

**BRUNSWICK COUNTY HEALTH AND HUMAN SERVICES  
ADVISORY BOARD  
REGULAR MONTHLY MEETING  
January 27, 2020 6:30 p.m.**

- I. CALL TO ORDER/SPECIAL PRESENTATIONS:** The regular monthly meeting of the Brunswick County Health and Human Services Advisory Board was called to order by Dr. Flint King at 6:35 p.m. in the Health Services Board Room (Building A).
- A. PUBLIC COMMENT:** Dr. King asked for public comments. There were none.
- B. SPECIAL PRESENTATION:** Dr. King asked if there were any special presentations. There were none.
- II. REGULARLY OCCURRING ITEMS:**
- A. ATTENDANCE:**
1. The following members were present:
    - Dr. Flint King, Chairman
    - Ms. Lisa Narron
    - Mr. Hubert Reaves
    - Dr. J. Michael Howard
    - Dr. Kathryn Lawler
    - Dr. Justin Asbury
    - Mrs. Pat Sykes
    - Dr. Jerry Smith
    - Mr. Gene Ward
  2. Members absent:
    - Mr. Michael Norton
    - Dr. Allen Williams
  3. Staff members present:
    - David Stanley, Health & Human Services Director
    - Cris Harrelson, Health Services Director
    - Scott Milligan, Personnel Director
    - Cathy Lytch, Social Services Director
    - Danny Thornton, Environmental Health Director
    - Anita Hartsell, Veteran Services Director
    - Jay Murray, Business Manager
    - Cherie Browning, Nursing Director
    - Marjorie Rayl, Quality Assurance Specialist
  4. Guests present: None

- B. APPROVAL OF MINUTES:** Minutes for the monthly meeting held on **November 25, 2019** were reviewed. Dr. King asked if there were any corrections to the minutes. There were no corrections. **Dr. Howard moved to approve the minutes as written. Mr. Ward seconded the motion. The vote to approve the minutes was unanimous. (Closed)**
- C. AGENDA ADJUSTMENTS:** Dr. King asked if there were any adjustments to the agenda. **Mr. Stanley asked that “Public Water” be added as Item E under New Business and “The Bike Man Video” be added as Item F under New Business. Mr. Ward moved to approve the agenda with the aforementioned change. Dr. Smith seconded the motion. The vote to approve the agenda was unanimous. (Closed)**
- D. STAFF AND COMMITTEE REPORTS:**
- 1. VETERANS SERVICES:** Mrs. Hartsell announced the next Veterans Experience Action Center event, where VA raters from the Winston-Salem VA Regional Office come to the area to work veterans’ claims, will be taking place this year from April 16<sup>th</sup> through April 18<sup>th</sup>. This event will be in Brunswick County at South Brunswick High School during the school’s Spring Break. The Homeless Stand-Down, which generally takes place in Wilmington and has been done at the last three VEAC events, will also be taking place during this event. **(Info)**
  - 2. CHILD FATALITY PREVENTION AND COMMUNITY CHILD PROTECTION TEAMS:** Ms. Browning noted the next meeting will be on February 11<sup>th</sup>. **(Info)**
  - 3. ENVIRONMENTAL HEALTH:** Mr. Thornton announced that wastewater staff is maintaining a 4-week turnaround time for applications submitted. He also noted that at least 10 management entity inspections are being completed each month. The staff completed 365 management entity inspections last year. Mr. Thornton discussed the 18E rules, in which four meetings were held last year. A report is to be forwarded to the Commission on Health by February 1<sup>st</sup>. The cold holding campaign continues with 22% of facilities not meeting the threshold. **(Info)**
  - 4. HEALTH SERVICES:** Mr. Harrelson reported that WIC staff has been working hard to meet the federal threshold of having at least 97% client participation. For the months of August through October the rates have been 98.8%, 98.7%, and 97.8% respectively. Mr. Stanley added that Brunswick County WIC is in the top 3<sup>rd</sup> of North Carolina in participation rates. WIC is in search of a WIC Director and Nutritionist II. Mr. Harrelson gave an update on the Coronavirus which originated in Wuhan, China. These are a large family of viruses typically found in animals. They can evolve and infect people, then spread person to person. Many of the outbreak patients had a link to a large seafood and animal market in Wuhan, but a growing number did not, suggesting person-to-person spread is occurring. There are five confirmed cases in the U.S. with none in North Carolina. Mr. Harrelson asked the board members to please reach out if they have any questions. **(Info)**

