

**MINUTES**  
**PLANNING BOARD**  
**BRUNSWICK COUNTY, NC**

**6:00 P.M. Monday**  
**October 11, 2021**

**Commissioners Chambers**  
**David R. Sandifer Administration Bldg.**  
**County Government Center**  
**Old U.S 17 East**

MEMBERS PRESENT

Eric Dunham, Chair  
Joy Easley, Vice Chair  
Christopher Wood  
Brett Riggs, Alternate  
Clifton Cheek  
William Bittenbender

MEMBERS ABSENT

Ron Medlin  
Richard Leary

STAFF PRESENT

Kirstie Dixon, Director  
Connie Marlowe, Admin. Asst. II  
Garrett Huckins, Zoning Tech.  
Marc Pages, Principal Planner  
Bryan Batton, Asst. County Attorney

OTHERS PRESENT

Matt Haley, Cape Fear Engineering  
Jody Bland, Norris & Tunstall Eng.  
John Hankins  
Luenetter Young  
Latoya Young  
Olivia Johnson  
Dave Tripp  
Tim Martin  
Frank Eaddy

Jim Hardy  
Dan Weeks, H&W Design  
June Newkirk  
Connie McKoy  
Don Harley  
Lunetta Wortham  
Jennifer Goodwin  
Leon Kirby  
Colton Johnson

I. CALL TO ORDER.

Mr. Dunham called the meeting to order at 6:01 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE.

Mr. Dunham said a prayer. The Chair asked everyone to stand and face the U.S. Flag to say the Pledge of Allegiance.

III. ROLL CALL.

Mr. Ron Medlin and Mr. Richard Leary were absent.

IV. CONSIDERATION OF MINUTES OF THE 13-SEP-21 MEETING.

Mr. Bittenbender made a motion to approve the 13-Sep-21 minutes as presented and the motion was unanimously carried.

V. AGENDA AMENDMENTS.

Mr. Pages asked that the 2022 Planning Board Calendar be added as well as the Election of Officers under Other Business.

VI. PUBLIC COMMENT.

There were none.

VII. OLD BUSINESS.

A. Planned Development – PD-61 (Revised and Resubmitted).

The Brunswick County Planning Board voted to deny this project at the 13-Sep-21 Public Hearing. Section 3.4.11.F.5. of the Brunswick County Unified Development Ordinance (UDO) allows for site plans to be revised and resubmitted for consideration by the Planning Board.

Name: Middle Creek Village Planned Development  
Applicant: H&W Design  
Tax Parcel(s): Portions of 1390000901, 1390005902 and 1390006606  
Location: Old Ocean Hwy (US 17B)  
Description: Middle Creek Village is a proposed Planned Development consisting of 470 single family lots, 120 duplexes and 153 townhomes for a total of 743 residential units on 259.75 acres creating an overall density of 2.86 dwelling units per acre.

Mr. Pages addressed the Board. He read the Staff Report (attached). Mr. Pages identified the subject property and surrounding properties on a visual map.

Mr. Pages said staff recommends approval based on the following conditions:

- That the development shall proceed in conformity with all plans and design features submitted as part of the Planned Development application and kept on file by the Brunswick County Planning Department;
- That the development of the parcel(s) shall comply with all regulations as specified in the Brunswick County Unified Development Ordinance;
- Planned Development approval does not constitute an authorization to construct. All applicable Federal, State and County approvals/permits will be necessary to obtain final plat approvals and building permits. This includes Stormwater, Utilities and Fire Marshal requirements; and
- No lots or any portion of lots shall be located within the AE (100-year) Flood Zone.

Mr. Bittenbender made a motion to open the Public Hearing and the motion was unanimously carried.

