

**BRUNSWICK COUNTY HEALTH AND HUMAN SERVICES
ADVISORY BOARD
REGULAR MONTHLY MEETING
June 24, 2019 6:30 p.m.**

I. CALL TO ORDER/SPECIAL PRESENTATIONS: The regular monthly meeting of the Brunswick County Health and Human Services Advisory Board was called to order by Dr. Flint King at 6:32 p.m. in the Health Services Board Room (Building A).

A. PUBLIC COMMENT: Dr. King asked for public comments. There were none.

B. SPECIAL PRESENTATION: Dr. King asked if there were any special presentations. Mrs. Lytch introduced Deantrai "Trai" Hartsfield, DSS Income Maintenance Caseworker. She read his nomination noting that his supervisors speak highly of his work ethic and dedication and consider him a valuable member of the team. He is noted to be "an example of how we should be addressing the needs of our clients".

II. REGULARLY OCCURRING ITEMS:

A. ATTENDANCE:

1. The following members were present:

Dr. Flint King, Chairman
Mr. Haywood Miller
Ms. Lisa Narron
Dr. Jerry Smith
Dr. Allen Williams
Mr. Gene Ward
Mr. Michael Norton
Dr. Donna Bacchi-Smith
Dr. J. Michael Howard
Dr. Kathryn Lawler

2. Members absent:

Mrs. Pat Sykes

3. Staff members present:

Cris Harrelson, Health Services Director
Scott Milligan, Personnel Director
Danny Thornton, Environmental Health Director
Cathy Lytch, Social Services Director
Anita Hartsell, Veteran Services Director
Jay Murray, Business Manager
Cherie Browning, Nursing Director
Marjorie Rayl, Quality Assurance Specialist

4. Guests present: None

- B. APPROVAL OF MINUTES:** Minutes for the monthly meeting held on **May 20, 2019** were reviewed. Dr. King asked if there were any corrections to the minutes. There were no corrections. **Dr. Howard moved to approve the minutes as written. Dr. Bacchi-Smith seconded the motion. The vote to approve the minutes was unanimous. (Closed)**
- C. AGENDA ADJUSTMENTS:** Dr. King asked if there were any adjustments to the agenda. **Mr. Milligan asked that “Advisory Board Appointments” be added as Item E under New Business. Mr. Norton moved to approve the agenda with the aforementioned change. Dr. Williams seconded the motion. The vote to approve the agenda was unanimous. (Closed)**
- D. STAFF AND COMMITTEE REPORTS:**
- 1. VETERANS SERVICES:** Mrs. Hartsell announced the VA released their expenditures for 2018 with the total paid out to Brunswick County veterans and families being \$102,908,000. This is approximately a 4% increase in benefits received from the previous year. Earlier this month, the VA released information about further expansion of the Mission Care Act. Now veterans enrolled in the VA healthcare system, who have been seen by the VA within the past 24 months, may go to an urgent care provider in the VA network to receive urgent care services when they can't get into a VA facility and feel the need to be seen right away. Currently, the only contracted urgent care provider in Brunswick County is FastMed Urgent Care in Leland. It appears that most of the pharmacies in Brunswick County are contracted with the VA. **(Info)**
 - 2. CHILD FATALITY PREVENTION AND COMMUNITY CHILD PROTECTION TEAMS:** Ms. Browning reported the CFPT has not met since the last Advisory Board meeting. The next CFPT meeting is on August 13th. **(Info)**
 - 3. ENVIRONMENTAL HEALTH:** Mr. Thornton referenced House Bill 386 which was reported at the last meeting as not meeting the crossover. It is planned to incorporate the water testing requirement via the Rule Review that DHHS completes every three years. There is a public hearing on the item today. Mr. Thornton noted that, due to pool season, the On-site Waste Water program has had some delay. There are currently six files outside of the four-week turn around goal. Management Entity inspections and some food inspections were on hold as a result of pool inspections as well. Pool season is wrapping up with inspections completed for applications that have been submitted. There are 5-10 pools in which applications were not submitted and staff have verified that the pools are not open. The Food & Lodging staff are still monitoring the cold holding program. This has been a known change for six years so operators are prepared. Approximately 20-30% of facilities are not meeting the required 41 degrees, primarily due to their specific operations. Staff continues to work with these issues. **(Info)**
 - 4. HEALTH SERVICES:** Mr. Harrelson gave a measles update noting that 1,044 individual measles cases have been confirmed in 28 states this year. This is the greatest number of cases reported in the U.S. since 1994. Currently, there are no identified cases of measles in North or South Carolina. Staff have taken several steps to prepare for measles in our state, including implementing a measles information line for the public and updating local providers with vaccine recommendations, as well as, precautions to take to decrease the spread of illness if a suspected patient presents to a facility. Mr. Harrelson gave an update on the recent Substance Use and Addiction Commission. Three

sub-groups have been formed: Outreach, Public Awareness, and Detox. Media flyers have been approved with mobile crisis numbers on tear-away tags. They will be posted, county-wide, in gas station and restaurant restrooms. Father Eberle attended the Opioid Summit in Raleigh representing the commission. **(Info)**