5. **NC LEGISLATIVE UPDATE:** Mrs. Lytch discussed how the State budget not being passed affects NC-FAST. Projects slated to begin in Development in SFY 2019-20 cannot move forward and funding to keep NC-FAST operational is frozen at SFY 2018-19 levels. This doesn't include the funds needed to support the operation and maintenance of projects that were developed during that fiscal year. The development and implementation of Child Welfare (P4) is on indefinite hold. Document Management (P12) will see significant reductions in contracted staff and the pilot support efforts will be delayed indefinitely. The improved beneficiary experience (P14.2) will continue but with a slower implementation. Medicaid Transformation is on hold and putting information in the cloud is on indefinite delay. **(Info)**
6. **HHS CUSTOMER SERVICE IMPROVEMENT REPORT:** Mrs. Lytch discussed the customer improvements made to administering LIHEAP. The program is being held at the Senior Center in Supply which is centrally located in the county and provides easy access. There is room for 40 people to sit inside. This year "Your Table is Ready" software was utilized so that applicants could receive a text 20 minutes prior to their time to apply. This allowed the public to get lunch or sit in their car to wait instead of standing in line. The software will be used each year moving forward. **(Info)**
7. **PUBLIC HOUSING SERVICES:** Mrs. Lytch reported that the agency received a notification from HUD that they were awarded nine Veterans Affairs Supportive Housing (VASH) vouchers. The funding will be available at the end of February 2020. These vouchers help with stability for vets who are chronically homeless. Mrs. Lytch said a request was submitted asking the commissioners to hold the annual public hearing on April 20, 2020. Mrs. Lytch added that the 5-year plan needs to be updated and submitted to HUD. This plan will need to be approved at the April meeting. She will be reaching out to the housing subcommittee to schedule time for review. **(Info)**
8. **SOCIAL SERVICES:** The State removed the Daycare funding freeze and staff continues to send letters out to see if the need is there. The budget starts in June, July, and August then kids go back to school decreasing the need. Mrs. Lytch has spoken with the State about the issue. Mrs. Lytch thanked the generosity of the community for the many donations received at DSS (gifts, bikes, gift cards) which assisted 261 children, 13 wards, and 22 adults. Donations were received from groups and individuals who adopted from the Angel Tree: Brunswick Plantation, RiverSea Plantation, Cambridge Crossing and Duke Energy Progress. Waves4Kids sponsored the Foster Children Christmas Party at The Barn at Rock Creek. **(Info)**
9. **HHS EMPLOYMENT OPPORTUNITIES:** Mr. Milligan reported Income Maintenance Caseworker and Child Welfare Social Worker III positions remain as ongoing postings. There is also an Adult Services Social Worker II position open. On the health side he is recruiting for a Nutritionist II in WIC, as well as, Lead Public Health Nurse in the PCM/CC4C programs. **(Info)**

### III. OLD BUSINESS:

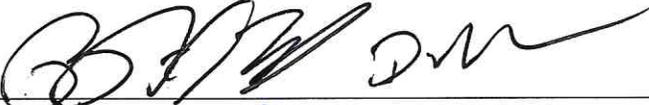
- A. **COMMUNITY HEALTH ASSESSMENT UPDATE:** Mr. Stanley reported that staff has completed looking at the primary and secondary data and have decided which items are the main focus. They are working together to complete the draft report that he will share at the February meeting. The CHA will be sent to the State in March. **(Open)**
- B. **NC FLU SURVEILLANCE SUMMARY REVIEW:** Mr. Stanley reviewed the North Carolina Weekly Influenza Surveillance Summary noting there have been 33 deaths so far this season. Two thirds of these were age 65 or older. Of these deaths, 45% had received a flu shot. Mr. Stanley noted that many of these had many other medical issues. A discussion followed. Additional information requested was which subtype the people had, and, if they had a regular or high dose vaccine. **(Open)**
- C. **NC EARLY CHILDHOOD ACTION PLAN REVIEW:** Mr. Harrelson reviewed Goals 1 and 2 in the North Carolina Early Childhood Action Plan for Brunswick County. The report compares Brunswick County to the State. Goal 1 is that babies from all backgrounds will have a healthy start in their first year of life. While the State rate of African American infant deaths compared to white infant deaths was 2.4x, the Brunswick County rate is only 1.1x. Goal 2 is that babies, toddlers, young children and their families will have regular, ongoing access to high-quality health services. North Carolina rate showed that 62.5% of children aged 0-15 months enrolled in Medicaid and Health Choice received regular Well-Child visits in 2017. Brunswick County rate is slightly higher at 64%. Mr. Stanley discussed the CC4C program in which staff sees most at-risk children through referrals. They make home visits and have access to medical appointments to prompt parents to attend these appointments. David also discussed how lead screenings are completed at BCHS. **(Open)**

