



MEETING MINUTES

BRUNSWICK COUNTY PARKS & RECREATION ADVISORY BOARD REGULAR MEETING OFFICIAL MINUTES

JUNE 10, 2025
6:00 PM

The Brunswick County Parks and Recreation Advisory Board met in Regular Session on June 10, 2025 at 6:00 p.m. in the Conference Room of Building G, located at the Brunswick County Government Center, 20 Referendum Drive, Bolivia, North Carolina.

MEMBERS PRESENT

Dale Rabon
Nora Lynn Finch
Laura Botto, Chairman

MEMBERS ABSENT

Mike Sullivan, Vice-Chairman
Teagan Perry-Hall

STAFF PRESENT

Aaron Perkins, Director
Samantha Franculli, Recreation Clerk

OTHERS PRESENT

Wynn Wayenseil

I. CALL TO ORDER

Chairman Botto called the meeting to order at 6:00 p.m.

II. INVOCATION

Member Rabon gave the Invocation.

III. ATTENDANCE

Chairman Laura Botto, Board Members Dale Rabon and Nora Lynn Finch were present. Director Aaron Perkins and Recreation Clerk Samantha Franculli were present. Board Member Teagan Perry-Hall and Vice Chairman Mike Sullivan were absent.

IV. APPROVAL OF MINUTES

1. Meeting Minutes – May 13, 2025, Regular Meeting

Board Member Finch made the motion to approve the Meeting Minutes of the May 13, 2025 Regular Meeting. The motion was seconded by Board Member Rabon and passed unanimously (3 to 0).

V. CITIZENS WISHING TO BE HEARD

Wynn Wayenseil attended the meeting to inquire about plans for greenways and shared-use paths. She shared that she had done prior research and found information online regarding a previously unapproved federal grant intended to connect Oak Island, Boiling Spring Lakes and St. James. She also referenced Appendix E of the Master Plan and asked whether there are any current plans for greenways and how such projects would be funded.

Director Perkins responded that Brunswick County uses a project scoring system to prioritize initiatives. While a feasibility study for greenways is included on the list, it does not currently rank high enough due to the large number of outdated facilities requiring attention. The County is also working to update 40-year-old ADA guidelines. Additionally, Director Perkins noted that greenway development faces significant challenges related to easement access, as many proposed routes would require crossing private property.

VI. COMMISSION BUSINESS SESSION

Recommendation of Officers Nominations Committee

Due to the absence of several Board Members, Director Perkins recommended that nominations be submitted to him via email. The vote will take place at the August 12th Commission Meeting. The July meeting has been canceled due to scheduled tournaments within the Parks and Recreation Department.

VII. DIRECTOR'S REPORT (Aaron Perkins)

1. Update on Smithville Park Project

The project deadline has been met. An extension has been granted for irrigation due to coordination with the utilities to install the water meter. Once test heads are completed, the next steps will include burning the field, adding sand, grading, and sprigging—followed by a three-month grow-in period. Musco Lighting is scheduled for electrical work on the lights on June 26. Courts and pathways are in place.

2. Update on Dutchman Creek & Cedar Grove Park Shelters

Currently in legal review, with plans to have the purchase order finalized by the end of the week. The project timeline is estimated at 120 days from the notice to proceed.

3. Update on ARPA Enabled

Shallotte, Waccamaw and Ocean Isle Beach Parks have been completed. Shallotte remains a manual gate system due to its location within a floodway. Invitations to Bid are being issued for Town Creek, Brunswick Nature and Cedar Grove Parks.

4. Update Youth Athletics / Senior Games

The Debs Softball State Tournament will take place July 5–9 in Anson, NC. The Belles Softball District Tournament is scheduled for this weekend in Tabor City; if they advance, the State Tournament will be held July 11–16 in Lumberton, NC. The Boys Baseball State Tournament is set for July 11–15 at Town Creek Park, while the Majors and Minors tournaments will also run July 11–15 at Shallotte Park.

5. Ocean Isle Beach Park

All three asphalt contractors who plan to bid have been scheduled to provide recommendations prior to issuing an open Invitation to Bid. A temporary fix involving a 2" overlay is being considered. The project is expected to be funded through a combination of USTA grant funds and the FY25–26 budget. The bid process will take approximately 25–30 days, followed by a 30-day period for contract execution with legal and the selected contractor. Completion is estimated within four months, ahead of the temperature changes in the Fall.

VIII. COMMENTS ADVISORY BOARD

Board Member Rabon noted that baseball activities will be ongoing through July, with the World Series taking place in Lexington, SC where hopes to be involved.

Chairman Botto asked about the expiration of Board Member Perry-Hall's term. Director Perkins confirmed her reappointment.

Chairman Botto also highlighted that July is National Parks and Recreation month and inquired if there were any initiatives the Board could support in recognition.

IX. ADJOURNMENT

Board Member Finch moved to adjourn the meeting at 6:32 p.m. The motion was seconded by Board Member Rabon and passed unanimously (3 to 0).

Next meeting is scheduled for Tuesday, August 12, 2025 at 6 pm in Conference Room of Building G, located at the Brunswick County Government Center, 20 Referendum Drive, Bolivia, North Carolina.