

**BRUNSWICK COUNTY HEALTH AND HUMAN SERVICES
ADVISORY BOARD
REGULAR MONTHLY MEETING
August 27, 2018 6:30 p.m.**

- I. CALL TO ORDER/SPECIAL PRESENTATIONS:** The regular monthly meeting of the Brunswick County Health and Human Services Advisory Board was called to order by Dr. Flint King at 6:31 p.m. in the Health Services Board Room (Building A).
- A. PUBLIC COMMENT:** Dr. King asked for public comments. There were none.
- B. SPECIAL PRESENTATION:** Dr. King asked if there were any special presentations. Mrs. Lytch announced Stephanie Teachey as DSS employee of the quarter. She joined the department in February of 2015 after previously working for Easter Seals and Onslow County. Ms. Teachey was praised by her peers for always helping out, being cheerful, and as an excellent example of an exemplary staff member. She thanked the Board and gave credit to a great team and supervisor.
- II. REGULARLY OCCURRING ITEMS:**
- A. ATTENDANCE:**
1. The following members were present:
 - Dr. Flint King, Chairman
 - Dr. Kathryn Lawler
 - Mr. Michael Norton
 - Ms. Lisa Narron
 - Dr. Jerry Smith
 - Mrs. Pat Sykes
 - Mr. Haywood Miller
 2. Members absent:
 - Mr. Gene Ward
 - Dr. Allen Williams
 - Dr. J. Michael Howard
 3. Staff members present:
 - David Stanley, Health & Human Services Director
 - Cris Harrelson, Health Services Director
 - Scott Milligan, Personnel Director
 - Cathy Lytch, Social Services Director
 - Anita Hartsell, Veteran Services Director
 - Jay Murray, Business Manager
 - Marjorie Rayl, Quality Assurance Specialist
 - Valarie Price, Foster Care Social Work Supervisor
 - Stephanie Teachey, Foster Care Social Worker

4. Guests present: None

- B. APPROVAL OF MINUTES:** Minutes for the monthly meeting held on **July 23, 2018** were reviewed. Dr. King asked if there were any corrections to the minutes. **There were no corrections. Mr. Norton moved to approve the minutes as written. Dr. Lawler seconded the motion. The vote to approve the minutes was unanimous. (Closed)**
- C. AGENDA ADJUSTMENTS:** Dr. King asked if there were any adjustments to the agenda and there were none. **Mrs. Sykes moved to approve the agenda as presented. Dr. Lawler seconded the motion. The vote to approve the agenda was unanimous. (Closed)**
- D. STAFF AND COMMITTEE REPORTS:**
- 1. VETERANS SERVICES:** Mrs. Hartsell received word this morning that Assistant Secretary of Veterans Affairs and Director for the NCDVA, James Prosser, retired on August 24th. She has not received word yet as to who will be filling in during the vacancy. Commissioner Williams has requested Mrs. Hartsell's staff to continue information sessions similar to the July event they participated in. Mrs. Hartsell will be on a panel discussion board with representatives from the NCDVA, and Congressman Rouzer and Senator Tillis offices. She is also trying to see if the VAMC in Fayetteville will provide a representative. During these sessions, the offices explain the services they provide and take questions from the audience. These events will be held as follows: September 14th - 11 a.m. at Southport Senior Center and 2 p.m. at Supply Senior Center; September 17th - 11 a.m. at Calabash Senior Center and 2 p.m. at Shallotte Senior Center; September 21st - 11 a.m. at Leland Senior Center and 2 p.m. at the Boiling Spring Lakes Community Center. **(Info)**
 - 2. CHILD FATALITY PREVENTION AND COMMUNITY CHILD PROTECTION TEAMS:** Ms. Browning reported that the Child Fatality Prevention Team met on August 14th and reviewed three cases. There were no system problems. The next meeting will be on October 19th. **(Info)**
 - 3. ENVIRONMENTAL HEALTH:** Mr. Harrelson reported that staff continues to make progress, noting that 92% of files have been completed within the 4-week mark. This is down from 8-9 weeks reported previously. Staff continues to work on Management Entity inspections. All mobile home park annual inspections for 2018 have been completed. **(Info)**