Mr. Matt Haley, representative of Cape Fear Engineering, addressed the Board on behalf Mr. Dave Tripp, property owner. Mr. Haley discussed a PowerPoint (attached) regarding wetlands on the site as well as potential flooding of the property. He stated that the proposed stormwater ponds will be located outside the wetland areas (approximately 75 acres of jurisdictional wetlands) on the site. Mr. Haley said wetland impacts will be limited to minor road crossings, which require prior approval from the U.S. Army Corps of Engineers (Corps of Engineers) and the State. Mr. Haley said the developer intends to provide the following as part of the approval process for this project:

- The overall project will be designed to provide attenuation of stormwater peak flow for the 100-year 24-hour storm event;
- No structures will be built inside of the 100-year flood plain;
- Developer will remove any existing beaver dams and remove snags within the creek on the developer's property;
- Developer will assist neighbors in coordinating with Brunswick County to remove any beavers on their property;
- Developer will assist neighbors and work with the County to identify offsite ditch issues that need cleaning; and
- Developer will assist neighbors in coordinating with Brunswick County to identify areas within the existing creek that need cleaning.

Mr. Jim Hardy, Treasurer of Piney Grove Improvement Association and owner of Southbound Service Station, addressed the Board in opposition to the approval of the project. Mr. Hardy said there has been flooding in the area since 1984. He stated that there was flooding in the area on 22-Sep-21 and he approached the Board with a video from his cell phone depicting the water that accumulated near the bridge in the area. Mr. Hardy was concerned with where the water will go when the proposed retention ponds fill up on the developer's property. He also expressed concerned with access to the project off N. Piney Grove Road NE (SR 1445), which has not been maintained by the North Carolina Department of Transportation (NCDOT) in several years. Mr. Hardy said the developer purchased property off Randolphville Road NE (SR 1402). He further stated that the proposed project will not provide affordable housing for the Piney Grove community and it will likely increase taxes for current residents that are on a fixed income. Mr. Hardy felt that designing the project to a 100-year storm event is not going to address the current and future stormwater concerns due to climate change.

Mr. Matt Haley readdressed the Board. Mr. Haley said the subject property is a part of a large watershed and they intend to install retention ponds to contain stormwater runoff from their property and release the water slowly to ensure less water is leaving the site during post-development than pre-development.

Mr. Dave Tripp addressed the Board. Mr. Tripp said he just wants to develop his property, but he has no intentions of negatively impacting the adjacent property owners. He stated that he purchased property off Randolphville Road NE (SR 1402), but that property will not be used for accessibility to the site. Mr. Tripp reiterated that he does not want to adversely affect his neighbors' property.

Ms. Luenetter Young and Latoya Young addressed the Board. Ms. Luenetter Young said her property is near the rear of the bridge off N. Piney Grove Road NE (SR 1445) and her son had a home on her property, which flooded in 2018. She stated that her son is just getting back in his home since the property flooded in 2018. She felt that, once the trees are cleared on the subject property, the water will flow back to her property. Mr. Dunham said the developer is proposing to install stormwater ponds that will accentuate a 100-year stormwater event. Ms. LaToya Young addressed the Board and she asked the developer to be respectful of the neighbors in the Piney Grove community. Ms. Luenetter Young asked were the beavers will be placed once they are removed from the area? Mr. Dunham said the developer said they did not find any beavers on their property. Ms. Latoya Young asked how the developer will assist with the County to remove beavers on the neighbors property?

Mr. Tripp readdressed the Board. He stated that the County has a bounty on beavers and there is a gentleman (Roland Lafave) that will come to your property and remove beavers. He offered to give the Youngs a contact person to assist with the removal of beavers on their property. Ms. LaToya reiterated that the existing community will be affected by this development, not only from the potential of additional flooding issues, but also with housing price types that will likely increase taxes for existing residents. Attorney Bryan Batton interjected that information regarding beaver trapping can be obtained from NC Wildlife website at [www.ncwildlife.org](http://www.ncwildlife.org), click on trapping in North Carolina, contact a licensed trapper, select County and select species to view trapper list.

