

## Fire Sprinkler Systems Testing, Inspections and Repairs

The County of Brunswick requests proposals for performing an inspection and testing of the automatic fire sprinkler systems and providing emergency services and repairs to the fire sprinkler systems. The testing and inspections should cover the items identified as the testing and services as outlined by National Fire Protection Association (NFPA) 25 2014 edition. All work should be performed in accordance to NFPA standards and state/local codes.

All work must be conducted by companies and individuals possessing the appropriate licensure through the NC State Board of Examiners of Plumbing, Heating and Fire Sprinkler Contractors. Copies of licensure must be attached to this proposal form.

The inspection for each item is described below:

**Inspections:**

**Annual Inspection**

Sprinkler System (no internal inspection on Alarm Valve):  
Annual testing and inspections in accordance with NFPA 25 2014 edition and state/local codes.

**Annual Inspection**

Back Flow Devices:  
Annual testing of all back flow devices will be performed.

**Annual Inspection**

Fire Pump (Electrical Driver):  
Annual testing and inspections in accordance with NFPA 25 2014 edition and state/local codes. If any deficiencies are noted the appropriate action to be taken should be recommended.

Please provide pricing for all inspections below. Pricing should include all labor, equipment, tools and vehicles used to perform inspections and testing.

<b>Annual Inspections</b>	<b>Cost</b>
Back Flow Device (12 on Site)	\$ _____
Fire Pump Test (1 on Site)	\$ _____

<b>Annual Inspections</b>	<b>Annual Cost</b>
Sprinkler Inspections (13 Buildings):	
Building S (Courthouse)	\$ _____
Administration Building	\$ _____
Building D (Cafeteria)	\$ _____
Building B (Social Services)	\$ _____
Sheriff's Office	\$ _____
Law Enforcement Center (Detention Center)	\$ _____
911 Call Center	\$ _____
Brunswick Senior Resources Shallotte	\$ _____
Brunswick Senior Resources Southport	\$ _____
Brunswick Senior Resources Supply	\$ _____

Brunswick Senior Resources Calabash \$ \_\_\_\_\_  
Brunswick Senior Resources Leland \$ \_\_\_\_\_  
Southwest Brunswick Branch Library \$ \_\_\_\_\_

**5 Year Internal Inspection**

Provide labor and materials to perform a 5 year internal inspection on 8 systems listed above as needed. Remove an end cap and one sprinkler head near the end of the system; take pictures with a 20' lead. Remove the face plate on the alarm valves and check the valve seats. Once the inspection is complete a report and pictures of the findings shall be provided. All work shall be performed according to local and NFPA 13 2013 Standards.

**Cost of 5 Year Internal Inspection** \$ \_\_\_\_\_

**Emergency Service and Repair for Sprinkler Systems**

**LABOR RATES FOR REPAIRS AND EMERGENCY SERVICES**

\$ \_\_\_\_\_ / HOUR Regular Time  
\$ \_\_\_\_\_ / HOUR Overtime – After Hours  
\$ \_\_\_\_\_ / HOUR Weekend/Holiday

**MATERIAL RATES**

\$ \_\_\_\_\_ / Percentage Markup Parts & Materials

**Any Additional Costs:**

\_\_\_\_\_

**Notes:**

\_\_\_\_\_

**Insurance Requirements**

Minimum insurance requirements are included as "Attachment A".

**Proposals are due by December 17, 2018.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Preferred Contact: Phone / Email



## BRUNSWICK COUNTY MINIMUM INSURANCE COVERAGE REQUIREMENTS

At contractor's expense, contractor shall procure and maintain the following recommended lines of insurance according to the scope of work. The County may choose to elect higher or lower coverages according to the work performed. Contractors must be insured by a licensed agent in North Carolina and rated A-VII or better by A.M. Best.

### A. COMMERCIAL GENERAL LIABILITY

Covering all operations involved in this Agreement.

\$2,000,000	General Aggregate
\$2,000,000	Products/Completed Operations Aggregate
\$1,000,000	Each Occurrence
\$1,000,000	Personal and Advertising Injury Limit
\$ 5,000	Medical Expense Limit

### B. WORKERS' COMPENSATION

Statutory limits covering all employees, including Employer's Liability with limits of:

\$500,000	Each Accident
\$500,000	Disease - Each Employee
\$500,000	Disease - Policy Limit

### C. COMMERCIAL AUTOMOBILE LIABILITY

\$1,000,000 Combined Single Limit – Any Auto

### D. PROFESSIONAL LIABILITY

\$1,000,000 Per Occurrence

### E. POLLUTION LIABILITY INSURANCE

\$1,000,000 Per Occurrence

When a contractor is required to bind pollution/environmental coverage, the contractor must provide evidence of continuation or renewal of liability insurance for a period of three (3) years following termination of the agreement.

## ADDITIONAL INSURANCE AND INDEMNIFICATION REQUIREMENTS

- A. Contractor agrees to defend, indemnify, and hold harmless Brunswick County, its officers, employees, and agents from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of this Agreement and/or the performance hereof that are due in part or in the entirety of Contractor, its employees or agents. Contractor further agrees to investigate, handle, respond to, defend and dispose of same at its sole expense and agrees to bear all other costs and expenses related thereto.

The Contractor's General Liability policy shall be endorsed, specifically or generally, to include the following as Additional Insured:

BRUNSWICK COUNTY, ITS OFFICERS, AGENTS AND EMPLOYEES ARE INCLUDED AS ADDITIONAL INSURED UNDER CONTRACTOR'S GENERAL LIABILITY INSURANCE.

- B. Before commencement of any work or event, Contractor shall provide a Certificate of Insurance in satisfactory form as evidence of the insurances required above.
- C. Contractor shall have no right of recovery or subrogation against Brunswick County (including its officers, agents and employees), it being the intention of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.
- D. Brunswick County shall have no liability with respect to Contractor's personal property whether insured or not insured. Any deductible or self-insured retention is the sole responsibility of Contractor.
- E. All certificates of insurance must provide that the policy or policies shall not be changed or cancelled without at least thirty (30) days prior written notice.
- F. The Certificate of Insurance should note in the Description of Operations the following:
  - Department: Operation Services
  - Contract #: \_\_\_\_\_
- G. Insurance procured by Contractor shall not reduce nor limit Contractor's contractual obligation to indemnify, hold harmless and defend Brunswick County for claims made or suits brought which result from or are in connection with the performance of this Agreement.
- H. In the event Contractor receives Notice of Cancellation of Insurance required pursuant to this Agreement, Contractor shall immediately cease performance of all services and shall provide Notice to Brunswick County's Legal/Risk Management personnel within twenty-four (24) hours.
- I. Certificate Holder shall be listed as follows;
  - ATTENTION: Brunswick County Risk Manager
  - 30 Government Center Dr. NE
  - P.O. Box 249
  - Bolivia, NC 28422
- J. If Contractor is authorized to assign or subcontract any of its rights or duties hereunder and in fact does so, Contractor shall ensure that the assignee or subcontractor satisfies all requirements of this Agreement, including, but not limited to, maintenance of the required insurances coverage and provision of certificate(s) of insurance and additional insured endorsement(s), in proper form prior to commencement of services.