

**BRUNSWICK COUNTY HEALTH AND HUMAN SERVICES  
ADVISORY BOARD  
REGULAR MONTHLY MEETING  
April 22, 2019 6:30 p.m.**

- I. CALL TO ORDER/SPECIAL PRESENTATIONS:** The regular monthly meeting of the Brunswick County Health and Human Services Advisory Board was called to order by Dr. Flint King at 6:30 p.m. in the Health Services Board Room (Building A).
- A. PUBLIC COMMENT:** Dr. King asked for public comments. There were none.
- B. SPECIAL PRESENTATION:** Dr. King asked if there were any special presentations. Mr. Harrelson presented Rachael Baldwin, CD Lead Public Health Nurse, as Health Services Employee of the Quarter. Mrs. Baldwin was nominated by seven of her peers for her positive attitude, dedication, and providing the best care. She thanked everyone for the honor. Mr. Harrelson also introduced Audrey Hammonds as new WIC Director. He noted that she has 8-9 years of experience in Virginia as well as New Hanover County. Ms. Hammonds said she looks forward to continuing on with the good reputation that Brunswick County WIC already has.
- II. REGULARLY OCCURRING ITEMS:**
- A. ATTENDANCE:**
1. The following members were present:
    - Dr. Flint King, Chairman
    - Mr. Haywood Miller
    - Ms. Lisa Narron
    - Dr. Jerry Smith
    - Dr. Donna Bacchi-Smith
    - Dr. J. Michael Howard
    - Dr. Kathryn Lawler
  2. Members absent:
    - Mr. Gene Ward
    - Mrs. Pat Sykes
    - Mr. Michael Norton
    - Dr. Allen Williams
  3. Staff members present:
    - David Stanley, Health & Human Services Director
    - Cris Harrelson, Health Services Director
    - Scott Milligan, Personnel Director
    - Danny Thornton, Environmental Health Director
    - Cathy Lytch, Social Services Director
    - Anita Hartsell, Veteran Services Director
    - Jay Murray, Business Manager
    - Cherie Browning, Nursing Director
    - Marjorie Rayl, Quality Assurance Specialist
    - Audrey Hammonds, WIC Director

4. Guests present: None

**B. APPROVAL OF MINUTES:** Minutes for the monthly meeting held on **March 25, 2019** were reviewed. Dr. King asked if there were any corrections to the minutes. There were no corrections. **Dr. Howard moved to approve the minutes as written. Dr. Smith seconded the motion. The vote to approve the minutes was unanimous. (Closed)**

**C. AGENDA ADJUSTMENTS:** Dr. King asked if there were any adjustments to the agenda. There were none. **Dr. Bacchi-Smith moved to approve the agenda as presented. Dr. Lawler seconded the motion. The vote to approve the agenda was unanimous. (Closed)**

**D. STAFF AND COMMITTEE REPORTS:**

- 1. VETERANS SERVICES:** Mrs. Hartsell noted that, at the end of March, VA Secretary Robert Wilkie told members of the Senate Veterans Affairs Committee that he would recommend the Justice Department not fight the federal court decision granting Agent Orange disability benefits to Navy Veterans who served within the 12 nautical miles of Vietnam. It does not appear that the court decision will be appealed but they still have until the end of April to decide. Mrs. Hartsell reminded board members that her office will be assisting in the 3-day Veterans Experience Action Center event this Thursday, April 25<sup>th</sup>, through Saturday, April 27<sup>th</sup> at the Elks Lodge in Wilmington. This event is done to promote veteran's benefits and assist them in applying for VA benefits. Claims adjudicators from the Winston-Salem Regional Office will be on hand to review new evidence a veteran may have concerning a pending claim in hopes that they will be able to obtain a favorable expedited decision. The Homeless Stand-down Event will also be taking place at this event to assist any homeless veterans in attendance. **(Info)**
- 2. CHILD FATALITY PREVENTION AND COMMUNITY CHILD PROTECTION TEAMS:** Ms. Browning stated the Child Fatality Prevention Team met on April 9<sup>th</sup> and reviewed one case. There were no system problems but the team found a need to educate local facilities on mandatory reporting when children are brought in but need to be taken to a facility with a higher level of care. **(Info)**
- 3. ENVIRONMENTAL HEALTH:** Mr. Thornton reported that at a recent Soil & Water Advisory Committee meeting, members were very appreciative of Environmental Health's response to Hurricane Florence and their service as a whole. He noted that, currently, only six on-site wastewater applications were four or more weeks out. Mr. Thornton announced that staff is on task for the Management Entity system inspections by maintaining their goal of 10 inspections each week. This has resulted in 160 inspections completed so far. He gave an update on the Cold Holding campaign in which 30% of facilities inspected have been out of compliance. With the cooler season being almost over, he anticipates this to increase due to ambient air in the hot kitchens. Mr. Thornton announced the beginning of pool season. Staff has changed the process of receiving and reviewing applications. **(Info)**

