approve the minutes was unanimous. (Closed)**
- C. AGENDA ADJUSTMENTS:** Dr. King asked if there were any adjustments to the agenda. **Mr. Stanley asked that “Election of Chair and Vice Chair” be added under New Business as Item C. Dr. Williams moved to approve the agenda with the aforementioned change. Dr. Howard seconded the motion. The vote to approve the agenda was unanimous. (Closed)**
- D. STAFF AND COMMITTEE REPORTS:**
- 1. CHILD FATALITY PREVENTION AND COMMUNITY CHILD PROTECTION TEAMS:** Ms. Browning noted the April 10<sup>th</sup> Child Fatality Prevention Team meeting was cancelled due to having no cases to review. The next scheduled meeting will be on June 12<sup>th</sup>. **(Info)**
  - 2. HEALTH SERVICES:** Mr. Harrelson discussed the You Quit Two Quit smoking cessation program that Health Services will begin utilizing. Nursing staff has been trained to provide comprehensive tobacco use screening and counseling. There are two billing CPT codes with different reimbursement amounts, depending on how long the session lasts. Mr. Harrelson noted the new County Health Rankings have been released by the Robert Wood Johnson Foundation. Brunswick County rose slightly from #44 last year to #40 this year. Mr. Harrelson noted continued strengthening in health behaviors as evidenced by being rated at #10. Counties are ranked by a comprehensive breakdown of 28 various factors. The socio-economic ranking was the lowest rank for Brunswick County. **(Info)**
  - 3. ENVIRONMENTAL HEALTH:** Mr. Thornton noted there is currently a 5-week turnaround for new site evaluations. Mr. Thornton noted pool season is here and all EH specialists are needed to tackle inspections in April to open the 320 public swimming pools. **(Info)**
  - 4. HHS CUSTOMER SERVICE IMPROVEMENT REPORT:** Ms. Lytch stated that surveys were completed in all social work programs and results were all extremely positive. For overall satisfaction, 83% rated as excellent and the rest were rated as good. There were also many favorable comments on how services are provided. **(Info)**

5. **VETERANS SERVICES:** Mrs. Hartsell discussed a March 4<sup>th</sup> news release stating that the water restrictions for the VA clinic in Wilmington have been lifted. The three-day Veteran Benefits Experience Center event that just finished up on Saturday was a success. The American Legion said they believe 755 veterans were assisted at the event, but it will be several weeks before the Winston-Salem Regional Office has everything scanned in and able to release any figures. Mrs. Hartsell and Glenn Hartung saw veterans from across North and South Carolina and Maryland. She also heard that there were veterans who traveled from Alabama and Texas to attend the event. Mrs. Hartsell gave two presentations recently including one for the Rotary Club. Mrs. Hartsell also gave a presentation to the American Legion Post 68 in Leland where she was surprised to be presented with a plaque in recognition for her dedication and service to veterans. On March 8<sup>th</sup>, Glenn gave a presentation to the Elks Club in Calabash and they presented him with certificates and a pin to recognize and honor him for his service. **(Info)**
6. **PUBLIC HOUSING SERVICES:** Mrs. Lytch said staff continue to work on removing individuals from the waiting list, as well as move files to the electronic system. They also continue to implement the new recordkeeping software. Staff will be attending training in Washington, DC in April. **(Info)**
7. **SOCIAL SERVICES:** Mrs. Lytch distributed a flyer on *Modern Times, More Modern Crimes: 2018* being presented on Thursday, April 19<sup>th</sup> at the Brunswick Senior Center in Supply. Attendees will learn about elder abuse, fraud, scams, and exploitation and how these are fueled by the Opioid Epidemic. Elaine Marshall, Secretary of State is the keynote speaker and some DSS staff will also be in attendance. Mrs. Lytch discussed the Targeted Housing Program, a collaboration between DHHS and North Carolina Housing Finance Departments. To qualify for the program an individual must be deemed disabled; receive a disability check; and meet 50% of Area Median Income. The program will pay the approved individual's deposit and a portion of the monthly rent. In order for properties to participate, they must reserve a certain number of apartments for the program so some may sit empty. Social Services is the go-between. Mrs. Lytch announced April is Child Abuse Awareness month. A pinwheel garden will be planted in front of the complex again this year. First Lady, Kristin Cooper met with Mrs. Lytch and Mr. Stanley for a very positive conversation about foster care and Adverse Childhood Experiences (ACE). Mrs. Lytch talked with her about the biggest challenge of licensing foster parents being bodies of water within 120 yards of many homes in our areas. A four-foot fence must be constructed around the entire home. **(Info)**
8. **HHS EMPLOYMENT OPPORTUNITIES:** Mr. Milligan noted that Environmental Health is now fully staffed. In Public Housing, there is an opening for a Senior Processing Assistant. In Social Services, there are openings for Social Workers in CPS In-Home and Foster Care. A Social Work Supervisor position in CPS-Investigations is open. Also open is a Family Support Specialist in Foster Care. There are three Income Maintenance Caseworker positions available. Health Services continues to search for a Lead Nurse for PCM/CC4C programs, and there is now an opening for a Lead Nurse for Child Health/Immunizations. The Processing Supervisor position is also open. **(Info)**