Mr. Connie McKoy addressed the Board. Mr. McKoy said he spoke with a representative from the Corps of Engineers and they are doing a study on the swamp adjoining this property. Mr. McKoy reiterated that the proposed stormwater ponds will not slow down or stop the water in this area. He felt that the swamp has to be cleaned out so the water can flow properly. Mr. Dunham reiterated that the developer is proposing stormwater ponds that will slow down the water flow on the developer's property. Mr. McKoy asked the difference in a floodplain and flood zones. Mr. John Shirk, Floodplain Administrator, addressed the Board. Mr. Shirk stated that floodplains and flood zones are a cooperative, technical agreement between FEMA and the State of North Carolina. He said the State conducts different studies to identify areas of risk and this particular area was studied in floodway and the flood zone was established 28-Aug-18 based on information gathered in 2014. He further stated that the raw data is collected by engineers in Raleigh to establish the flood zones, which is reviewed by FEMA for distribution. Mr. Dunham asked Mr. Shirk if he has any flooding concerns about this area? Mr. Shirk said he works closely with Brigit Flora, Brunswick County Stormwater Engineer, and they are satisfied with the project being designed to 100-year flood. He further stated that the beaver issue has to be addressed, but it is not a result of this project.

Mr. Hardy readdressed the Board. He, too, was concerned with where the water will go when the stormwater ponds overflow. Mr. Hardy was concerned with Mr. Tripp not considering the Piney Grove community while developing his property by putting several rooftops into a community that is currently experiencing major flooding issues on a normal rain occurrence.

Mr. Tripp readdressed the Board. Mr. Tripp said he cannot predict what will happen on this property or the adjoining properties. He stated that they intend to treat the water on his site and slowly release the water through a retention pond process.

Ms. June Newkirk addressed the Board. Ms. Newkirk said she lives behind the Piney Grove community and she was removed from her home by a boat due to flooding in the area during a

previous hurricane. She was concerned that this development may cause a reoccurrence if there is another major storm.

Ms. Lunetta Wortham addressed the Board. Ms. Wortham said she will be flooded if another major storm hits this area. Mr. Dunham reiterated that the developer intends to install stormwater ponds to assist with water flow. Mr. Pages said the developer will be required to meet County and State stormwater minimum requirements before a stormwater permit will be issued for construction to begin on the site. He said the County Stormwater Engineer conducts annual inspections to ensure proper functionality of the stormwater control measure that is approved for a development.

With no further comments, Mr. Bittenbender made a motion to close the Public Hearing and the motion was unanimously carried.

Mr. Wood made a motion to reopen the Public Hearing and the motion was unanimously carried. Mr. Wood thanked the property owner for reevaluating the situation and making revisions to the previous plan to address stormwater concerns by designing the project to the 100-year storm event.

With no further comments, Mr. Wood made a motion to close the Public Hearing and the motion was unanimously carried.

Mr. Bittenbender said there is currently a major drainage issue in this area and the applicant is attempting to alleviate some of the stormwater drainage issues in the area by proposing stormwater control measures that will minimize impact to adjoining property owners.

Ms. Easley made a motion to approve Middle Creek Village Planned Development (PD-61) with the following conditions:

- The overall project will be designed to provide attenuation of stormwater peak flow for the 100-year 24-hour storm event;
- No structures will be built inside of the 100-year flood plain;
- Developer will remove any existing beaver dams and remove snags within the creek on the developer's property;
- Developer will assist neighbors in coordinating with Brunswick County to remove any beavers on their property;
- Developer will assist neighbors and work with the County to identify offsite ditch issues that need cleaning;
- Developer will assist neighbors in coordinating with Brunswick County to identify areas within the existing creek that need cleaning;
- That the development shall proceed in conformity with all plans and design features submitted as part of the Planned Development application and kept on file by the Brunswick County Planning Department;
- That the development of the parcel(s) shall comply with all regulations as specified in the Brunswick County Unified Development Ordinance;
- Planned Development approval does not constitute an authorization to construct. All applicable Federal, State and County approvals/permits will be necessary to obtain final plat approvals and building permits. This includes Stormwater, Utilities and Fire Marshal requirements; and
- No lots or any portion of lots shall be located within the AE (100-year) Flood Zone.