4. **HEALTH SERVICES:** Mr. Harrelson remarked that we are nearing the end of flu season. Statewide, cases are localized and predominantly Type A. Health Services has only seen three positive cases in the last four weeks, all of which were Type A. Mr. Harrelson gave an update on the Community Health Assessment. Volunteers visited 78 homes resulting in 51 surveys being completed. The next step includes a mailing campaign to include the survey and self-addressed, stamped envelope. A press release will go out prior to the mailing. Mr. Harrelson noted at the last Substance Use and Addiction Committee meeting Allison Campbell discussed media campaign materials and locations they could be posted. It was suggested to create a resource guide, listing area facilities for detox and treatment. The group also discussed writing newspaper articles for inclusion/treatment. **(Info)**
  
5. **NC LEGISLATIVE UPDATE:** Mr. Harrelson discussed House Bill 103 - Small Dairy Sustainability Act. It allows the sale of raw milk in retail locations, not to include restaurants. The products must be labeled as raw, unpasteurized. This is already allowed in 13 other states. These states have seen many outbreaks due to raw milk consumption. A recent analysis by the CDC shows the risk for illness is 800 times greater and disproportionately affects children. He also discussed House Bill 386 - Ensure Safety of School Drinking Water. This would require a one-time testing for lead in water at all public schools and licensed child care facilities. Test result notification is required within ten business days or within 48 hours if a test result is elevated. Corrective action is required if elevated. The Department of Public Health (DPH) is required to determine whether water is below the trigger level and safe. DPH would like it written into rules to test every three years. Dr. Bacchi-Smith asked Mr. Harrelson if Brunswick County has seen any measles cases. Staff was unaware of any cases in this area. **(Info)**
  
6. **HHS CUSTOMER SERVICE IMPROVEMENT REPORT:** Ms. Lytch reported surveys were recently sent out for all social work programs. All had positive results with many comments such as “pleasure to work with”, “appreciate her giving me her cell number”, “always pleasant”, “best ever”, and “knowledgeable”. **(Info)**
  
7. **PUBLIC HOUSING SERVICES:** Mrs. Lytch discussed the Admin Plan and 5-year goals that are due to be updated by 2020. In the past a team from this Board met prior to regular Board meetings to assist in setting new goals and to bring the information to the entire board. The team consists of Mr. Ward, Mr. Norton, and Dr. Williams. Mrs. Lytch added that no questions or comments were received at the recent public hearing regarding the current goals and objectives. Mrs. Lytch reported that staff is attending training regarding housing inspections this week. **(Info)**
  
8. **SOCIAL SERVICES:** Mrs. Lytch noted that the Commissioners approved her letters to the legislative delegation regarding NC FAST – P4 Child Welfare. They were sent out last week. Mrs. Lytch announced the days between Mother’s Day and Father’s Day as Elder Abuse Awareness Month and a tree planting will be held again this year at the Leland Senior Center. The date and time have yet to be determined. She added that April is Child Abuse Awareness Month. In the last year Brunswick County DSS has received 1,273 reports of child abuse, neglect or dependency resulting in 852 being investigated. Of those investigated, 66% were screened in. **(Info)**

