

MINUTES
BRUNSWICK COUNTY PARKS AND RECREATION
ADVISORY BOARD MEETING
February 19, 2019

I. Call to Order

- Laura Botto called the Meeting to order. The Meeting was held in Building G, Parks and Recreation Conference Room.

II. Invocation

- Mike Allocco gave the Invocation.

III. Approval of Meeting Minutes from December 18, 2018 and January 15, 2019 Meeting

- **Mike Sullivan made a Motion to accept the Minutes as approved and Mike Allocco seconded. The Minutes were approved 4 to 0.**

IV. Citizens Wishing to be Heard

There were no citizens wishing to be heard.

V. Commission Business Session

- **Cape Fear Yacht Club**

Aaron stated that Ray Bolling was present to speak on behalf of the Cape Fear Yacht Club. Mr. Bolling had reached out to the P&R Advisory Board previously regarding a Facility at Dutchman Creek. After the first meeting with Mr. Bolling Aaron contacted Duke Energy to inquire about the possibility of allowing a structure on the property due to the lease agreement with Duke Energy. Duke Energy has informed Aaron that they are agreeable to what he feels is appropriate. Aaron indicated that there would need to be some form of recommendation from the Advisory Board and he felt there would be questions regarding usage.

Mr. Bolling began by saying he is the Chairman of Cape Fear Yacht Club and had Rich Alt with him who runs the sailing program. Stated they had attended two meetings of P&R Advisory Board and at last meeting made a presentation. Indicated at meeting he last attended that there was a Motion and vote by the Advisory Board on what he perceived to be a go forward with the project. Said he had informed Karen with Duke Energy that he had approval of the Advisory Board. Mr. Bolling stated there was question with what the County can do with the Facility when Cape Fear Yacht Club is not utilizing it. The sailing program is a 6-week program in June and July. Program is growing and may go into August. Been doing this for 22 years and teach ages 9 to 14 how to sail in sailboats. One person per boat. Expanded program to large sailboat last year so kids older than 14 can participate. Have sponsors for 7 of their sailboats and place those sponsor's names on sails.

Mr. Bolling had a meeting with Karen and said they would like to control the calendar of the Facility since their equipment would be in there. Currently, they have no where to store their equipment and it is exposed to the weather. Indicated other organizations, that are water related, are interested in using the Facility. The US Coast Guard Auxiliary and America's Boating Club are just a few. Mr. Bolling stated that Charlie Miller, with the Sheriff's Department, expressed interest for their fleet of boats.

Mike A. asked what was the size of the Facility they wanted to construct. Aaron said roughly a 121 x 83, 10,000 square feet.

Mike S. asked if other groups would use the Facility for classes and Mr. Bolling responded yes.

Mike S. asked if the Facility could be used for other programs.

Aaron stated that Duke Energy is okay with what we are looking to do knowing that it is a public Park and open to the public.

Mike S. asked if it is used for camps would it be rented and have insurance in place.

Aaron stated once the structure is built that it would be an asset of the County and would be covered under that policy.

Aaron said previously Cape Fear Yacht Club worked with Oak Island P&R and they handled the registration and insurance was through them. Would have to work that out. Oak Island P&R collected the fees. Mr. Bolling stated they have their own insurance.

Mr. Bolling said they have insurance on the equipment and have liability insurance on the instructors. They are not looking for their insurance to be paid. Mr. Bolling said they want the Facility but want control of the building.

Aaron said this would fall under a MOU. Mr. Bolling stated the all-purpose room could be used by others.

Laura asked how big the multipurpose room is.

Mr. Bolling said 20 x 40 and would have bathrooms and kitchen, 1500 square feet.

Mr. Bolling said Duke Energy had asked when they have annual fishing event could they use the Facility. Stated he is not asking to use for the six weeks and then lock down. Said Southport/Oak Island has sailing regatta.

Mike S. asked how many boats the Sheriff's Department has.

Aaron stated might be 4 or 5.

Mike S. asked how much room is available if someone else wants to house boats. Mr.

Bolling said he didn't want to share storage space but would agree to share with Sheriff's Department only.

Mike S. asked would the Yacht Club be getting more boats. Mr. Alt said yes but could stack boats since they are rackable.

Laura asked would the electric bill be the responsibility of the County. Aaron stated yes.

Mike A. asked if the Facility would be heated/cooled. Mr. Bolling stated it doesn't have to be, apart from the multi-purpose room, which would need to be.

Mike A. stated he was unclear about this.

Mike S. said a Motion was made previously that Aaron reach out to Duke Energy to see what their take on this was.

Aaron again stated that is was up to us due to the Facility being part of the County.

Mike A. stated that we were under invested in water recreation and this was an opportunity to invest. There are a few obstacles to resolve, but we should move forward on this. Asked if the Facility was funded.