The motion was unanimously carried.

VIII. NEW BUSINESS.

A. Major Subdivision – SS-276

Name: Village Green (Expansion)  
Applicant: Norris and Tunstall Engineering  
Tax Parcel: 22900081  
Location: Pigott Road SW (SR 1152)  
Description: Village Green is an existing major subdivision consisting of 52 single family lots. The developer is proposing an expansion of 86 additional single family lots on a gross site of 47.89 acres creating an overall density of 1.79 dwelling units per acre.

Mr. Pages addressed the Board. He read the Staff Report (attached). Mr. Pages identified the subject property and surrounding properties on a visual map.

Mr. Pages said staff recommends approval based on the following conditions:

- That the development shall proceed in conformity with all plans and design features submitted as part of the planned development application and kept on file by the Brunswick County Planning Department;
- That the development of the parcel(s) shall comply with all regulations as specified in the Brunswick County Unified Development Ordinance; and
- Major Subdivision approval does not constitute an authorization to construct. All applicable Federal, State and County approvals/permits will be necessary to obtain final plat approvals and building permits. This includes Stormwater, Utilities and Fire Marshal requirements.

Mr. Cheek asked staff if a roundabout will be required if the developer improved Star Cross Drive SW (SR 1945) to NCDOT's minimum standards near the end of the road? Mr. Pages replied, no. He said the developer will be improving the road to the intersection, which would become a roundabout. Mr. Pages further stated that the remainder of the road will not be improved unless those homeowners work with the developer to have that section of Star Cross Drive SW (SR 1945) improved with pavement. He said staff would encourage a turnaround if Star Cross Drive SW (SR 1945) is improved with pavement to accommodate emergency vehicles.

Mr. Wood made a motion to open the Public Hearing and the motion was unanimously carried.

Mr. Shirk addressed the Board. He discussed the AE Flood Zone adjacent to the subject property on a visual map via the GIS website.

Mr. Jody Bland, Norris and Tunstall Engineering, addressed the Board. Mr. Bland said there will be some wetland impacts for some of the road construction, which are identified on the plan. He reiterated that there are AE Flood Zones along Saucepan Creek and they will meet the minimum requirements for a flood permit. He further stated that they will comply with State and Local Stormwater ordinances.

With no further comments, Mr. Wood made a motion to close the Public Hearing and the motion was unanimously carried.

Mr. Cheek made a motion to approve Village Green Expansion (SS-276) with the noted conditions presented in the Staff Report and the motion was unanimously carried.

B. Rezoning Z-822 – Don Harley and Mason Watkins.

Request rezoning of approximately 2.82 acres located at 1726 Southport-Supply Road SE (NC 211) near Bolivia from C-LD (Commercial Low Density) and R-6000 (High Density Residential) to C-I (Commercial Intensive) for a portion of Tax Parcel 1850002205.

LAND USE PLAN MAP AMENDMENT LUM-822:

Request to amend a portion of Tax Parcel 1850002205 located at 1726 Southport-Supply Road SE (NC 211) near Bolivia from MDR (Medium Density Residential) to Commercial.

Ms. Dixon addressed the Board. Ms. Dixon read the Staff Report (attached). She identified the subject property and surrounding properties on a visual map.

Ms. Dixon said staff recommends approval from C-LD (Commercial Low Density) and R-6000 (High Density Residential) to C-I (Commercial Intensive) for a portion of Tax Parcel 1850002205 in conjunction with an amendment to the Official Brunswick County CAMA Land Use Plan to Commercial for a portion of Tax Parcel 1850002205.

Mr. Bittenbender made a motion to open the Public Hearing and the motion was unanimously carried.

Mr. Don Harley addressed the Board. Mr. Harley said they were trying to find something to support the residential community and the proposed zoning change will allow for uses that will serve current and future residents in the area.

