

**BRUNSWICK COUNTY HEALTH AND HUMAN SERVICES
ADVISORY BOARD
REGULAR MONTHLY MEETING
July 24, 2017 6:30 p.m.**

I. CALL TO ORDER/SPECIAL PRESENTATIONS: The regular monthly meeting of the Brunswick County Health and Human Services Advisory Board was called to order by Dr. Flint King at 6:34 p.m. in the Health Services Board Room (Building A).

A. PUBLIC COMMENT: Dr. King asked for public comments. There were none.

B. SPECIAL PRESENTATION: Dr. King asked if there were any special presentations. Mr. Harrelson introduced Joellyn Cochran, Senior Processing Assistant – Medicaid Biller, as Health Services Employee of the Quarter. She works well with staff and does a great job researching denials.

II. REGULARLY OCCURRING ITEMS:

A. ATTENDANCE:

1. The following members were present:

Dr. Flint King, Chairman
Mr. Haywood Miller
Ms. Lisa Narron
Dr. Jerry Smith
Dr. J. Michael Howard
Mr. Gene Ward

2. Members absent:

Dr. Kathryn Lawler
Mr. Michael Norton
Mrs. Pat Sykes
Dr. Allen Williams

3. Staff members present:

David Stanley, Health & Human Services Director
Cris Harrelson, Health Director
Anita Hartsell, Veterans Services Director
Cathy Lytch, Social Services Director
Danny Thornton, Environmental Health Director
Cherie Browning, Deputy Director of Nursing
Scott Milligan, Personnel Director
Sharon Smith, Management Support Director
Joellyn Cochran, Senior Processing Assistant

4. Guests present: None

- B. APPROVAL OF MINUTES:** Minutes for the monthly meeting held on **June 26, 2017** were reviewed. Dr. King asked if there were any corrections to the minutes. **There were no corrections. Dr. Howard moved to approve the minutes as written. Mr. Ward seconded the motion. The vote to approve the minutes was unanimous. (Closed)**
- C. AGENDA ADJUSTMENTS:** Dr. King asked if there were any adjustments to the agenda. **Mr. Stanley answered that there are no changes to the agenda. Dr. Howard moved to approve the agenda as presented. Dr. Smith seconded the motion. The vote to approve the agenda was unanimous. (Closed)**
- D. STAFF AND COMMITTEE REPORTS:**
- 1. CHILD FATALITY PREVENTION AND COMMUNITY CHILD PROTECTION TEAMS:** Ms. Browning noted that the next meeting will be held on October 10th. **(Info)**
 - 2. HEALTH SERVICES:** Mr. Harrelson informed Board members that staff turnover is a little greater than usual due to retirements. At the end of the fiscal year, BCCCP hit 106% of the program's target rate. Maternal Health and Child Health block grant funding have been cut 39% since 2011. Funding was allocated to specific projects benefiting a few counties. The new Health Department Family Planning Medicaid Income Maintenance Caseworker project began July 3rd. A Senior Processing Assistant reviews the appointment schedule a day before the appointment and then sends the list to the IMC. In the first few weeks, 15 were screened and 3 were approved with more funding captured. We will continue to watch the project and report in 6 months. **(Info)**
 - 3. HHS CUSTOMER SERVICE IMPROVEMENT REPORT:** Mrs. Lytch stated that Adult Medicaid recipients were surveyed by asking 6 questions rating their overall experience. The survey results were 94% excellent; 6% good; 98% of forms were explained and calls returned within the same day; 61% waited less than 10 minutes, 22% waited greater than 10 minutes and 3% over 30 minutes. The results continue to improve, changing to meet customer's needs. **(Info)**
 - 4. VETERANS SERVICES:** Mrs. Hartsell reported the White House has launched a veteran's hotline. Right now, they are performing a "soft launch", with an official hotline start date on August 15th. The compliant hotline number is 855-948-2311. **(Info)**
 - 5. PUBLIC HOUSING SERVICES:** Mr. Stanley talked about information sent in the June packet. The committee members Mr. Norton, Dr. Williams, and Mr. Ward met in June and went over the waiting list, and made a recommendation the full board consider the public housing preference list. **Dr. King moved to approve the request. Dr. Howard seconded the motion. The vote to recommend to the Board of Commissioners the preference list criteria for consideration was unanimous. (Info)**