Mr. Bolling said no and that they would be going to the County and Duke Energy to ask for funding, as well as a Grant Writer to write a Grant. It would be a joint effort.

Mike A. asked about cost and Aaron indicated maybe 1.5 million. Cost around \$140 a square foot.

Mr. Bolling said he didn't think it would be that much and if it got approved would like to have a MOU in place.

Aaron said you have to bid out the work, get 3 quotes and follow County Policy.

Facility would be a County Facility and asset and could not be sold to anyone. Example is WBHS group built a hitting facility and it is an asset to County, but they have a MOU for usage.

Mr. Alt asked if the County will do a long-term MOU and if anybody would be able to go in where the boats are stored.

Aaron said a MOU would be in place long term with stipulations.

Mr. Bolling indicated they wanted long term usage.

Aaron said they couldn't have alcohol and there would be stipulations. Have a long way to go.

Mr. Bolling wants to know P&R is moving forward and will try to get Facility. He will put together a more serious drawing of the Facility to reflect a true cost.

Laura said conceptually if all bugs are worked out and we move forward that the Advisory Board would support.

Mike S. asked Aaron what the BOC would want. Aaron said the Advisory Board would need to advise him with what they want to do.

Mike A. said he thinks a Motion needs to be made recommending that they move forward with a step by step plan that gets put in place. Need action steps.

Mike S. asked if they would apply for Grants. Aaron said the property is a long-term lease and you need a government owned facility. Most cases Partff has certain guidelines they are nonprofit and own property. Grant would have to be done by the County.

Mike A. said need an action plan and need to check off those to move forward.

Aaron said the Advisory Board can give recommendation to take to BOC to approve moving forward and to get directive.

Mr. Bolling wants a letter to say we are moving forward.

Mike A. made a Motion, that was seconded by Mike S., to recommend to the Board of Commissioners that we move forward, and that Board of Commissioners approve a vote of confidence to move project forward and we develop a plan to move forward with something tangible. Motion passed 4 to 0.

VI. Director's Report

- **Update on Smithville Park Project**

Phase 2 is moving forward. Batting cages to be done. Clearing and grading looks nice. Musco lights are up and staff is putting in irrigation, then sod will be put in place. Once completed, will do walking trails and youth ballfields.

- **Update on Ocean Isle Beach Park Project**

Everything going great. Fields installed and fencing out this week. Dog park, pickleball, batting cages, ball fields, fitness equipment and shelter up. Roof on press box and parking lots being graded. Waiting on surfacing for pickleball and basketball courts. Needs to be 52 degrees for 5 days to bond. Will get 30-day notice when time to do roadway improvements. Will have to shut down Park for a week when done. March 21, 2019 will be doing a presentation at ORP. Mike A. and Steve Stone will be attending.

- **Update on Brunswick Waterway Park**

Talked to McGill and had 3 quotes for archaeological survey company to do survey. Have plans for bid for construction but must do survey first.

Mike A. asked if there is a concern something will be found.

Aaron said they found that there could have been settlers, found arrowheads. They are looking to see if historical value is found. If so, these areas would be deemed unbuildable. Laura said would it be all the property. Aaron said wherever they find items.

- **Comments from Parks and Recreation Advisory Commission Members**

Mike A. asked if anything has been confirmed about the landscaping barrier, the planted trees, at OIB Park.

Aaron said it is in the Plan and will be done at the end of the Project.

Mike S. said he organized a Coaches Clinic. May look at other coaches if they would like to attend 3/30 and 3/31/19 at Southport Fire Department.

Mike S. asked about meeting dates for Advisory Board.

Aaron said the second Tuesday of each month looked to be when everyone could attend. He will need to give at least 3 months' notice to go into effect. Will look at starting May 2019.

Laura stated they are taking Senior Games Registrations. Stated that Lockwood Folly Country Club will be hosting the Southern Women's Amateur and MidAM Tournament. Have 120 golfers. Asked Aaron if P&R could put together something to give away.

Aaron said he will have Staff put together some giveaways. Laura stated she would need by May.

Aaron congratulated Marion Warren on new job. Dorothy said they would be moving to Virginia Beach in July.

Aaron will have Strategic Plan Results at next meeting to discuss.

VII. Adjourn Meeting

Mike A. made a Motion to adjourn meeting and Mike S. seconded. The meeting was adjourned.

VIII. Meeting Roll Call

Board Members Present: Mike Allocco, Laura Botto, Dorothy Warren and Mike Sullivan

Board Members Absent: Dale Rabon

Staff Members Present: Aaron Perkins and Tanya Jackson

Citizens of Interest: Ray Bolling and Rich Alt

Next Scheduled Meeting: Tuesday, March 19, 2019