

MINUTES
BRUNSWICK COUNTY PARKS AND RECREATION
ADVISORY BOARD MEETING
December 18, 2018

I. Call to Order

- Laura Botto called the Meeting to order. The Meeting was held in Building G, Parks and Recreation Conference Room.

II. Invocation

- Dale Rabon gave the Invocation.

III. Approval of Meeting Minutes from November 20, 2018 Meeting

- **Mike Sullivan made a Motion to accept the Minutes as approved and Dale Rabon seconded. The Minutes were approved 5 to 0.**

IV. Citizens Wishing to be Heard

- **There were no citizens wishing to be heard.**

V. Commission Business Session

- **Coastal Land Trust**

Camilla Herlevich, Executive Director of the Coastal Land Trust and Al Beatty, President of Cedar Hill/West Bank Heritage Foundation were present to discuss saving Reaves Chapel. Stated they attended our August 2018 Meeting to talk about the purchase of the church historical site and are here to give an update and ask to get a recommendation from the Board. Ms. Herlevich indicated that the Coastal Land Trust formed 25 years ago and have protected over 72,000 acres of land. They purchased Brunswick Nature Park in 1992 from International Paper Company and donated it to the County in 1994. Mayor Eulis Willis of Navassa approached Coastal Land Trust regarding Reaves Chapel. The Coastal Land Trust normally deals with land and not historic structures. CLT made an offer to A&E Church on the Reaves Chapel property in the amount of \$30,000 and they accepted. They are hoping to close soon and have placed a tarp over the building to prevent additional damage. The tarp was up prior to Hurricane Florence. Ms. Herlevich indicated that the intentions are to buy property as is for Phase 1, then restore it to working condition for Phase 2 and for Phase 3 to raise funds to do historical restoration. They are looking to the County to manage the Chapel as they are not an entity that manages properties. Eventually they hope the State will take over the site.

Mr. Beatty said he couldn't really add anything additional to what had already been stated. Mr. Beatty did state that the individuals who built the Chapel are no long living, only one decedent living. Indicated the Church is very dilapidated and thinks it would be a treasure once restored.

Laura asked where it is and how much property was it. Mr. Beatty responded it was .67 acres located in Cedar Hill in the Township of Navassa.

Mike A. said it was an awesome idea and he wasn't sure what it would entail, but that Navassa seemed to be a hard-hit community.

Mike A. asked if we had any other buildings on land the County owned. Aaron said that most of our parks had Community Buildings. Mike A. asked if we would be acquiring the Reaves Chapel. Aaron said CLT is only asking that we manage.

Ms. Herlevich said they would raise the money to renovate and was asking the County to only manage and schedule events.

Laura asked how it would impact P&R. Aaron stated we are looking at having a full-time staff at Navassa Park based on the improvements being put into place there.

Mike A. asked if the Chapel received damage from Hurricane Florence. Mr. Beatty stated that the wind did blow back the tarp some.

Laura asked if at this point they needed to make a Motion.

Aaron said it is up to the Board regarding if they want to make a recommendation.

Laura asked if there were any other comments.

Mike S. said it was a great idea.

Dale asked if there were any historical funds for this.

Ms. Herlevich indicated that they had applied for Grants and didn't make the first cut.

Laura asked what time frame we were looking at.

Ms. Herlevich said the hardest obstacle right now was purchasing the property from the Church. They are having problems getting the people to sign the documents.

Mr. Beatty stated that applying for Grants was hard until they owned the property.

Mike A. stated that it would be easier to seek money for Phases once you have management in place.

Mike A. made a Motion to make a recommendation to the Commissioners that the program be evaluated and approved. Motion was seconded by Mike S. and approved 5 to 0.

VI. Director's Report

- **Update on Smithville Park Project**

Moving forward on additional funding. Value engineering is being done on multipurpose field, irrigation and sod. It has been so wet from rain so will start back the middle of January 2019. Musco has put pole in air and will get energized in next few weeks after they look at funding from construction contract.

- **Update on Ocean Isle Beach Park Project**

Coming along good. Based upon all the weather, they are still on track. Got rain dates. Turf on fields and led lighting look good. They are working on dugouts. Asphalt for pickleball and basketball courts is down.

- **Update on Brunswick Waterway Park**

Took to BOC last night 12/17/18 the extension with the NC Public Beach Access Grant. DQ is back logged with permitting. Got extension. Phase 1 goes to 11/2019.

Laura asked what happened to the change of 6 foot versus 8 foot? Aaron said still waiting.

- **Leland Park Playground**

Ordered and should be onsite end of January 2019. Must go 5 days with above 55-degree weather to install bonded rubber.

- **Navassa Park Concession Stand**

Presented to BOC 12/17/18. Concession was awarded to Smith Construction and shelter to Carolina Recreation. Will issue purchase orders and have in place for April/May 2019.

- **Brunswick Nature Park**

Working with BEMC to install power. Had meeting with Coastal Land Trust to get commercial power to facility. Will save staff a lot of time with testing of water. The well is

160 feet down and not enough sunlight to keep up and running. When there is no power it takes weeks to get reprimed. Having power will be great.

- **Grassroot Grant**

Melinda Johnson received a \$5000.00 Grassroots Grant from Brunswick Arts Council. She applied and was awarded. It is split between municipalities to go towards the Concerts at the Coast.

Laura asked if this was the first time awarded. Aaron said no, Melinda has received before.

- **Comments from Parks and Recreation Advisory Commission Members**

Mike A. asked if a delayed completion date was in place for the OIB Park Project. Aaron said as of now the date has moved from 4/2/19 to 5/2/19 and will probably add more rain dates.

Mike A. asked if they have incentives to finish early and Aaron said once they have substantial completion there is a 90 day grow in for turf.

Mike A. asked if they can delay to the last date and Aaron said yes and there is no incentive. Aaron said he has met with the Baseball Leagues and they are aware that fields will probably not be ready till Fall of 2019. They will start their season at Shallotte Park and then move to Ocean Isle Beach Park.

Mike A. asked if the funding for Partff was effective with all the talk being had. Aaron said as of now it is tabled and may be allocated in a different way.

Aaron stated he had asked Staff to submit budgets by 1/27/19 and will be asking the Board at the next meeting for some input.

Laura asked about CPRP Certifications for Aaron and Tanya. Aaron said it is in future plans. Laura stated it is important to have and that Staff looks to him for guidance.

Mike A. asked if Certification allowed additional funding to P&R. Aaron said our Department is not large enough to get accreditation.

Mike S. asked if our meeting date of the 3rd Tuesday of each month could be changed. Aaron said it is in our Bylaws but could be changed. Mike S. asked about changing based on conflict. He has another meeting on the same date each month. Aaron asked everyone to check their schedule and send to Tanya what conflicts they have and we will look at next meeting.

VII. Adjourn Meeting

Mike S. made a Motion to adjourn meeting and Dale seconded. The meeting was adjourned.

VIII. Meeting Roll Call

Board Members Present: Mike Sullivan, Mike Allocco, Laura Botto, Dale Rabon and Dorothy Warren

Board Members Absent: None

Staff Members Present: Aaron Perkins and Tanya Jackson

Citizens of Interest: Camilla Herlevich and Al Beatty

Next Scheduled Meeting: Tuesday, January 15, 2019