5. **NC LEGISLATIVE UPDATE:** Mrs. Lytch discussed House Bill 918 “Amend Abuse Laws/Expediate Permanency”. The bill states that the local DSS goal for children under the age of 3 should not be reunification and also redefines kin/relative to include foster parents. Mrs. Lytch noted that foster parents will not meet the criteria. It would also allow foster parents to file for Termination of Parental Rights. These petitions could be filed against the recommendations of the Guardian Ad Litem and/or DSS and could create additional court time and delays. The Guardian Ad Litem is specifically charged with recommending what is in a child’s best interest. **(Info)**
6. **HHS CUSTOMER SERVICE IMPROVEMENT REPORT:** Mrs. Lytch noted that surveys were distributed in Adult Medicaid/Food & Nutrition Services. She reported that all responses were positive. **(Info)**
7. **PUBLIC HOUSING SERVICES:** Mrs. Lytch reported that staff continues to receive applications for the Hurricane Florence waiver. Also, a Landlord Outreach session was held on Wednesday, June 12th. A second session will be held in the fall. The purpose of the sessions are to educate and get more individuals involved. **(Info)**
8. **SOCIAL SERVICES:** Mrs. Lytch gave more information on the Crisis Intervention Program (CIP) that she mentioned at a prior meeting. It is a Federally funded program that assists individuals and families who are experiencing a heating or cooling related crisis. A household is considered to be in a crisis if it is currently experiencing, or is in danger of experiencing, a life-threatening or health-related emergency and sufficient, timely, and appropriate assistance is not available from any other source. Life-threatening could be a household with no heating or cooling source or has a disconnect notice for their primary service and the health or wellbeing of a household member would be in danger if the crisis was not alleviated. Each household is evaluated on a case by case basis. Often AC units are purchased to help keep families cool or the program can assist with the repair of the AC unit. Mrs. Lytch reported that the State has been working with NC-Fast team to automatically recertify individuals who do not have any income. The pilot started last year and was placed on hold due to issues with NC-Fast. It was restarted this month, however there continue to be issues. The period between Mother’s and Father’s days was recognized as Elder Abuse Awareness Month with a tree planting held on June 7th at the Leland Senior Center with 20 people in attendance. During the period of July 2018 through May 2019, 312 reports of abuse, neglect, or exploitation were received. Staff investigated 134 of these reports and provided outreach to 41 individuals linking them to services. **(Info)**
9. **HHS EMPLOYMENT OPPORTUNITIES:** Mr. Milligan noted we are still looking for a Nutritionist II position in WIC. In DSS there is a shortage of Social Workers with one vacancy each in Foster Care, Links, and CPS. There is an Income Maintenance Caseworker position open in Children’s Medicaid/FNS as well as one (bilingual) in the Ongoing section. **(Info)**

III. OLD BUSINESS:

- A. **HURRICANE FLORENCE ACTIVITIES:** Mr. Murray discussed the Golden Leaf grant that was awarded back in the fall to pull down \$75,000 in funds to avoid the acute need for miscellaneous home repairs in the county. Most applicants did not meet the requirements. Three-quarters of the way through the program only \$1,900 of funds were exhausted. It was decided to not apply for an extension. Dr. Gibby (Brunswick Baptist Association) extended his grant and is able to pick up where Brunswick County Health and Human Services left off. **(Open)**
- B. **MEDICAID TRANSFORMATION:** Mrs. Lytch reported that the State continues to conduct information sessions regarding Medicaid moving to Managed Care. Open enrollment will be October 15th through December 15th of this year with the move into managed care in February of 2020. The enrollment broker will begin mailing materials to individuals this week in regions 2 and 4. The materials state what is happening, the process to pick a provider, and instructions to fill out the paperwork and mail it in. Some individuals will be carved out. Mrs. Lytch added that staff is working on a plan to link with the enrollment broker and has asked the State to have a broker in the DSS office one day a week. She noted that dental is carved out. Some entities are extending vision coverage. **(Open)**
- C. **COMMUNITY HEALTH ASSESSMENT UPDATE:** Mr. Harrelson announced that 430 Community Health Opinion Surveys, including instructions, were mailed to randomly selected neighborhoods on May 16th. Participants were asked to return the surveys by May 24th using the included prepaid envelopes or by following instructions to submit electronically. Of those 430 mailed surveys, 36 completed surveys were received (8%). It was noted that an additional 100 surveys were needed. The past week staff has conducted door to door surveys using EH and Clinic staff producing an additional 87 surveys. Allison Campbell will go out this week to get the remaining surveys. UNCW will begin analyzing the data and focus groups will be identified in July. **(Open)**