4. **HEALTH SERVICES:** Mr. Harrelson noted that Hepatitis A outbreaks are on the rise in the United States. The NC Department of Public Health (NCDPH) is urging counties to vaccinate high-risk populations which include the homeless, men who have sex with men, and anyone with a history of drug use (not just IV drugs). Hepatitis B and C rates are rising in Brunswick County. NCDPH is offering Hepatitis A & B vaccine (Twinrix) to high risk patients at no cost. Staff is developing a plan to provide vaccines to the homeless and other at-risk people. NCDPH has also applied for a CDC grant that will provide funds directly to local health departments for opioid activities such as prevention, awareness, and radio and television ads. If awarded, the funds will be split evenly between all health departments with Brunswick County receiving approximately \$23,000. Mr. Harrelson announced the creation of the Brunswick County Substance Use and Addiction Commission whose purpose is to aid with/take place of the Brunswick County Opioid Abuse Task Force. The 9-member board will include members from the Board of Education, Sheriff's Office, Chief Superior Court Judge office, as well as one member at-large and a member from each of the five Commissioner districts. Each will serve 3-year staggered terms and meetings will be held quarterly. Mr. Harrelson announced that WIC has relocated to the former Employee Health Clinic. Immunizations will be relocating to the former WIC space. Both moves will better facilitate patient service delivery and allow for much needed space for program staff. Post-partum/newborn assessment visits are in the works to begin this year once staffing reaches 100%. The Healthy Choices/Healthy Family classes will be offered next month on September 10th from 10 a.m. – 11a.m. and again on September 13th from 5:30 p.m. – 6:30p.m. **(Info)**
5. **HHS CUSTOMER SERVICE IMPROVEMENT REPORT:** Ms. Browning reviewed the Patient Satisfaction Survey results for Child Health/Immunizations. There were 18 responses received and most responses were “excellent” or “good”. **(Info)**
6. **PUBLIC HOUSING SERVICES:** Mrs. Lytch reported that John Robinson joined the team last week as Housing Inspector. Staff continues to work on the waiting list. **(Info)**
7. **SOCIAL SERVICES:** Mrs. Lytch learned last week that IBM is working with the Child Welfare NC-Fast pilot counties to make the software more user friendly. The new go-live date is March 2019. A green pinwheel garden has been placed in front of the walking trail in recognition of Child Support Awareness month. WAVES4Kids, a local group whose fundraising efforts support children involved with DSS, provided supplies and stuffed (along with DSS social workers) 100 book bags for foster care and CPS children a few weeks ago. Mrs. Lytch reported on the joint project that allows an Income Maintenance Caseworker to come to Health Services to assist patients in signing up for Family Planning Medicaid. From July 2017 through June 30, 2018, 122 applications were completed resulting in 100 approvals. The remaining 22 applicants were denied due to things such as: failure to provide information, excessive income, or non-compliance with Child Support. Mrs. Lytch announced the State is currently here performing a Single County Audit reviewing major programs: Medicaid, Family Nutrition Services, CIP/LIEAP, Foster Care, Adoption Assistance, Daysheets and reporting of time. The audits previously focused on only Medicaid. The State auditor continues to make changes. **(Info)**

8. **HHS EMPLOYMENT OPPORTUNITIES:** Mr. Milligan reported there is a Senior Processing Assistant for Public Housing and a Senior Processing Assistant for WIC as well as a WIC Nutritionist position open. In DSS, there are seven positions open including the SW Programs Administrator, Social Work Supervisor in CPS, Support Specialist in NC-Fast, two Social Workers in Family/Children's Medicaid, and an Income Maintenance Caseworker Supervisor, as well as the new Social Work position for CPS that was moved to Foster Care. **(Info)**
9. **NC LEGISLATIVE UPDATE:** Mr. Stanley gave an update on Medicaid Transformation. On August 21st, DHHS released a Request for Proposals (RFP) for organizations wishing to participate in Medicaid managed care as Prepaid Health Plans (PHPs). Bids will be opened on October 12th. **(Info)**

III. OLD BUSINESS:

- A. **PUBLIC WATER SUPPLY:** Mr. Stanley reported the Environmental Protection Agency did a community engagement event in Fayetteville. It lasted most of the day with 4 or 5 different panels with experts discussing the science of PFAS and local issues. **(Open)**
- B. **CHILD WELFARE REFORM:** Mr. Stanley distributed and discussed a handout on the reform. Mrs. Lytch noted they have received no reports yet on meeting measures, although they are supposed to be received this week. The performance requirements are looked at for Child Welfare, Work First, Childcare, and Foster Care. If the county is not doing well, they will reach out to the DSS director first. The first six months, leadership can report whether or not the data is accurate. **(Open)**
- C. **AIR QUALITY PERMITS:** Mr. Stanley reported that North Carolina Department of Environmental Quality (DEQ) is looking to establish regulations for use of methyl bromide in North Carolina. **(Closed)**
- D. **NUCLEAR DRILL UPDATE:** Mr. Stanley discussed the recent drill held on July 10th and July 31st. It was a good experience and Brunswick County received no negative comments. FEMA will look again in 2 years. **(Closed)**

IV. NEW BUSINESS:

- A. **PUBLIC HEALTH EMERGENCY REPORTING SYSTEMS:** Mr. Stanley distributed information on the Code Red system which allows any county resident to be alerted via phone, text message, and/or email quickly if an event goes on in their area. All staff is on the system to be alerted as an employee. This system is tested quarterly. Another system, the Health Alert Network (HAN) is used to alert staff statewide of issues so that counties are made aware at the same time. Epi Team members receive the notices which must be acknowledged that they have been received. **(Closed)**
- B. **WIC PROGRAM UPDATE:** Mr. Stanley gave a report on WIC staffing challenges due to retirement, resignations, and other leave. Staff is working to rotate between WIC sites to continue service delivery. **(Open)**

V. **BOARD INPUTS:** Dr. King asked if there were any additional Board inputs and there were none. **(Info)**

VI: **ADJOURNMENT:** There being no further business, **the meeting was adjourned at 7:42 p.m. with a motion by Mrs. Sykes. Dr. Smith seconded the motion and it passed unanimously.**

The next BCHHS Advisory Board meeting will be held on **September 24, 2018 at 6:30 p.m.**


_____ Chairperson


_____ Secretary

Brunswick County Health and Human Services

Advisory Board Attendance Roster 2018-2019

NAME	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
King	X	X										
Miller		X										
Williams	X											
Smith	X	X										
Ward												
Norton	X	X										
Howard	X											
Sykes		X										
Lawler	X	X										
Narron	X	X										

A = Month Appointed/Installed

C = Conflict with CC's Meeting

O = Off Board

X = In Attendance

AA = Approved Absence

Blank Space = Absent

Quorum equals six members present.

^ = Specially Called Meeting

*** = No Meeting**