

Minutes

Board of Directors Meeting Brunswick County ABC Board

Date: Wednesday July 19, 2018

Time: 5:00 PM

Location: Brunswick County ABC Board

Present: Mitchell Williams, Chairman
Al Beatty, Member
John Dowless, Member
Angela Boone, General Manager

Attendees: Frank Williams, Architect
Mike Chandler, CPA
Randy Baker, Pinnacle - Architect

Call to order: 5:00 PM by Chairman, Mitchell Williams

I. Reading and Approval of Minutes: Minutes of the June 22, 2018. Board meeting accepted as previously published approved by unanimous consent.

II. Business Discussion and Action Taken:

The summer convention for board members is August 5th – 7th. Buster and his wife will be attending the conference. Registration is completed.

Air Conditioner at Holden Beach quit working on the warehouse side. GM has purchased three portable AC's, two for the warehouse and one for the office. Two cyclone fans are positioned in the warehouse as well.

The budget message and annual budget for fiscal year 2018-2019 was presented to the board. After review and discussion, and upon motion by Mitchell Williams, the board unanimously approved and accepted the budget as presented. No members of the public were present at the budget hearing and the GM reported no members of the public had contacted the GM concerning the budget prior to the hearing.

After discussion for the renewal of group insurance, the board voted and approved an insurance change. This year with our current carrier First Carolina Care, there would be a 3% increase, also benefits are declining. Board has changed to UHC.

Board voted and approved the purchase of ABC Board hats. GM has orders such hats and is awaiting arrival.

After a meeting by the Brunswick County Board, of Commissioners, Mitchell Williams has been reappointed to the Brunswick County ABC Board, Board of Directors. The board must discuss and vote his position as board chairman.

GM received a quote on getting the parking lot repaired for holes and standing water. Curve will be redesigned, rock will be spread, and asphalt will level the drive. Cost will be \$1,100.

On May 24, 2018 two males came into Delco with a stole credit card and purchased six cases of liquor. GM received a chargeback in the amount of \$3,308.87. Suspects left with all six cases of liquor. ALE was notified and clerk was given a written warning for selling over the limit.

After the violation at Delco, GM has retrained the clerk, as well as all other personal. Policies have been re-evaluated. Attached are three for the boards review and approval.

- Section 14: Register Balances and Payments
- Section 21: Control and Sales of Alcoholic Beverages
- Section 21A: Age Verification Process and Proper Identification

III. Financials

As of July 19th, the bank balance was \$475,332.02
IDA has a balance of \$183,471.06

Sales have increased by 12.41% from last year.
\$308,795.55 in 2018
\$274,730.70 in 2017
\$34,064.85 increase

Excise taxes for June paid July 5th were \$84,935.00.
Receipts were \$187,653.09 for a total of 2,061 cases.

Truck Deliveries

Store #1	6/4/18	60,095.86	664
Store #1	6/18/18	71,310.63	799
Store #1	2/22/18	208.93	5
Store #2	6/8/18	56,037.67	593

Board Financial Report are attached.

PHYSICAL INVENTORY STORE #1
Total net adjustments were -9 bottles
Total adjustment of -\$60.86 to the Board.

PHYSICAL INVENTORY STORE #2
Total net adjustments were -28 bottles
Total adjustment of -201.08 to the Board.

Adjournment:

Next meeting is scheduled for August 15, 2018 at 5:00pm.

There being no further business, Mr. Williams declared the meeting adjourned Mr. Beatty seconded.

Meeting adjourned at 6:15 PM

Respectfully submitted,

Angela Boone

Angela Boone, General Manager