### III. OLD BUSINESS:

- A. **NC LEGISLATIVE UPDATE:** Mr. Stanley discussed changes to House Bill 630. Child welfare reform will impact staff, taking child welfare duties of the social worker and transitioning them into NC-Fast. Inputting data out in the field comes with some challenges and concern of slow down while in the field. Beginning July 1<sup>st</sup>, there are changes to child welfare that require the social worker to check more boxes. Mr. Stanley noted that the State has hired a contractor to suggest changes this fall. On July 1<sup>st</sup>, all counties must sign a contract with DHHS agreeing to provide services in this manner or the funding can be withheld. **(Info)**
- B. **OPIOID/STEPPING UP INITIATIVES:** Mr. Stanley discussed ODMAP which was developed originally for Baltimore, MD. It allows first responders to use their cell phone and geographic locating system to instantly mark locations of overdoses. The map can show hot spots where there may be a greater need for prevention education. **(Open)**
- D. **PUBLIC WATER SUPPLY:** Mr. Stanley noted that CDM Smith is providing support to Utilities and suggesting treatment options. The best place for information on the treatment options is the Brunswick County website. **(Open)**
- E. **GOLDEN A AWARDS:** Mr. Stanley thanked Environmental Health staff for the great job in presenting the 19<sup>th</sup> Golden A awards. He appreciates board members coming to the event. There was an increase in Golden A awards given out this year. Mr. Thornton added that it is a partnership effort that would not be successful without the support of the Advisory Board and County Commissioners. **(Info)**

### IV. NEW BUSINESS:

- A. **PUBLIC HEALTH OPIOID GRANT:** Mr. Stanley stated the opioid grant is funded in conjunction with BCBS and UNC-Chapel Hill to assist in developing partnerships within the county. Core members are needed to commit to a few meetings held across the state. This is a two-year, \$20,000 grant. **(Info)**
- B. **PUBLIC HEALTH RURAL HEALTH GRANT:** Mr. Stanley discussed the rural health grant that is to support existing clinic programs. It is \$150,000 per year for three years. Health Services will not use this money to add staff or change what is being done. This grant will simply lift some of the burden of tax dollars and to help those that suffered cuts due to NC legislation. Leadership will need to be reminded when the grant ends that the program will need to be continually supported. **(Info)**
- C. **ELECTION OF CHAIR AND VICE CHAIR:** Mr. Stanley noted that each year this Board is tasked to elect a chair and vice chair. **Mr. Stanley asked for a call of nominations for Chair. Mr. Norton moved to elect Dr. King as Chairman. Dr. Howard seconded the motion. There were no other nominations. The vote to elect Dr. King as Chairman was unanimous. Dr. King opened the floor for nominations for Vice Chair. Mr. Norton moved to nominate Dr. Williams. Dr. King seconded the motion. There were no other nominations. The vote to elect Dr. Williams as Vice Chairman was unanimous. (Closed)**

V. **BOARD INPUTS:** Dr. King asked if there were any additional Board inputs. There were none.  
(Info)

VI: **ADJOURNMENT:** There being no further business, **the meeting was adjourned at 7:50 p.m. with a motion by Mr. Ward. Dr. Howard seconded the motion and it passed unanimously.**

The next BCHHS Advisory Board meeting will be held on **April 23, 2018 at 6:30 p.m.**

  
\_\_\_\_\_ Chairperson

  
\_\_\_\_\_ Secretary

## Brunswick County Health and Human Services

### Advisory Board Attendance Roster 2017-2018

NAME	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
King	X	X	X	X	X	*	X	X	X			
Miller	X	X		X	X	*	X	X				
Williams		X	X		X	*	X		X			
Smith	X	X	X		X	*	X	X	X			
Ward	X	X			X	*	X		X			
Norton		X	X		X	*	X		X			
Howard	X		X	X		*		X	X			
Sykes				X	X	*	X	X				
Lawler		X	X	X	X	*	X	X	X			
Narron	X	X	X	X	X	*	X	X				

**A = Month Appointed/Installed**

**C = Conflict with CC's Meeting**

**O = Off Board**

**X = In Attendance**

**AA = Approved Absence**

**Blank Space = Absent**

**Quorum equals six members present.**

**^ = Specially Called Meeting**

**\* = No Meeting**