

MINUTES
BRUNSWICK COUNTY PARKS AND RECREATION
ADVISORY BOARD MEETING
April 19, 2016

I. Call to Order

- Howard Benton called the meeting to order. The meeting was held in Building M, 2nd Floor Conference Room.

II. Invocation

- Dale Rabon gave the invocation.

III. Approval of Meeting Minutes from March 22, 2016 Meeting

- **The Minutes were approved 3-0. Laura Botto made a motion to accept the Minutes as approved and Dale Rabon seconded.**

IV. Citizens wishing to be heard

- Carol Dunham of Ocean Ridge Plantation attended the meeting, but only to observe and listen. Ms. Dunham did offer the correct name of the organization formed to serve as an information exchange between POA's which is Alliance of Brunswick County Property Owners Association (ABCPOA).

V. Commission Business Session

- **Presentation of 2016 North Carolina Parks & Recreation Trust Fund (PARTF) Grant Application for Ocean Isle Beach Park Phase 2 Project
Board Recommendation Needed**

Aaron began first by providing some background information and handed out a Project Cost Sheet for the Project Elements of North Carolina Parks & Recreation Trust Fund (PARTF). The Strategic Plan for 2015 indicated Smithville Park and OIB Park as next two Parks for Projects. In October 2015, the Board of Commissioners approved the Site Master Plan for OIB Park. RFQ's were sent out in November, 2015 with 7 responses that were narrowed down to 4 to be presented to the Steering Committee. Alfred Benesch Company was selected by the Steering Committee which was comprised of Staff, Maintenance and Stakeholders in the OIB area. A survey was conducted in December, 2015 to be completed by 12/18/15. The survey showed that amenities needed in 2008 had changed and the request now were for even more new amenities. The Steering Committee and Staff came up with a plan where the County asked the Town of OIB for an additional 28 acres. Plan from first meeting was liked, but had public concerns from ORP residents in regards to lights, noise, traffic and crime. BOC asked P&R to go back to stakeholders to come up with a plan. Came back with a plan to accommodate the needs, but still had concerns from ORP residents. On 4/4/16 Derek Williams with Benesch, Dana with Musco and Aaron did a presentation before the BOC which was approved with stipulations to accommodate a buffer, fencing and security of the Park. Our office is eligible to seek funding by PARTF, one of the largest grants, with a 50% match and maximum award of \$500,000. OIB Park Phase I, Town Creek Park and Waccamaw Park applied for and received PARTF. Plan to apply for \$300,000 for OIB Park Phase 2. Funding is tight and in an effort to fund more projects our office is requesting \$300,000. Elements of the PARTF Application will be one ballfield (200 ft)

with lights/irrigation/dugouts, three fitness stations, one dog park without shelter, two basketball courts, one picnic shelter (25 x 25), 4 pickle ball courts and 8' wide walking trails. Total cost of Project Elements is \$802,725 less PARTF Grant request of \$300,000 for a total local match of \$502,725. Additional amenities not included in PARTF are 3 ballfields (one 200 and two 300), 180 additional parking spaces, roadway improvements and 2 additional pickle ball courts.

Aaron discussed the importance of knowing what a regional tournament is. He clarified that when using the word regional that it is referring to tournaments played by teams within our own County and not teams outside of the County.

Laura Botto made a motion to recommend that Parks and Recreation proceed to apply for the PARTF for OIB Park Phase 2. Dale Rabon seconded. Motion passed 3 to 0.

VI. Director's Report

- **Update on Town Creek Park Project**

On 4/18/16 a training was held for the Maintenance Staff in regards to playground safety and equipment. Trained Staff with what to look for when equipment is outdated and the need of maintaining a checklist. RFP has been done for electrical scoreboards and have received a bid from Don Gore for \$19,000.00. Installed regular light switches in the Community Building.

- **Update on Waccamaw Park Project**

Finished paving the entrance and horseshoe trails. Carolina Craftsman received contract to do the Maintenance Building. Court One will not honor price quoted for tennis and basketball courts. Requesting additional \$12,000 to be able to excavate and haul away excess and unsuitable soils. Court One is stating this is an unforeseen circumstance whereas it was part of the original bid and Court One is not entitled to any additional funds. Waiting on letter from Court One to relinquish the job so that our office can go with Outer Banks Tennis the second lowest bid. Possibly do four one story press boxes that are 8 x 10 or 10 x 10.

- **Update on Smithville Park Project**

Approval given on 60% plan. Getting ready to do 90% plan. Hope to send out to bid by 7/1/16 and start construction by 8/1/16.

- **Commissioners Meeting 4/18/16**

Presented tobacco use policy recommendations from the Advisory Board to BOC on 4/18/16. The BOC have instructed our office to have a public hearing to allow everyone to comment. Need to have all 5 Advisory Board Members present at meeting. A date will be set for the hearing and will look at all means to promote. Amanda Hutchinson, County Public Information Officer has informed Aaron of a group called ABC to use to provide information to members of community POA's.

VII. Comments from Parks and Recreation Advisory Commission Members

Howard stated he would like to see Wi-Fi at Waccamaw Park. Additionally, Howard expressed that he had been on the Board for some time and he felt that the current Board was one of the best who tried to do what was best for the citizens of Brunswick County.

Laura commended the Staff of P&R for the job they were doing with Senior Games. Said the Staff was great and there are a lot of participants again this year. Numerous participants have hopes of going to State and then Nationals.

VIII. Adjourn Meeting

Laura made a motion to adjourn the meeting, which was seconded by Dale. The meeting was adjourned.

IX. Meeting Roll Call

Board Members Present: Howard Benton, Dale Rabon and Laura Botto

Board Members Absent: Erik Bocook and Leander Mosley

Staff Members Present: Aaron Perkins and Tanya Jackson

Citizens of Interest: Carol Dunham

Next Scheduled Meeting: Tuesday, May 17, 2016