

Pest Control Services

The County of Brunswick requests proposals for performing pest control services to various county facilities. The type of service requested for each building includes the outside perimeter, all interior hallways, breakrooms, kitchen areas and any requests from offices in buildings that report problems. Treatment methods shall include providing liquid pesticides, baits, granular baits, granular pesticides, gel baits, bait stations, glue boards, etc. and any other integrated pest management techniques deemed applicable by the service technicians at the time of service. Insects to be treated for are roaches, spiders, crickets, ants, etc. (excludes flying insects, fleas, bed bugs, wood destroying insects, mice). Services for these exclusions will be an additional charge not included in the monthly, weekly or quarterly services.

All work must be conducted by companies and individuals possessing the appropriate licensure.

All pricing should be the cost per service. As needed services are expected to be completed within 72 hours of request.

Service Will Be Requested as Needed for the Following Buildings Located at the Brunswick County Government Center:

David R. Sandifer County Admin. Bldg (approx. 34,521 sq. ft)	\$ _____
Bldg A (approx. 21,800 square foot)	\$ _____
Bldg B (approx. 35,801 square foot)	\$ _____
Bldg C (approx. 16,119 square foot)	\$ _____
Bldg E (approx. 5,824 square foot)	\$ _____
Bldg F (approx. 7,920 square foot)	\$ _____
Bldg G (approx. 7,262 square foot)	\$ _____
Bldg H (approx. 6,399 square foot)	\$ _____
Bldg I (approx. 24,855 square foot)	\$ _____
Bldg M (approx. 9,020 square foot)	\$ _____
Bldg N (approx. 6,824 square foot)	\$ _____
Bldg S (approx. 102,300 square foot)	\$ _____

Weekly Service to be Provided for the Following Building:

Bldg D (approx. 15,310 square foot)	\$ _____
Receiving Area of Detention Center (approx. 410 square foot)	\$ _____

Quarterly Service to be Provided for the Following Buildings Located at the Brunswick County Government Center:

Bldg L (approx. 4,928 square foot)	\$ _____
Detention Center (approx. 91,102 square foot)	\$ _____

Monthly Service to be Provided for the Following Buildings Located at the Brunswick County Government Center

Sheriff's Office (approx. 16,411 square foot)	\$ _____
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Monthly Service to be Provided for the Following Building:

Southport Senior Center - 1513 North Howe St., Suite 1, Southport	\$ _____
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Service Will Be Requested as Needed for the Following Buildings:

County Libraries

Margaret & James Harper Jr. Library - 109 West Moore St., Southport (6,942 square foot)	\$ _____
Rourk Library - 5086 Main Street, Shallotte (3,180 square foot)	\$ _____
Leland Library - 487 Village Road, Leland (4,750 square foot)	\$ _____
G.V. Barbee, Sr. Library - 8200 E. Oak Island Drive, Oak Island (3,180 square foot)	\$ _____
Southwest Brunswick Branch Library – (approx. 15,250 square foot)	\$ _____

EMS Bases

1595 Clover Ln SW	\$ _____
8605 Trade St NE (approx. 2,080 square foot)	\$ _____
7061 Old Georgetown Rd SW (approx. 1,275 square foot)	\$ _____
4280 Committee Dr. SE (approx. 2,552 square foot)	\$ _____
3053 George II Hwy (approx. 1,200 square foot)	\$ _____
6147 Ocean Hwy E (approx.. 2,700 square foot)	\$ _____
Animal Services - 429 Green Swamp Rd (approx. 10,640 square foot)	\$ _____
Brunswick Senior Resources – Shallotte (approx. 21,268 square foot)	\$ _____
Brunswick Senior Resources – Calabash (approx. 12,000 square foot)	\$ _____
Brunswick Senior Resources – Leland (approx. 12,486 square foot)	\$ _____
Brunswick Senior Resources – Supply (approx. 14,721 square foot)	\$ _____

Monthly Service to be Provided for the Following Park Locations:

Brunswick River Park	
Restrooms - 580 River Road, Leland, NC	\$ _____
Northwest Park	
Concession Stand/Restrooms - 1937 Andrew Jackson Hwy, Leland, NC	\$ _____
Leland Park	
Concession Stand/Restrooms- 1491 Village Road, Leland, NC	\$ _____
Lockwood Folly Park	
Concession Stand/Restrooms - 430 Greenswamp Road, Supply, NC	\$ _____
Cedar Grove Park	
Concession Stand/Restrooms - 750 Grove Trail, Supply, NC	\$ _____
Smithville Park	
Concession Stand/Restrooms - 215 N Atlantic Ave, Southport, NC	\$ _____
Shallotte Park	
Main Concession Stand/Restrooms - 5550 Main Street, Shallotte, NC	\$ _____
Field #3 Concession Stand/Restrooms - 5551 Main Street, Shallotte, NC	\$ _____
Ocean Isle Beach Park	
Restrooms - 6483 Old Georgetown Road, Ocean Isle Beach, NC	\$ _____
Brunswick Nature Park	
Restrooms - 2601 River Road, Winnabow, NC	\$ _____
Town Creek Park	
Concession Stand/Restrooms – 6420 Ocean Highway East, Winnabow, NC	\$ _____

