

**BRUNSWICK COUNTY HEALTH AND HUMAN SERVICES  
ADVISORY BOARD  
REGULAR MONTHLY MEETING  
April 23, 2018 6:30 p.m.**

**I. CALL TO ORDER/SPECIAL PRESENTATIONS:** The regular monthly meeting of the Brunswick County Health and Human Services Advisory Board was called to order by Dr. Flint King at 6:34 p.m. in the Health Services Board Room (Building A).

**A. PUBLIC COMMENT:** Dr. King asked for public comments. There were none.

**B. SPECIAL PRESENTATION:** Dr. King asked if there were any special presentations. There were none.

**II. REGULARLY OCCURRING ITEMS:**

**A. ATTENDANCE:**

1. The following members were present:

Dr. Flint King, Chairman  
Dr. Jerry Smith  
Dr. Kathryn Lawler  
Mr. Michael Norton  
Mr. Gene Ward  
Ms. Lisa Narron  
Mr. Haywood Miller  
Mrs. Pat Sykes

2. Members absent:

Dr. Allen Williams  
Dr. J. Michael Howard

3. Staff members present:

David Stanley, Health & Human Services Director  
Cris Harrelson, Health Services Director  
Scott Milligan, Personnel Director  
Jay Murray, Business Manager  
Danny Thornton, Environmental Health Director  
Anita Hartsell, Veterans Services Director  
Cathy Lytch, Social Services Director  
Cherie Browning, Director of Nursing  
Marjorie Rayl, Quality Assurance Specialist

4. Guests present: None

- B. APPROVAL OF MINUTES:** Minutes for the monthly meeting held on **March 26, 2018** were reviewed. Dr. King asked if there were any corrections to the minutes. **There were no corrections. Mr. Norton moved to approve the minutes as written. Mr. Ward seconded the motion. The vote to approve the minutes was unanimous. (Closed)**
- C. AGENDA ADJUSTMENTS:** Dr. King asked if there were any adjustments to the agenda. There were none. **Mr. Ward moved to approve the agenda as presented. Mr. Norton seconded the motion. The vote to approve the agenda was unanimous. (Closed)**
- D. STAFF AND COMMITTEE REPORTS:**
- 1. CHILD FATALITY PREVENTION AND COMMUNITY CHILD PROTECTION TEAMS:** Ms. Browning noted the April 10<sup>th</sup> Child Fatality Prevention Team meeting was cancelled. The next scheduled meeting will be on June 12<sup>th</sup> and there are two, if not three cases to review. **(Info)**
  - 2. HEALTH SERVICES:** Mr. Harrelson announced that flu season is winding down in our area with very sparse spread. Of the few positive results received, the trend is influenza type B. Mr. Harrelson noted the grant application with the UNC School of Government and BCBS that was discussed in the last meeting has been submitted. It is a two-year grant for \$10,000 each year. Funds are meant to be used for collaborations with partners for opioid issues as well as hiring a community project manager. Mr. Harrelson reviewed the criteria. Brunswick County would like to utilize the funds to partner with a sister organization to target the impact of opioids with school children. It will be known on May 4<sup>th</sup> if Brunswick County is awarded this grant. Mr. Harrelson announced the two Health Services health fairs coming up. One will be held on Saturday, May 12<sup>th</sup> at Town Creek Park and the other on Saturday, May 19<sup>th</sup> at Shallotte Park. Brunswick County is one of two counties being considered as a Pilot County for Office Based Opioid Treatment (OBT) through the NC Medical Society. The goal is to increase access to care for Medication Assisted Therapy (MAT) or outpatient detox. The next step is for them to look at the facilities at Health Services. Our role will be screening referrals for linkage to care. The NC Medical Society will supply everything needed including case managers, a physician, and treatment. Mr. Harrelson said they were impressed that we have a successful drug court on campus. **(Info)**
  - 3. ENVIRONMENTAL HEALTH:** Mr. Thornton reported that new applications are steadily coming. Staff is doing a good job working through them, most have a 4-week turnaround time. Pool season has begun which will add to turnaround times due to all staff being needed for pool inspections. A contractor has been hired to help with food inspections. Mr. Thornton added that there are two meetings in May referencing new on-site wastewater rules. One is in Greenville and a second is a public hearing in Raleigh. **(Info)**

