



MEETING MINUTES

BRUNSWICK COUNTY PARKS & RECREATION ADVISORY BOARD REGULAR MEETING OFFICIAL MINUTES

AUGUST 12, 2025
6:00 PM

The Brunswick County Parks and Recreation Advisory Board met in Regular Session on August 12, 2025 at 6:00 p.m. in the Conference Room of Building G, located at the Brunswick County Government Center, 20 Referendum Drive, Bolivia, North Carolina.

MEMBERS PRESENT

Teagan Perry Hall
Nora Lynn Finch
Laura Botto, Chairman
Mike Sullivan, Vice-Chairman

MEMBERS ABSENT

Dale Rabon

STAFF PRESENT

Aaron Perkins, Director
Tanya Jackson, Administrative Coordinator

OTHERS PRESENT

Bob Cause

I. CALL TO ORDER

Chairman Botto called the meeting to order at 6:00 p.m.

II. INVOCATION

Member Finch gave the Invocation.

III. ATTENDANCE

Chairman Laura Botto, Vice-Chairman Mike Sullivan, Board Members Nora Lynn Finch and Teagan Perry Hall were present. Director Aaron Perkins and Administrative Coordinator Tanya Jackson were present. Board Member Dale Rabon was absent.

IV. APPROVAL OF MINUTES

1. Meeting Minutes – June 10, 2025, Regular Meeting

Vice-Chairman Sullivan made the motion to approve the Meeting Minutes of the June 10, 2025 Regular Meeting. The motion was seconded by Board Member Perry Hall and passed unanimously (4 to 0).

V. CITIZENS WISHING TO BE HEARD

Bob Cause with the Brunswick County Tennis Association attended to request an update on the Ocean Isle Beach tennis courts, noting he has received numerous inquiries about their status. Director Perkins reported that he has been working with multiple vendors to obtain quotes. Vendors have visited the site, and the plan is to temporarily patch all eight courts using the same method applied in 2019. A full rebuild is anticipated after July 1, 2026, once the new budget cycle begins, with projected costs of \$300,000 or more. He also noted that securing bids for smaller projects has been challenging. Vice Chairman Sullivan inquired when the courts originally opened, to which Director Perkins responded, 2010.

VI. COMMISSION BUSINESS SESSION

Elect Officers Nominations Committee

Director Perkins reported that the nominations from the previous meeting were Laura Botto for Chairman and Mike Sullivan for Vice Chairman. Board Member Perry Hall moved to approve the slate of officers as presented. The motion was seconded by Board Member Finch and carried unanimously (4–0).

VII. DIRECTOR'S REPORT (Aaron Perkins)

Update on Smithville Park Project

Director Perkins reported that the fields have been disced and sprigged, with the goal of establishing turf. The project is currently under budget, allowing for sod installation if necessary. Chairman Botto inquired whether this referred to the front area. Director Perkins confirmed that Phase 3 involves the multipurpose field at the front of the Park and noted that staff are working on installing a split-rail fence. He added that the Cougars are currently practicing on the back field and that soccer will be played on Fields 1 and 2 while the front area is under renovation.

1. Update on ARPA Enabled

Director Perkins reviewed upcoming projects, which include improvements to the Lockwood Folly Park tennis and basketball courts, repair of pickleball courts at Ocean Isle Beach Park, a complete rebuild of the basketball courts at Navassa Park, playground at Town Creek Park and bocce courts at Leland Park. Work is also continuing entrance gates at Waccamaw Park and Ocean Isle Beach Park. The next phase of gates will address Smithville Park, Brunswick Nature Park, Town Creek Park and Leland Park. He noted that projects allocated to a specific year must be completed within that year.

Vice Chairman Sullivan asked whether Dutchman Creek Park would receive a gate. Director Perkins responded that it would not.

2. Update Youth Athletics / Adult Sports

Director Perkins noted that in his 19 years with BCP&R, this was the first year the Department did not have to send a team to the World Series. This allowed staff to dedicate more time and attention to upcoming programs.

VIII. COMMENTS ADVISORY BOARD

Vice Chairman Sullivan reported that he had been approached about the possibility of adding lights to the batting cage at Smithville Park. Director Perkins will follow up on the request.

Board Member Perry Hall inquired whether the women's restrooms at Smithville Park consistently produce an odor after rainfall. Director Perkins stated that staff will be asked to check whether the grease trap needs cleaning.

IX. ADJOURNMENT

Board Member Finch moved to adjourn the meeting at 6:30 p.m. The motion was seconded by Board Member Perry Hall and passed unanimously (4 to 0).

Next meeting is scheduled for Tuesday, October 14, 2025 at 6 pm in Conference Room of Building G, located at the Brunswick County Government Center, 20 Referendum Drive, Bolivia, North Carolina.