With no further comments, Mr. Bittenbender made a motion to close the Public Hearing and the motion was unanimously carried.

Mr. Cheek made a motion to approve a portion of Tax Parcel 1850002205 in conjunction with an amendment to the Official Brunswick County CAMA Land Use Plan to Commercial for a portion of Tax Parcel 1850002205 and the motion was unanimously carried.

THEREFORE, on the basis of all the foregoing, IT IS ORDERED that the application for REZONING be

**APPROVED – NOT CONSISTENT WITH COMPREHENSIVE PLAN**

- The Planning Board finds that the proposed zoning amendment is NOT consistent with the CAMA Land Use Plan (Comprehensive Plan) for the following reasons:

The proposed zoning is not consistent with the CAMA Land Use Plan (Comprehensive Plan) as it is classified as MDR (Medium Density Residential). However, a CAMA Land Use Plan amendment has been requested to Commercial.

- The Planning Board further finds that the approval of the proposed zoning amendment will amend the CAMA Land Use Plan (Comprehensive Land Use Plan) and the following changes have been considered to meet the needs of the community:

The zoning change will support needs in the area.

- The Planning Board further finds that the proposed zoning amendment is reasonable and in the public's interests for the following reasons:

The zoning change is consistent with the surrounding area.

The Chairman stated that any person with standing may appeal the decision of the Planning Board. If an appeal is received in the allotted time, the case will move forward to the Brunswick County Board of Commissioners for a Public Hearing and their consideration. He further stated that if notice of the appeal is not provided in writing within 15 days, then the decision of the Planning Board shall be final.

C. Rezoning Z-823 – Olivia Johnson.

Request rezoning of approximately 1.97 acres located at 1701 and 1711 Stanbury Road SW (SR 1124) near Supply from SBR-6000 (High Density Site Built Residential) to R-6000 (High Density Residential) for Tax Parcel 2150005404.

Mr. Pages addressed the Board. Mr. Pages read the Staff Report (attached). He identified the subject property and surrounding properties on a visual map.

Mr. Pages said staff recommends approval from SBR-6000 (High Density Site Built Residential) to R-6000 (High Density Residential) for Tax Parcel 2150005404.

Mr. Riggs made a motion to open the Public Hearing and the motion was unanimously carried.

Mr. Leon Kirby addressed the Board. Mr. Kirby said his son-in-law purchased a doublewide mobile home to replace a singlewide mobile home that was behind his home, but the current zoning does not allow for doublewide mobile homes. Mr. Kirby further stated that they were not aware that doublewides were not allowed on the property. Mr. Pages said the zoning change occurred in May 2007 when the UDO was adopted.

Ms. Olivia Johnson, representative of Regional Homes at Brunswick, addressed the Board. Ms. Johnson said the homeowner purchased a home without realizing the property was not zoned for a doublewide mobile home and the zoning change will accommodate the upgrade from the existing home that was on the property.

Mr. Colton Johnson, representative of Regional Homes at Brunswick, addressed the Board. He stated that the applicant wants to upgrade the existing singlewide mobile home to a doublewide mobile home on the site.

Mr. Frank Eaddy addressed the Board. Mr. Eaddy said this change will benefit the property owners with assisting ailing family members.

With no further comments, Mr. Bittenbender made a motion to close the Public Hearing and the motion was unanimously carried.

Mr. Riggs made a motion to approve Tax Parcel 2150005404 from SBR-6000 (High Density Site Built Residential) to R-6000 (High Density Residential) and the motion was unanimously carried.

THEREFORE, on the basis of all the foregoing, IT IS ORDERED that the application for REZONING be

**APPROVED – The proposed zoning amendment is APPROVED**

- The Planning Board finds that the proposed zoning amendment is consistent with the CAMA Land Use Plan (Comprehensive Plan) for the following reasons:

The proposed zoning is consistent with the CAMA Land Use Plan (Comprehensive Plan) as it is classified as MDR (Medium Density Residential).