4. **HHS CUSTOMER SERVICE IMPROVEMENT REPORT:** Ms. Brown announced that Patient Satisfaction Surveys were collected in March for the Maternal Health clinic. The overall ratings were excellent or good for all responses except one being marked fair. There was no reason written in for the fair rating. Many positive comments were added such as: “all is good”, “great team”, “friendly”, and “nice staff”. Dr. Smith added that he was impressed with the radio ad he heard about Brunswick County’s Women’s Health Clinic. **(Info)**
5. **VETERANS SERVICES:** Mrs. Hartsell reported that the VA has yet to release the data for the Veteran Benefits Experience Center event that took place in March. Mrs. Hartsell will share the information once she receives it. She also noted that the State has approved \$2,175.41 in annual appropriations for her office and the county has already received these funds. **(Info)**
6. **PUBLIC HOUSING SERVICES:** Mrs. Lytch said staff continue to work on removing individuals from the waiting list. Staff will be attending training in Washington, DC this month. Staff is also looking at the Utility Allowance Schedule to determine if it needs to be updated. This is a process that is done each year. If the change is greater than 10%, the utility allowance must be increased/decreased. **(Info)**
7. **SOCIAL SERVICES:** Mrs. Lytch reported that the *Modern Times, Modern Crimes* training sponsored by the Area on Aging and held on April 19<sup>th</sup> went very well with about 160 individuals attending. Dr. Lawlor attended and added that it is an excellent program. Mrs. Lytch reminded everyone of the pinwheel garden representing April as Child Abuse Awareness Month. May is Foster Parent Appreciation Month. **(Info)**
8. **HHS EMPLOYMENT OPPORTUNITIES:** Mr. Milligan noted that a Veterans Service Officer is planning to retire later this year and we are recruiting for this position now. Open positions in DSS include a Child Support Agent I, Family Support Specialist, CPS/In-home Social Worker III, Foster Care Social Worker, and a Social Work Supervisor. For Health Services there exists a Patient Representative IV and two Lead Public Health Nurse positions, one for Pregnancy Care Management/Care Coordination for Children and one for Child Health/Immunizations. **(Info)**
9. **NC LEGISLATIVE UPDATE:** Mr. Stanley discussed Medicaid Transformation and impacts for Brunswick County DSS. Mrs. Lytch attended a workshop reviewing changes that will happen. There will be three statewide plans and up to six regional plans. Managed Care will be in place by July 1<sup>st</sup>. Anyone that has Medicaid Transportation will work with the new managed care group. Vendors may be required to have a contract with each managed care group that may serve Brunswick County clients. Carved out services, including vision and dental will also see big changes.

### III. OLD BUSINESS:

- A. **OPIOID/STEPPING UP INITIATIVES:** Mr. Stanley discussed a second grant opportunity to assist with the opioid crisis. The North Carolina Department of Health and Human Services is looking to distribute one-time, state-funded grants of up to \$150,000. Seventy-five percent of the funds are required to be used for service related or peer support items such as an after-action team. Mr. Stanley is looking at possibly partnering with other entities and is discussing the grant with partners. There are no matching funds but sustainability will have to be proven. The deadline to apply is May 4<sup>th</sup>. Mr. Stanley appreciates staff for the work they do in looking for opportunities. A discussion followed. Dr. Lawlor praised Mr. Harrelson for his presentation on April 9<sup>th</sup> at the Southport/Oak Island Chamber of Commerce opioid crisis discussion. There will be an Opioid Task Force meeting on April 24<sup>th</sup> at noon at the St. James Community Center. Mr. Stanley noted that staff will present the Strengthen Opioid Misuse Prevention (STOP) Act at an upcoming Advisory meeting. **(Info)**
- B. **PUBLIC WATER SUPPLY:** Mr. Stanley distributed the recent media release discussing the final report on water treatment options from CDM Smith. No decision has been made yet. More information will be discussed at a budget workshop scheduled for May 10<sup>th</sup> at 1pm. **(Open)**