### IV. NEW BUSINESS:

- A. **BICYCLE HELMET GRANT:** Mr. Stanley noted that staff has applied for a grant to receive bicycle helmets for children. Emergency Department reports show injuries due to children not wearing helmets. Staff hopes to hear in February if the grant is awarded. **(Closed)**
- B. **HEALTHY OPPORTUNITIES GRANT:** Mr. Stanley reported the Federal grant gives \$650 million to award two regions of the state for the purpose of setting up programs and expanding service to gaps which address the social determinants of health. **(Info)**
- C. **FLU ORDER FISCAL YEAR 2021:** Mr. Stanley distributed the staff recommendation for the 2020 flu vaccine order. The only difference from last year is an increase of 200 additional high dose vaccines. There has been a significant increase in participation in the HOA communities. He added that a certain percentage of unused vaccine can be returned and used as a credit in the next flu season. **Dr. King made a motion to recommend the flu vaccine order as presented. Dr. Howard seconded the motion. The vote to recommend the flu order as presented was unanimous. (Closed)**

- D. ELECTION OF CHAIR AND VICE CHAIR:** Mr. Stanley noted that each year this Board is tasked to elect a chair and vice chair. **Mr. Stanley asked for a call of nominations for Chair. Mr. Ward moved to elect Dr. King as Chairman. Dr. Lawler seconded the motion. There were no other nominations. The vote to elect Dr. King as Chairman was unanimous. Dr. King opened the floor for nominations for Vice Chair. Dr. Lawler moved to nominate Dr. Williams. Mrs. Sykes seconded the motion. There were no other nominations. The vote to elect Dr. Williams as Vice Chairman was unanimous. (Closed)**
- E. PUBLIC WATER:** Mr. Stanley announced information from the Environmental Working Group who completed their own, independent sampling at Belville Elementary School as well in New Hanover County and different places in the United States. Mr. Stanley reminded the advisory Board that Brunswick County continues to meet the standards set by the EPA and the state. The county does have concerns about unknown PFAS and mixtures in the water which is the reason for the investment in additional treatment technology. If any known drinking water standards are exceeded the community would be notified immediately. Mr. Stanley advised to continue reviewing information sent out on the county website and media releases concerning updates. **(Info)**
- F. THE BIKE MAN VIDEO:** Mr. Stanley shared the video explaining how The Bicycle Man project began. Mrs. Lytch discussed the Bicycle Man Program, founded by Moses Mathis. Bald Head Island residents learned of the program and have since donated many bicycles. The residents wanted Brunswick County residents to benefit and reached out to Mrs. Lytch. On December 21<sup>st</sup> Mrs. Lytch, Rich Ohmer, and Sherri Sellers participated in the Bicycle Giveaway. Children were given a voucher for a free bike and then allowed to pick up their own bike while parents looked on. Staff drove a van to assist in carrying the bicycles back. **(Closed)**
- V. BOARD INPUTS:** Dr. King asked if there were any additional Board inputs. Dr. Smith thanked Dr. King and Dr. Williams for their continued service to the Board. Mr. Reaves thanked Mr. Stanley for the reports. **(Info)**
- VI. ADJOURNMENT:** There being no further business, **the meeting was adjourned at 8:10 p.m. with a motion by Mrs. Sykes. Mr. Ward seconded the motion and it passed unanimously.**

The next BCHHS Advisory Board meeting will be held on **February 24, 2020 at 6:30 p.m. in the Health Services boardroom.**

  
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Chairperson

  
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Secretary

## Brunswick County Health and Human Services

### Advisory Board Attendance Roster 2019-2020

NAME	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Howard	X	X		X	X	*	X					
King		X	X	X	X	*	X					
Lawler	X	X		X	X	*	X					
Narron	X	X	X	X	X	*	X					
Norton	X	X	X	X	X	*						
Reaves	A	X	X	X	X	*	X					
Smith	X	X		X		*	X					
Sykes	X	X	X		X	*	X					
Ward	X	X		X		*	X					
Williams		X		X	X	*						
Asbury				A	X	*	X					

A = Month Appointed/Installed

C = Conflict with CC's Meeting

O = Off Board

X = In Attendance

AA = Approved Absence

Blank Space = Absent

Quorum equals six members present.

^ = Specially Called Meeting

\* = No Meeting