- The Planning Board further finds that the proposed zoning amendment is reasonable and in the public's interests for the following reasons:

There are similar uses in the area and this change will allow for an upgrade from a singlewide mobile home to a doublewide mobile home on the property.

The Chairman stated that any person with standing may appeal the decision of the Planning Board. If an appeal is received in the allotted time, the case will move forward to the Brunswick County Board of Commissioners for a Public Hearing and their consideration. He further stated that if notice of the appeal is not provided in writing within 15 days, then the decision of the Planning Board shall be final.

D. Rezoning Z-824 – Victaulic Company.

Request rezoning of approximately 11.42 acres located at the intersection of Andrew Jackson Hwy NE (US 74/76) and Mercantile Drive NE (SR 1722) near Leland from C-LD (Commercial Low Density) to I-G (Industrial General) for Tax Parcel 0280000843.

Mr. Pages addressed the Board. Mr. Pages read the Staff Report (attached). He identified the subject property and surrounding properties on a visual map.

Mr. Pages said staff recommends approval from C-LD (Commercial Low Density) to I-G (Industrial General) for Tax Parcel 0280000843.

Mr. Riggs made a motion to open the Public Hearing and the motion was unanimously carried.

Ms. Jennifer Goodwin, representative for Victaulic Company, addressed the Board. Ms. Goodwin said they are under a purchase agreement, but there are no immediate plans to develop the property. However, the zoning change will accommodate any future development plans for this property.

Mr. Tim Martin addressed the Board. Mr. Martin said their current facility employs 300 people and they are growing exponentially, which prompted this zoning change to accommodate a facility on the subject property in the future.

With no further comments, Mr. Wood made a motion to close the Public Hearing and the motion was unanimously carried.

Ms. Easley made a motion to approve Tax Parcel 0280000843 from C-LD (Commercial Low Density) to I-G (Industrial General) and the motion was unanimously carried.

THEREFORE, on the basis of all the foregoing, IT IS ORDERED that the application for REZONING be

**APPROVED – The proposed zoning amendment is APPROVED**

- The Planning Board finds that the proposed zoning amendment is consistent with the CAMA Land Use Plan (Comprehensive Plan) for the following reasons:

The proposed zoning is consistent with the CAMA Land Use Plan (Comprehensive Plan) as it is classified as Industrial.

- The Planning Board further finds that the proposed zoning amendment is reasonable and in the public's interests for the following reasons:

This is an industrial park and the zoning change is appropriate for the area.

The Chairman stated that any person with standing may appeal the decision of the Planning Board. If an appeal is received in the allotted time, the case will move forward to the Brunswick County Board of Commissioners for a Public Hearing and their consideration. He further stated that if notice of the appeal is not provided in writing within 15 days, then the decision of the Planning Board shall be final.

E. Rezoning Z-825 – Phil Norris.

Request rezoning of approximately 177.72 acres located on No. 5 School Road NW (SR 1305) near Calabash from RR (Rural Low Density Residential) to SBR-6000 (High Density Site Built Residential) for Tax Parcel 20900024.

LAND USE PLAN MAP AMENDMENT LUM-825:

Request to amend Tax Parcel 20900024 located on No. 5 School Road NW (SR 1305) near Calabash from LDR (Low Density Residential) to MDR (Medium Density Residential).

Mr. Pages addressed the Board. Mr. Pages read the Staff Report (attached). He identified the subject property and surrounding properties on a visual map.

Mr. Pages said staff recommends approval for Tax Parcel 20900024 in conjunction with an amendment to the Official Brunswick County CAMA Land Use Plan to MDR (Medium Density Residential) for Tax Parcel 20900024.

Mr. Riggs made a motion to open the Public Hearing and the motion was unanimously carried.

Mr. Jody Bland, representative of Norris and Tunstall Engineering Consulting, addressed the Board on behalf of the property owner. Mr. Bland said the property owner feels that the zoning change is the best and highest use of the property. He stated that they are aware that the property is in a flood zone and proper measures will be taking to ensure any development will comply with the minimum requirements for a flood permit.