IV. NEW BUSINESS:

- A. **NCCARE360:** Mr. Harrelson distributed a handout noting that Medicaid Transformation requires all providers to focus on the social determinants of health: items such as housing, employment status and access to healthy foods. NCCARE360 is a statewide on-line platform to house shared resources and connect healthcare and human services providers. Needs are put into the system, providers see the need and respond. Participants can track to see the person gets connected. The program will roll out in Brunswick County in August. **(Info)**
- B. **ANNUAL FLU CLINIC REPORT:** Mr. Harrelson presented the Annual Flu Report noting that three Brunswick County residents died from flu-related illnesses. All three were elderly and had health related complications that contributed to their deaths. A total of 4,400 vaccines were administered during this flu season, the most since 2014. **Dr. Williams made a motion to approve the Annual Flu Report and recommend forwarding it to the County Commissioners for review. Dr. Bacchi-Smith seconded the motion. The vote to approve and forward the Annual Flu Report was unanimous. (Closed)**

- C. **COUNTY MANAGER RETIREMENT:** Mr. Milligan wanted to be sure members were aware that Ann Hardy, County Manager, has announced her retirement effective November 1st. She has been very supportive of Health & Human Services efforts. The job listing was posted last week. **(Info)**

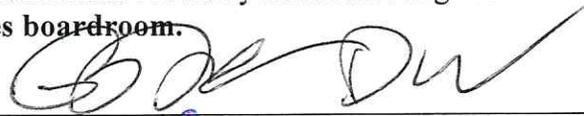
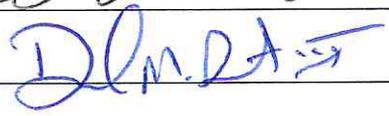
- D. **COUNTY BUDGET ADOPTION:** Mr. Milligan announced that the budget was adopted on June 17th. Mr. Murray noted the final copy was just received by staff. **(Info)**

- E. **ADVISORY BOARD APPOINTMENTS:** Mr. Milligan reported that the County Commissioners approved appointments to various boards on June 17th. This Advisory Board has two appointments set to expire on June 30th. Mr. Haywood Miller has noted that he will not be seeking reappointment. Mr. Milligan presented him with a plaque recognizing him for his 12 ½ years of service on the board. Mr. Miller said he has enjoyed this board and working in industry for almost 50 years. He remarked that he really learned a lot. Mr. Milligan also noted that Mr. Jerry Smith did seek to remain on the board and was reappointed on June 17th. Mr. Milligan introduced Mr. Hubert Reaves who was also appointed to the Board on June 17th. He is a 28-year veteran of Brunswick County Health Services. **(Closed)**

- V. **BOARD INPUTS:** Dr. King noted that appreciates seeing a full table of members and thanked everyone for their service to Brunswick County. He asked if there were any additional Board inputs. There were none. **(Info)**

- VI: **ADJOURNMENT:** There being no further business, **the meeting was adjourned at 7:24 p.m. with a motion by Dr. King. Dr. Williams seconded the motion and it passed unanimously.**

The next BCHHS Advisory Board meeting will be held on **July 22, 2019 at 6:30 p.m. in the Health Services boardroom.**


 _____ Chairperson

 _____ Secretary

Brunswick County Health and Human Services

Advisory Board Attendance Roster 2018-2019

NAME	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
King	X	X	*	X	X	*	X	X	X	X	X	X
Miller		X	*	X	X	*	X	X	X	X	X	X
Williams	X		*	X		*	X		X		X	X
Smith	X	X	*	X	X	*	X	X		X	X	X
Ward			*	X	X	*		X			X	X
Norton	X	X	*	X		*	X	X	X			X
Howard	X		*	X	X	*	X		X	X		X
Sykes		X	*	X		*	X	X			C	
Lawler	X	X	*	X	X	*	X		X	X		X
Narron	X	X	*		X	*	X	X	X	X	X	X
Bacchi-Smith			*	AX	X	*	X	X		X		X

A = Month Appointed/Installed

C = Conflict with CC's Meeting

O = Off Board

X = In Attendance

AA = Approved Absence

Blank Space = Absent

Quorum equals six members present.

^ = Specially Called Meeting

* = No Meeting