Monthly Service to be Provided for the Following Community Buildings:

Leland Community Building - 1490 Village Road, Leland, NC	\$ _____
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Lockwood Folly Community Building - 1691 Stanbury Road, Supply, NC	\$ _____
Town Creek Community Building – 6420 Ocean Highway East, Winnabow, NC	\$ _____
Waccamaw Community Building - 5855 Waccamaw School Road, Ash, NC	\$ _____
5th District Old School Building - 1492 Village Road, Leland, NC	\$ _____

Additional Services

Flea - price per square foot	\$ _____
Mice or Rates - price per number of bait placements	\$ _____
After Hours Services - Occasionally services will be requested after 5:00pm. Please provide the additional cost for after-hours service.	\$ _____

Any Additional Costs:

Notes:

Insurance Requirements

Minimum insurance requirements are included as "Attachment A".

Proposals are due by December 14, 2018.

Authorized Signature

Title

Company

Preferred Contact: Phone / Email



BRUNSWICK COUNTY MINIMUM INSURANCE COVERAGE REQUIREMENTS

At contractor's expense, contractor shall procure and maintain the following recommended lines of insurance according to the scope of work. The County may choose to elect higher or lower coverages according to the work performed. Contractors must be insured by a licensed agent in North Carolina and rated A-VII or better by A.M. Best.

A. COMMERCIAL GENERAL LIABILITY

Covering all operations involved in this Agreement.

\$2,000,000	General Aggregate
\$2,000,000	Products/Completed Operations Aggregate
\$1,000,000	Each Occurrence
\$1,000,000	Personal and Advertising Injury Limit
\$ 5,000	Medical Expense Limit

B. WORKERS' COMPENSATION

Statutory limits covering all employees, including Employer's Liability with limits of:

\$500,000	Each Accident
\$500,000	Disease - Each Employee
\$500,000	Disease - Policy Limit

C. COMMERCIAL AUTOMOBILE LIABILITY

\$1,000,000 Combined Single Limit – Any Auto

D. PROFESSIONAL LIABILITY

\$1,000,000 Per Occurrence

E. POLLUTION LIABILITY INSURANCE

\$1,000,000 Per Occurrence

When a contractor is required to bind pollution/environmental coverage, the contractor must provide evidence of continuation or renewal of liability insurance for a period of three (3) years following termination of the agreement.

ADDITIONAL INSURANCE AND INDEMNIFICATION REQUIREMENTS

- A. Contractor agrees to defend, indemnify, and hold harmless Brunswick County, its officers, employees, and agents from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of this Agreement and/or the performance hereof that are due in part or in the entirety of Contractor, its employees or agents. Contractor further agrees to investigate, handle, respond to, defend and dispose of same at its sole expense and agrees to bear all other costs and expenses related thereto.

The Contractor's General Liability policy shall be endorsed, specifically or generally, to include the following as Additional Insured:

BRUNSWICK COUNTY, ITS OFFICERS, AGENTS AND EMPLOYEES ARE INCLUDED AS ADDITIONAL INSURED UNDER CONTRACTOR'S GENERAL LIABILITY INSURANCE.

- B. Before commencement of any work or event, Contractor shall provide a Certificate of Insurance in satisfactory form as evidence of the insurances required above.
- C. Contractor shall have no right of recovery or subrogation against Brunswick County (including its officers, agents and employees), it being the intention of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.
- D. Brunswick County shall have no liability with respect to Contractor's personal property whether insured or not insured. Any deductible or self-insured retention is the sole responsibility of Contractor.
- E. All certificates of insurance must provide that the policy or policies shall not be changed or cancelled without at least thirty (30) days prior written notice.
- F. The Certificate of Insurance should note in the Description of Operations the following:
 - Department: Operation Services
 - Contract #: _____
- G. Insurance procured by Contractor shall not reduce nor limit Contractor's contractual obligation to indemnify, hold harmless and defend Brunswick County for claims made or suits brought which result from or are in connection with the performance of this Agreement.
- H. In the event Contractor receives Notice of Cancellation of Insurance required pursuant to this Agreement, Contractor shall immediately cease performance of all services and shall provide Notice to Brunswick County's Legal/Risk Management personnel within twenty-four (24) hours.
- I. Certificate Holder shall be listed as follows;
 - ATTENTION: Brunswick County Risk Manager
 - 30 Government Center Dr. NE
 - P.O. Box 249
 - Bolivia, NC 28422
- J. If Contractor is authorized to assign or subcontract any of its rights or duties hereunder and in fact does so, Contractor shall ensure that the assignee or subcontractor satisfies all requirements of this Agreement, including, but not limited to, maintenance of the required insurances coverage and provision of certificate(s) of insurance and additional insured endorsement(s), in proper form prior to commencement of services.