With no further comments, Mr. Riggs made a motion to close the Public Hearing and the motion was unanimously carried.

Mr. Wood made a motion to approve Tax Parcel 20900024 in conjunction with an amendment to the Official Brunswick County CAMA Land Use Plan to MDR (Medium Density Residential) for Tax Parcel 20900024 and the motion was unanimously carried.

THEREFORE, on the basis of all the foregoing, IT IS ORDERED that the application for REZONING be

**APPROVED – NOT CONSISTENT WITH COMPREHENSIVE PLAN**

- The Planning Board finds that the proposed zoning amendment is NOT consistent with the CAMA Land Use Plan (Comprehensive Plan) for the following reasons:

The proposed zoning is not consistent with the CAMA Land Use Plan (Comprehensive Plan) as it is classified as LDR (Low Density Residential). However, a CAMA Land Use Plan amendment has been requested to MDR (Medium Density Residential).

- The Planning Board further finds that the approval of the proposed zoning amendment will amend the CAMA Land Use Plan (Comprehensive Land Use Plan) and the following changes have been considered to meet the needs of the community:

There is similar zoning nearby.

- The Planning Board further finds that the proposed zoning amendment is reasonable and in the public's interests for the following reasons:

There is similar zoning nearby.

The Chairman stated that any person with standing may appeal the decision of the Planning Board. If an appeal is received in the allotted time, the case will move forward to the Brunswick County Board of Commissioners for a Public Hearing and their consideration. He further stated that if notice of the appeal is not provided in writing within 15 days, then the decision of the Planning Board shall be final.

#### IX. OTHER BUSINESS.

- Planning and Development Resource Information

Ms. Dixon addressed the Board. She stated that Mr. Shirk will be attending Planning Board meetings going forward to address flooding issues. She further stated that staff will be coordinating a meeting with other departments to address flood resiliency and recommendations will be incorporated in Blueprint Brunswick to address stormwater and flooding issues.

Ms. Dixon provided the Board with points of contact information (attached) from the State and County level for land development. She further stated that the Planning website has a list of approved projects in the County. Ms. Dixon briefly discussed the approval criteria as outlined in the Brunswick County Unified Development Ordinance (UDO) in Section 3.2.5.

- Planning Board Cases Update

Ms. Dixon addressed the Board. She stated that Zoning Cases Z-817, Z-820 and Z-821 were approved at the 13-Sep-21 meeting and there were no written appeals to the County Manager, so the Board's decision stands.

- Blueprint Brunswick Update

Ms. Dixon addressed the Board. She stated the Blueprint Brunswick can be reviewed on the Planning website. She further stated that there will be a community meeting on 18-Nov-21 and the location is to be determined.

- Planning Board 2022 Schedule

Ms. Dixon provided the Board with the 2022 Planning Board Project Submittal Deadline Schedule. She further stated that a text amendment for the NC General Statutes 160D compliance section for the

subdivision ordinance is forthcoming for consideration by the Board and a recommendation from the Planning Board will be forwarded to the Board of Commissioners for approval.

Mr. Cheek made a motion to approve the 2022 Planning Board Project Submittal Deadline Schedule and the motion was unanimously carried.

- Election of Officers.

Mr. Dunham opened nominations for Chair. Mr. Bittenbender nominated Mr. Dunham for Chair. Mr. Wood made a motion to close nominations and the motion was unanimously carried. Mr. Dunham was unanimously elected as Chair.

Mr. Dunham opened nominations for Vice Chair. Mr. Bittenbender nominated Ms. Easley for Vice Chair. Mr. Wood made a motion to close nominations and the motion was unanimously carried. Ms. Easley was unanimously elected as Vice Chair.

## X. ADJOURNMENT.

With no further business, Mr. Wood made a motion to adjourn and the motion was unanimously carried.