### IV. NEW BUSINESS:

- A. **TRILLIUM SCHOOL VIOLENCE INITIATIVE:** Mr. Stanley distributed a flyer created by Trillium Health Resources to assist in making schools aware of available resources on school violence. Copies are to be printed and delivered to the school system by Trillium. **(Info)**
- B. **HEALING PLACE PROJECT UPDATE:** Mr. Stanley noted the Healing Place is a 100-bed wet shelter with supportive housing for males dealing with any kind of Substance Use Disorder (SUD). Clients receive non-medical detox and can stay up to 18 months. Staff have included funding for services in the draft budget and are preparing a draft contract in preparation for the governing party to be formed closer to the opening of The Healing Place, possibly in 2019. **(Info)**
- C. **NC CHILD WELFARE REFORM:** Mr. Stanley discussed policy changes to go into effect July 1<sup>st</sup>. There are items that will affect staff. A state contractor was hired to provide recommendations to the state and counties on best practices. Everything staff does within the Child Welfare program will be made electronic in NC-Fast. Finally, it has been many years since there were changes to child welfare policies. Changes are being made to policies effective now and these policies are being placed into a contract the counties are to enter each year with DHHS. These items may necessitate additional staffing. **(Open)**

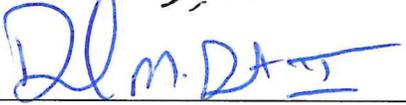
**D. COMMUNITY HEALTH ASSESSMENT TIMELINE:** Mr. Stanley noted that the Community Health Assessment (CHA) is due in March of 2020. CHAs are done once every four years. Staff will be collecting secondary data from state systems as well as collecting primary data via focus groups and surveys, which is a huge project. Although Health Services could accomplish this on their own, they are looking to partner with hospitals, New Hope Clinic and other non-profits. There has also been conversation with New Hanover and Pender counties to ask survey questions together as a region. They are on the same CHA time frame as Brunswick County. Mr. Harrelson added that they hope to one day have a regional (five county) CHA. Doshier Hospital is completing their surveys now, which is out of cycle with Brunswick County. Hospitals are on a three-year cycle. Dr. Lawler recommended working with partners in South Carolina, such as Loris Hospital, since so many of our Calabash residents seek care across the state line. **(Info)**

**V. BOARD INPUTS:** Dr. King asked if there were any additional Board inputs. There were none. **(Info)**

**VI: ADJOURNMENT:** There being no further business, **the meeting was adjourned at 7:30 p.m. with a motion by Dr. King. Mr. Ward seconded the motion and it passed unanimously.**

The next BCHHS Advisory Board meeting will be held on **May 21, 2018 at 6:30 p.m.**

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Secretary

# Brunswick County Health and Human Services

## Advisory Board Attendance Roster 2017-2018

NAME	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
King	X	X	X	X	X	*	X	X	X	X		
Miller	X	X		X	X	*	X	X		X		
Williams		X	X		X	*	X		X			
Smith	X	X	X		X	*	X	X	X	X		
Ward	X	X			X	*	X		X	X		
Norton		X	X		X	*	X		X	X		
Howard	X		X	X		*		X	X			
Sykes				X	X	*	X	X		X		
Lawler		X	X	X	X	*	X	X	X	X		
Narron	X	X	X	X	X	*	X	X		X		

**A = Month Appointed/Installed**

**C = Conflict with CC's Meeting**

**O = Off Board**

**X = In Attendance**

**AA = Approved Absence**

**Blank Space = Absent**

**Quorum equals six members present.**

**^ = Specially Called Meeting**

**\* = No Meeting**