6. **SOCIAL SERVICES:** Mrs. Lytch stated that August is Child Support Awareness Month. North Carolina has collected \$740 million. Child Support Awareness Month is a time to recognize the critical role child support plays in the lives of our children. Staff are planting a green pinwheel garden on August 4th on the Walking Trail. Child support awareness month recognizes the importance of providing financial and emotional support to the lives of our children and families. The new phone system was implemented Friday, July 21st. It was a smooth transition. Economic Services and reports of abuse and neglect have been set up as call centers. **(Info)**
7. **HHS EMPLOYMENT OPPORTUNITIES:** Mr. Milligan reported Cherie Browning filled the Director of Nursing position beginning July 3rd. The new EH Specialist begins employment August 14th. Current vacancies in Health Services are a Practice Manager, Health Educator, Lead Public Health Nurse, Public Health Nurse, and a Licensed Practical Nurse. There are several vacancies in DSS: IMC Supervisor, Social Work Supervisor, Social Worker II, Social Worker III, and Child Support Agent. **(Info)**

III. OLD BUSINESS:

- A. **NC LEGISLATIVE UPDATE:** Mr. Stanley stated that the General Assembly passed the Appropriations Act of 2017 which includes reducing blood lead levels action thresholds. The impact on impact on the County staffing resources is not known now. **(Info)**
- B. **OPIOID GOAL RECOMMENDATIONS FOR NACO/STEPPING UP:** Mr. Stanley conveyed that a taskforce draft plan to invite criminal justice representatives and others to point to treatment and/or mental health treatment. Mr. Stanley will lead the group and hopes to hold the first meeting in August. **(Closed)**
- C. **RABIES EXPOSURE PLANNING:** Mr. Stanley will meet with Officer Tolley and Dr. King to share information, get feedback, and talk with our county attorney. Mr. Stanley will share a recommendation at the next Advisory Board meeting. **(Open)**
- D. **PUBLIC WATER SUPPLY:** Mr. Stanley advised the governor has asked HHS to develop standards and collaborate with the EPA and CDC to assess risks. The CDC will do modeling of GenX and other chemicals cause and effect relationship. Mr. Stanley asked if Board members had any questions. There were none. **(Open)**

IV. NEW BUSINESS:

- A. **MENTAL HEALTH CLINIC STATISTICS:** Mr. Stanley presented an overview of services. There have been 145 referrals, 67 active clients, and 12 in the intensive treatment program. Referrals were received from Health Services, Brunswick-Novant, and DSS. **(Info)**

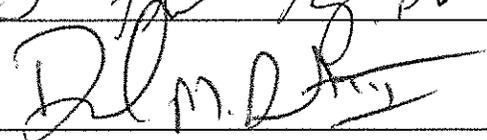
V. **BOARD INPUTS:** Dr. King asked if there were any additional Board inputs and there were none. (Info)

VI: **ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:25 p.m. with a motion by Dr. Howard. Mr. Ward seconded the motion and it passed unanimously.

The next BCHHS Advisory Board meeting will be held on **August 28, 2017 at 6:30 p.m.**



Chairperson



Secretary

Brunswick County Health and Human Services

**Advisory Board
Attendance Roster 2017-2018**

NAME	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
King	X											
Miller	X											
Williams												
Smith	X											
Ward	X											
Norton												
Howard	X											
Sykes												
Lawler												
Narron	X											

A = Month Appointed/Installed

C = Conflict with CC's Meeting

O = Off Board

X = In Attendance

AA = Approved Absence

Blank Space = Absent

Quorum equals six members present.

^ = Specially Called Meeting

*** = No Meeting**