

**Brunswick County Fire Commission**  
**Official Minutes**  
**November 16, 2017**  
**7:00pm**

The Brunswick County Fire Commission met on the above date and time, at the Brunswick County EOC, 3325 Old Ocean Hwy., Bolivia, North Carolina.

PRESENT:	Walt Eccard, Chairperson	Pat Sykes, Vice Chairperson
	Commissioner Mike Forte	Doug Todd, President of Fire Chief's Assoc.
	Len Henderson, Citizen Appointee Dist. 2	Chief Teresa Tickle, Boiling Spring Lakes FD
	Donna Loosley, Citizen Appointee Dist. 3	John Fugee, Citizen at Large
	Chief Robert Yoho, Ocean Isle Beach FD	Steven Barger, Citizen Appointee Dist. 4
	Mayor Joyce Dunn, Town of Carolina Shores	William Wilson, Citizen Appointee Dist. 5
	Chief Charles Drew, Southport FD	Mayor Alan Holden, Town of Holden Beach
	Carol Dunham, Citizen Appointee District 1	
STAFF:	Brian Watts, Director of Emergency Services	Mack Smith, Fire Administrator
	Leslie Stanley, Clerk to the Commission	
GUESTS:	Various Fire Chiefs and Firefighters	Lee Hinnant, State Port Pilot

I. CALL TO ORDER

Chairperson Eccard asked for a motion to call the meeting to order at 7:00pm; Commissioner Forte made the motion to begin the meeting and Vice Chairperson Sykes seconded the motion. No objections were given and meeting began.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Charles Drew gave the invocation.

### III. APPROVAL OF MINUTES

Chairperson Eccard asked if there were any corrections that need to be made to the minutes, none were given. He then asked for a motion to approve the minutes; Steve Barger made the motion to approve the minutes and Charles Drew seconded the motion.

### IV. PRESENTATION FROM BRUNSWICK COUNTY EMERGENCY SERVICES

Mack Smith gave a presentation to discuss proposed Fire Services Performance Measures. The following are the performance measures to be addressed; response times and staffing, training, safety, and equipment.

### V. APPOINTMENT OF PERFORMANCE COMMITTEE SUBCOMMITTEE

Chairperson Eccard announced the decision to have a Performance Measures Subcommittee. The subcommittee's responsibility is to do an in depth study of the proposed Fire Services Performance Measures. Once the study is complete, the subcommittee will give a refined report to the Commission. Chairperson Eccard announced the following subcommittee representatives:

Doug Todd: Chief, Tri-Beach Fire Department

John Fugee: Citizen at large

Mike Forte: Commissioner, Brunswick County

Joyce Dunn: Mayor, Carolina Shores

Chairperson Eccard asked the subcommittee to meet internally and present to the Commission when they have a working product. At that time, the Commission will discuss a final product for Fire Services Performance Measures.

Charles Drew asked if there was anyway someone from a rural fire department could be put on the committee. He stated that it is his request being that Chief Bailey and Chief Williams are not at the meeting because they are already upset about the appointment of this committee, because they do not feel like rural fire departments are being included. Chief Drew feels like the rural fire departments should have someone on the committee to speak for them since they are the ones that struggle. After group discussion, it was agreed that Chief Doug Todd's fire department (Tri-Beach Fire Department) is a rural fire department and therefore meets that requested representation.

### VI. NOTICE OF RESIGNATION

Steve Barger announced his resignation from the Committee, effective December 5, 2017. Steve has been elected to serve as a Commissioner of Boiling Spring Lakes and is unable to serve in the capacity of a citizen representative. Steve expressed thanks for the opportunity to serve on the Fire Commission Committee and said he will be happy to assist in the future if any need arises. Chairperson Eccard accepted Steve's resignation and announced they will be looking at filling the vacancy.

VII. CALENDAR APPROVAL

There was discussion of adding a December 2017 meeting. However, it was decided there will not be a meeting in December and the calendar will remain as is:

Thursday, January 18, 2018

Thursday, March 15, 2018

Thursday, May 17, 2018

VIII. ADJOURNMENT

At 8:24pm, Chairperson Eccard asked for a motion to adjourn; Commissioner Sykes made the motion to adjourn and Steve Barger seconded the motion, no objections were given.