

Minutes

Board of Directors Meeting Brunswick County ABC Board

Date: Wednesday July 17, 2019

Time: 5:00 PM

Location: Brunswick County ABC Board

Present: Mitchell Williams, Chairman
John Dowless, Member
Al Beatty, Member
Angela Boone, General Manager

Attendee: Jason Summers, Protection One
Cindy & Sara, Novant Capital Campaign

Call to order: 5:00 PM by Member, Mitchell Williams

I. Reading and Approval of Minutes: Minutes of the June 19, 2018. Board meeting accepted as previously published approved by unanimous consent.

II. Business Discussion and Action Taken:

Board had several attendees for the June meeting. Jason from Protection One came and presented a proposal for the security, camera, access control, surveillance and fire system. Protection One is quoting the installation of all security components mounted and housed in the warehouse. There will be 23 cameras recording a two 16 channels NVR with enough room for 45 days of video.

After the presentation from Protection One, Board voted and approved the proposal.

GM email Jason from Protection One asking what kind of discount we would get if we paid our annual maintenance annually. He said he could manipulate the numbers by knocking some money off the service plan. Burg/Fire is \$75.06 instead we would pay \$70, cameras are \$123.07 we pay \$118 equaling \$10.13 per month, for a total of \$121.56 per year. He discounted the monitoring from \$37.96 to \$20.

GM received a phone call from Floyd Price of Greenfield Energy as per Mitch. Floyd needs additional information, such as amps of the generator and single phase or three phase. He will provide the switch for the electrician to install.

Cindy Cheatham addressed the Board in regards to Novant Health Brunswick Medical Center Foundation. Discussion included by not limited to Brunswick Count's priority medical needs. Donations were requested.

On Saturday, July 6th GM received a letter from Walter Schmidlin, III out of Smithfield. The letter is a preservation of evidence letter. On May 31st a couple was killed in a DUI wreck. Any store within a 10-mile radius of store #2 needs to be on alert. GM forwarded the letter to Poli for review. Poli advised that if any documentation is available retain. GM also contacted the insurance company and has advised them of the letter.

On July 9th, GM received a letter from the City of Northwest pertaining to a public hearing that is going to be held on July 17th at 6 pm in City Hall. The hearing will be open house as well as open to the public, to receive public input regarding the proposed Unified Development Ordinance and Zoning Map.

July 11th, GM received a phone call from the Deputy Fire Marshall. He stated that the address for the Delco store is recorded as being wrong. The correct address should be 5197 Andrew Jackson Hwy NE, Leland.

GM reviewed an inventory scanning program from Crimson called Crimson In-Track. This program will eliminate the need to transport the scanners from store to store making inventory and receiving trucks a more efficient process. (proposal attached)

Sales for the month of July are up by 13% over last year.

The summer convention August 4th – 6th. Mitch will be attending. Reservations and accommodations are made.

Frank is out of the country July 16th to July 28th. The bid process will begin as soon as he returns, or the latest, first of August 2019.

There are three employees that are up for annual review.

III. Financials

As of July 12th, the bank balance was \$818,711.79

Truck Receipts paid were \$179,852.55

IDA has a balance of \$183,489.43

Sales have decreased by 1.28% from last year.

\$365,483.09 in 2019

\$370,204.26 in 2018

\$4,721.17 decrease

Excise taxes for June, paid July 9th were \$87,559.00.

Receipts were \$179,852.55 for a total of 1,846 cases.

Bailment and Surcharge were \$4,905.15

Truck Deliveries

Store #1	6/3/2019	53,188.88	584
Store #1	6/17/2019	43,693.87	458
Store #2	6/14/2019	77,273.19	804

Board Financial Report are attached.

PHYSICAL INVENTORY STORE #1

Total net adjustments were +5 bottles

Total adjustment of +152.69 to the Board.

PHYSICAL INVENTORY STORE #2

Total net adjustments were -10 bottles

Total adjustment of +3.35 to the Board.

Adjournment:

Next meeting is scheduled for August 21, 2019 at 5:00pm.

There being no further business, Mr. Williams declared the meeting adjourned Mr. Beatty seconded.

Meeting adjourned at 6:00 PM

Respectfully submitted,

Angela Boone

Angela Boone, General Manager