

BRUNSWICK COUNTY

BOARD OF ELECTIONS

75 Stamp Act Drive NE · Building H
PO Box 2 · Bolivia · NC · 28422
www.brunswickcountync.gov/elections

Phone: 910-253-2620
Fax: 910-253-2618
elections@brunswickcountync.gov

Board Meeting Agenda **November 4, 2025 · 5:00 pm · Election Day Meeting**

This meeting will be held in the Board of Elections Office, 75 Stamp Act Drive NE, Building H, Bolivia, NC, 28422.

Members of the public may observe the meeting in-person or via live video feed online using [Zoom](#); no registration or passcode is required. *Note: There will be no interaction with ZOOM audience members during the meeting.*

- 1. Call to order and Pledge of Allegiance**
- 2. Approval of agenda**
- 3. Consideration of absentee ballots**
- 4. Tabulate votes from early voting (preparatory steps begin at 7 pm, Verity Scan will be closed at 7:30 pm)**
- 5. Tabulate absentee ballots (after all absentee ballots received by 7:30 pm have been counted)**
- 6. Receive and tabulate election night returns from precincts**
- 7. Announce the unofficial election night results after all precincts have been reported and tabulations completed.**
- 8. Adjourn**

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Date: 11/4/2025

Time: 5:00 pm

Location: Board of Elections Office

Agenda Item: Consideration of Absentee Ballots

Absentee Seal Numbers and Ballot Counts:

These numbers are logged on an audit sheet and signed by the board at each meeting.

Meeting	Absentee Bin Seals	vDrive Seals	Ballots Approved at Meeting	Ballots Scanned at Meeting	Total Ballots Scanned this Election Recorded at end of meeting
10/7/25	5723159 5723160	37471330	2	2	2
10/14/25	5723151 5723152	37471329	13	13	15
10/21/25	5723154 5723153	37471328	61	61	76
10/28/25	5723106 5723105	37471327	92	92	168
11/3/25	5723155 5723156	37471326	181	181	349
11/4/25 (Batch 1)	Bin 6				
11/4/25 (Batch 2)	Bin 7				
11/4/25 (Batch 3)	Bin 8				

Absentee ballots for today's meeting (Tuesday, November 4, 2025) will be reviewed in three batches:

- **Batch 1:** Ballots received **up to and including 1:00 PM** today.
- **Batch 2:** Ballots received **after 1:00 PM through 6:29 PM**.
- **Batch 3:** Ballots received **from 6:30 PM to 7:30 PM**.

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Date: 11/4/2025

Time: 5:00 pm

Location: Board of Elections Office

Agenda Item: Tabulate Early Voting

Summary:

Previously, county boards of elections could tabulate early voting results before the close of polls, then report those results almost immediately at 7:30 p.m. on election night. Under changes made in [Session Law 2023-140](#) (Section 29), county boards must wait until 7:30 p.m. to “close the polls” on early voting tabulators and begin the process of counting and reporting results of ballots cast during the early voting period.

At 7 pm, the board will oversee staff taking preparatory steps to close the Verity Scan, and at 7:30 the scanner will be closed, and results pulled. The results will be read into the Verity Count system.

Site	vDrive Seal	Handle Seal	Verity Scan Count (from Saturday close)
Bolivia	36215113	0680123	4,411

Procedure:

- At 7:00 pm the handle seal number on the scanner will be compared with the seal number listed above which was logged by the precinct officials at the end of voting Saturday. The scanner will be turned on.
- The vDrive security seal number on the Verity Scan will be compared with the number listed above which was logged during Logic and Accuracy testing.
- At 7:30 pm, the Verity Scan can be closed. The results media will be imported into the Verity Count system. From the Verity Count system, they will be transferred to the networked computer for upload to the State Board of Elections using a new, unopened thumb drive.
- Board signs results tape from Verity Scan.

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Date: 11/4/2025

Time: 5:00 pm

Location: Board of Elections Office

Agenda Item: Tabulate absentee ballots

Summary:

During the election day meeting, the board will oversee the closing of the Verity Central Scan which was used to scan all absentee ballots. The results will be read into the Verity Count system.

Absentee by Mail Summary

Absentee by Mail	Verity Central Scan Total	Approved Ballots
Absentee TOTAL		

Procedure:

- The Verity Central Scan will be closed after all absentee ballots received by 7:30 pm today have been read in.
- Once the Verity Central Scan is closed, the results media will be imported into the Verity Count system. From the Verity Count system, the votes will be transferred to the networked computer for upload to the State Board of Elections using a new, unopened thumb drive.