8. **HHS EMPLOYMENT OPPORTUNITIES:** Mr. Milligan was happy to report only four open positions at this time. A Nutritionist II is needed in WIC. In Social Services open positions include an Adult Medicaid Supervisor, a Social Worker III in Child Protective Services, and a part-time Spanish Interpreter. **(Info)**

### III. OLD BUSINESS:

- A. **WIC PROGRAM UPDATE:** Mr. Stanley said he is glad to have Ms. Hammonds on board and looking forward to working with her. Ms. Hammonds remarked that she will be attending a regional WIC meeting on May 8<sup>th</sup> to discuss outreach. **(Info)**
- B. **HURRICANE FLORENCE ACTIVITIES:** Mr. Stanley gave an update on the Golden Leaf Grant. The players are being established and more applications are being processed. **(Open)**
- C. **MEDICAID TRANSFORMATION:** Mr. Stanley noted there are discussions going on about tailored plans and what the LME/MCO will handle for mental health needs. The Association of County Commissioners has asked for feedback regarding the make-up of regions. **(Open)**

### IV. NEW BUSINESS:

- A. **COMMUNITY HEALTH ASSESSMENT UPDATE:** Mr. Stanley noted that Mr. Harrelson had touched on the CHA during his report. With an original goal of 400 surveys, Mr. Stanley asked him how others are to provide their input. Mr. Harrelson reported that the results will be analyzed and, for any segment underrepresented, targeted focus groups and town hall meetings will be held. Also noted were surveys that can be distributed, and in addition, go to some areas as special populations such as St. James. **(Open)**
- B. **JAIL HEALTH PLAN REVIEW:** Mr. Stanley discussed the annual plan for the jail and the need to also consult with mental health for the area to review the plan together. Staff will reach out to work with the Brunswick County Sheriff's Office. Once complete, the plan will go to the governing body. N.C. General Statute 153 requires a review by the local health department for public health issues such as communicable disease. Mental health is referenced in the current plan. **(Closed)**
- C. **MOVING TO WORK PROGRAM:** Mr. Stanley wanted to bring awareness to this program that would allow some flexibility in how vouchers are utilized in the community as policy is developed for the future. **(Closed)**

- V. **BOARD INPUTS:** Dr. King asked if there were any additional Board inputs. Mr. Stanley noted that Mr. Miller and Dr. Smith both have board terms that will end on June 30<sup>th</sup>. He will discuss with each of them their interest in remaining on the board. Mr. Thornton noted that the Governor has proclaimed this week as Registered Environmental Health Specialist Week. **(Info)**

VI: **ADJOURNMENT:** There being no further business, **the meeting was adjourned at 7:21 p.m. with a motion by Dr. King. Dr. Bacchi-Smith seconded the motion and it passed unanimously.**

The next BCHHS Advisory Board meeting will be held on **May 20, 2019 at 6:30 p.m. in the Health Services boardroom.**

  
\_\_\_\_\_ Chairperson

  
\_\_\_\_\_ Secretary

## Brunswick County Health and Human Services

### Advisory Board Attendance Roster 2018-2019

NAME	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
King	X	X	*	X	X	*	X	X	X	X		
Miller		X	*	X	X	*	X	X	X	X		
Williams	X		*	X		*	X		X			
Smith	X	X	*	X	X	*	X	X		X		
Ward			*	X	X	*		X				
Norton	X	X	*	X		*	X	X	X			
Howard	X		*	X	X	*	X		X	X		
Sykes		X	*	X		*	X	X				
Lawler	X	X	*	X	X	*	X		X	X		
Narron	X	X	*		X	*	X	X	X	X		
Bacchi-Smith	O	O	*	X	X	*	X	X		X		

A = Month Appointed/Installed

C = Conflict with CC's Meeting

O = Off Board

X = In Attendance

AA = Approved Absence

Blank Space = Absent

Quorum equals six members present.

^ = Specially Called Meeting

\* = No Meeting